

Minutes not yet  
approved. Approval  
and any edits made in  
succeeding minutes.

**BROOKFIELD WATER POLLUTION CONTROL AUTHORITY**  
**53A Commerce Road, Brookfield, CT 06804**  
**Wednesday, September 20, 2023, 7:00 p.m.**  
**MINUTES**

1. **Convene Meeting:** Chairman N. Malwitz convened the meeting at 7:00 p.m.

**WPCA:**

N. Malwitz, Chair  
L. Trojanowski-Marconi, Vice Chair  
J. Murray, Member  
L. Donovan, Member  
M. Brown, Member  
M. DelValle, Alternate

**Others:**

L. McMahon, Langan Engineering  
S. Harding, Commission Attorney  
A. Kennedy, Operations Manager  
M. Ongaro, Collection Specialist  
R. Prinz, Chief of Maintenance  
T. Strid, Inspector

2. **Approval of Minutes - 8/23/23 - L. Trojanowski Marconi made a motion to approve the minutes as presented. J. Murray seconded the motion and it carried unanimously.**

3. **Correspondence/Public Comment/Informal Discussion**-Chairman N. Malwitz noted correspondence that was received and said the correspondence is available online.
- a. CSTD Public Comments to WPCA 8-23-23
  - b. CSTD Public Comments to WPCA 9-8-23
  - c. CSTD Public Comments to WPCA 9-12-23

*Deirdre Coury, Skyline Drive, Brookfield CT was present for public comment. D. Coury discussed proposed sewers in the Candlewood Lake Area. She also discussed possible alternative solutions to mitigate lake pollution and drinking water quality like a community run septic inspection program and, separately, managing the drinking water supply.*

4. **Accountant Report**

- a. Monthly Financials-Chairman N. Malwitz said the financial report was submitted by email to the Commission and available for review. Results are nominal with no need for discussion with only two months of data for this new fiscal year.
- b. Estimated Danbury Plant Flow for FY 2023-24 -Chairman N. Malwitz said the WPCA projects the flow to Danbury every year, and Danbury bills the WPCA for that amount. A correction is made at the end of the year, and any overage is billed, and/or credits applied accordingly. **L. Donovan made a motion to approve the letter to the Danbury Plant as presented. M. Brown seconded the motion and it carried unanimously.**
- c. Vouchers -L. Donovan asked about the vouchers for Sunburst Landscaping and Bethel PD, which T. Strid verified. **Chairman N. Malwitz made a motion to approve the vouchers as presented. M. Brown seconded the motion and it carried unanimously.**

5. **Old Business**

- a. 640 Federal Road - Change of Use Application - **L. Trojanowski-Marconi made a motion to approve the Change of Use application extension request for 640 Federal Road. J. Murray seconded the motion and it carried unanimously.**

**6. New Business**-No discussion.

**7. Study Updates**

- a. Candlewood Lake Area Study - CDM Smith -*J. Laliberte and K. Wagner, CDM Smith, were present.* J. Laliberte said they were here to summarize the study conducted for both the Dean/Pocono Area and the Candlewood Lake Area. He gave a brief overview of the slide show being presented and said that will be followed by a recommendation and discussion. He continued by giving an overview of the project area, explaining the scope of the study and acknowledged public comments received to date. J. Laliberte gave the history of how the study began, and the previous studies that have already been completed. He continued by discussing Brookfield's flows and allocation with the Danbury plant. J. Laliberte discussed some of the pros and cons of the different sewer options presented, including the option to maintain the current septic systems. K. Wagner gave additional details on each sewer option presented for both areas. She also discussed capital project costs as well as grant possibilities. K. Wagner presented a price comparison for each option, including energy costs, long term life cycle costs, and septic replacement costs. K. Wagner pointed out that while the capital costs for sewers are substantial, maintaining a septic program would require a substantial investment by homeowners over time. K. Wagner said public input is critical. She went on to discuss potential discharge locations, including the Danbury Plant, the New Milford Plant, and a potential new Brookfield Plant. J. Laliberte summarized the septic system inspection and upgrade program alternative. He also discussed the project affordability and the potential for grant funding. Lastly, he discussed CDM Smith's desire to make a public presentation on the findings and recommendations from the final study. He said CDM Smith would also like to recommend a survey be conducted after the public presentation, in order for the feedback to be included in the final report. Chairman N. Malwitz said he thinks its best to layout all of the options clearly and allow the communities to decide what to do. He suggested that a survey be sent out to the property owners after all the facts have been set out. L. Donovan said she agrees with that, with one proviso. She said she is concerned that Brookfield does not have the capacity to enter anyone's property unless they can observe that something is going wrong with the septic system. L. Donovan continued, stating that the WPCA must be responsible by sending this back to the Health Department, explaining what would need to be done to protect the public. M. Brown said what would likely happen is a town ordinance would have to be passed requiring homeowners hire a septic company to come out and check the system. A. Kennedy said this is out of the WPCA's purview and would be a recommendation from the WPCA to the Health Department. Chairman N. Malwitz noted that if the communities initiated an improved system for drinking water and a community-run septic quality assurance program, that would be very positive. S. Harding noted the WPCA could make a request to DEEP to waive the requirement for a public hearing for the Clean Water Fund Grant, if they planned to not move forward. The Commission discussed whether to hold a public hearing and the regulations per the Clean Water Fund Grant. The Commission agreed the best course of action would be to hold a public hearing for the Candlewood Lake Area in November and hold off on the public hearing for Dean/Pocono Road Area until after hearing back from the LISFF regarding the grant that has been applied for to date. **M. Brown made a motion to set a public hearing date for November 13, 2023, subject to the Draft Report from CDM Smith being received at least 10 days prior, and subject to a location being confirmed. L. Donovan seconded the motion and it carried unanimously.**

- b. Dean/Pocono Road Study - CDM Smith

## **8. Project Updates**

- a. Brookfield Market Area Project - Status of STEAP Grant-Chairman N. Malwitz said the draft contract should be forthcoming by the end of this week. He also noted we received notification that the State will be repaving Route 25, in the same area as our intended sewer work. He said we are in discussions with the State to coordinate the work.
- b. Route 133 Station Project Phase II- L. McMahon said Langan met with R. Prinz, T. Strid and A. Kennedy earlier this week and discussed some revisions to be made to the plans. She said they are working on plan revisions and should have the plans done before the end of the year. R. Prinz noted they do have the pump specs, so they can go out to bid on that.
- c. Caldor Valve Bypass Project- T. Strid said this project is now operational. Chairman N. Malwitz said this can be removed from the agenda.
- d. Danbury Plant & Brookfield Allocation-Discussion of Next Steps-Chairman N. Malwitz said he had a chance meeting with the Danbury Mayor, who said the State has everything required to decide on the new allocation amount. Chairman N. Malwitz said part of that will be to possibly re-do the regulations.
  - A. Langan Engineering Report for Sewer Capacity Analysis-L. McMahon said they are working with staff to finalize the data.
  - B. RCAP Solutions I&I Report Status-Chairman N. Malwitz said RCAP should have their work completed by the November meeting.
- e. Other Engineering Matters

## **9. Employee Activity Reports-No discussion.**

## **10. Legal Matters**

- a. Collection Update-Attorney Harding said he is working on this with M. Ongaro.
- b. Other Legal Matters

## **11. Other WPCA Matters (Defer to October)**

**L. Trojanowski Marconi made a motion to enter Executive Session at 8:49 p.m. J. Murray seconded the motion and it carried unanimously.**

## **12. Executive Session**

- a. Pending Litigation
- b. Personnel Matters

**A motion was made by L. Donovan to come out of Executive Session at 10:01 pm. The motion was seconded by L. Trojanowski-Marconi and passed unanimously.**

**A motion was made by M. Brown to send the requested response to the BOS as drafted by Attorney Harding and discussed by the Commission. The motion was seconded by L. Trojanowski-Marconi and passed unanimously.**

## **13. Adjournment - L. Trojanowski-Marconi made a motion to adjourn at 10:03 pm. The motion was seconded by M. Brown and passed unanimously.**

\*\*\* Next Regular Meeting 10/25/23 \*\*\*