

**BROOKFIELD WATER POLLUTION CONTROL AUTHORITY**

53A Commerce Rd., Unit 1, Brookfield, CT 06804

Wednesday, August 16, 2023, 7:00 p.m.

**SPECIAL MEETING MINUTES**

**1. Convene Meeting:**

Chairman, Nelson Malwitz convened the meeting with the following people in attendance:

Chairman Nelson Malwitz, Vice-Chairman, Louise Trojanowski-Marconi, Regular Members, Jim Murray, Loretta Donovan, Matt Brown, WPCA Commission Attorney, Stephen Harding

**2. Executive Session – Personnel Matters**

**L. Donovan made a motion to go into Executive Session at 7:05 p.m. inviting Attorney S. Harding. L. Trojanowski-Marconi seconded the motion and it carried unanimously.**

**L. Trojanowski-Marconi made a motion to come out of Executive Session at 8:23 p.m. M. Brown seconded the motion and it carried unanimously.**

The Commission agreed to allow Attorney Harding to draft a response to the Board of Selectman letter of August 4, 2023 for the Authority to review.

The Commission agreed to allow Attorney Harding to draft a claim letter to CIRMA for the Authority to review.

**3. Adjournment - L. Trojanowski-Marconi made a motion to adjourn at 9:26 p.m. J. Murray seconded the motion and it carried unanimously.**