

Minutes not yet  
approved. Approval  
and any edits made in  
succeeding minutes.

**BROOKFIELD WATER POLLUTION CONTROL AUTHORITY**  
**53A Commerce Road, Brookfield, CT 06804**  
**Thursday, November 2, 2023, 7:00 p.m.**  
**SPECIAL MEETING MINUTES**

**1. Convene Meeting – Chairman N. Malwitz convened the meeting at 7:00 p.m.**

**WPCA:**

N. Malwitz, Chair  
L. Trojanowski-Marconi, Vice Chair  
M. Brown, Member  
L. Donovan, Member

**Others:**

M. Allred, Accountant

**2. Discussion regarding financing the Danbury Plant Capacity Upgrade**

- Upgrade Fee: \$4,200,000 (Share of 4.75% of the total WWTP upgrade cost)
- Engineering: \$ 200,000 for special plant upgrade for Brookfield
- Financing: \$ 100,000 estimated bonding and miscellaneous administrative costs

**Discussion:**

- Per Matt Allred, keeping the Plant Charge at \$40 per unit per year, the Plant fund will be a little short if \$4.2MM is borrowed at 5% interest.
- There will be enough money if the bond/loan interest rate is lower.
- There will be enough to cover the cost if the Plant charge fee is raised modestly in later years.
- This projection includes anticipated growth known by the Town in the next 10 years.
- The thought is to charge new customers as if they came on at the start, that is 2024.
- There will be sufficient unrestricted funds to cover a loan if even a fraction of the CCRCC is used for cash flow to cover for the debt.

**3. Review of Capital Budget**

**Discussion:**

Projections show there are sufficient funds from operating surplus and CCRCC funds to cover:

- Upgrade to Route 133 Station
- Trucks
- Generators
- Brookfield Marketplace Project, as anticipated.
- Dean Road Project if needed. But preference is to go for grants.

Currently, there is \$400,000 in CCRCC receivables. The CCRCC status will be included in the monthly financial reports.

**Motion to Adjourn at 7:50PM was made by L. Trojanowski-Marconi, seconded by M. Brown. Passed unanimously.**

**\*\*\* Next regular meeting November 15, 2023 \*\*\***