

# **BROOKFIELD WATER POLLUTION CONTROL AUTHORITY**

Wednesday, October 24, 2018 7:00 p.m.

Brookfield Town Hall, Room 133

## **APPROVED MINUTES**

- 1. Convene Meeting:** Chair N. Malwitz convened the meeting at 7:00 p.m.

### **WPCA:**

N. Malwitz, Chair  
L. Trojanowski-Marconi, Vice Chair  
J. Murray  
M. Delvalle  
L. Donovan  
P. Kurtz

### **Others:**

R. Prinz, Maintenance Manager  
D. Will, Inspector  
J. Sienkiewicz, Attorney  
C. Utschig, Langan Engineer  
P. Avery, Town Sanitarian  
J. Siclari, Director  
K. McPadden, Executive Administrator  
M. Ongaro, Collector  
A. Kennedy, Recording Secretary

- 2. Approval of Minutes-9/26/18-L. Donovan made a motion to approve the minutes from 9/26/18. J. Murray seconded the motion and it carried unanimously.**
- 3. Informational Public Hearing-Dean Road/Pocono Road Sewer Extension Discussion-Chair N. Malwitz gave an overview of the proposed sewer plan for this project and introduced C. Utschig, Engineer and P. Avery, Town Sanitarian who both will be presenting regarding this project. Chair N. Malwitz gave a brief history on sewer systems in Connecticut and explained how the system works in Brookfield. P. Avery said he knows of four properties in this area that have problems with their septic systems. He also explained the soils in this neighborhood are not great for septic systems. He said a code-compliant septic system could not be built in this area due to the types of soils. P. Avery said this would be a priority area for sewer as far as he was concerned. Chair N. Malwitz also explained they are trying to reduce the amount of phosphorus going into the Still River. He said there is a cost to this project but it also adds value to the homes. C. Utschig explained they have come up with 2 options for the sewer design in this neighborhood, one being a gravity system and the other being a low-pressure system. He explained the way each of those systems would work, what type of installation work would be involved with each system, and how the homes would be affected. Chair N. Malwitz explained the way the cost of the project is calculated and what the approximate cost would be for each system option. The next step will be for the WPCA to send out a survey to all of the affected property owners to determine readiness. A non-voting property will be considered acceptance.**

### **Questions and Comments from the Public:**

Ken Kruzansky, 116 Pocono Road  
Paul Larsson, 1 Dean Road  
John Watters, 36 Dean Road  
J. Sienkiewicz, Attorney  
Richard Haseney, 46 Silvermine Road  
McGinniss, 179 Pocono Road  
Wayne Gravius, 25 Dean Road  
P. Avery, Town Sanitarian  
D. Vala, 162 Pocono Road  
J. Salvato, 158 Pocono Road  
B. Purr, 8 Dean Road

C. Purr, 8 Dean Road  
J. Salvato, 158 Pocono Road  
S. Egelhoff, 132 Pocono Road  
D. Eirich, 136 Pocono Road

#### 4. New Business

- a. 121 Federal Road-Application for Replacement Grease Trap- *Dimitrios Triantis, Owner was present. Richard DiAntonio, Builder, was present.* D. Will said last month when the applicant came in they discussed installing a new grease trap and recommended the applicant get an engineer to draw up a plan. The applicant's engineer, Steve Sullivan, recommended moving it to the other side of the parking lot because of where the property line is and installing a 2,500-gallon grease trap. D. Will said he thought the 2,500-gallon tank was too large and they could probably replace the 1,000-gallon existing tank. C. Utschig recommended the applicant update the parameters of the plan with the engineer and he will size the tank appropriately, according to code. C. Utschig also noted the existing grease trap is in the state right-of-way, which means the state could, theoretically, tell the applicant to remove the tank from their property at any time.
- b. 2019 Proposed WPCA Meeting Calendar-Following brief discussion, **Chair N. Malwitz made a motion to approve the 2019 Proposed WPCA Meeting Calendar. J. Murray seconded the motion and it carried unanimously.**
- c. Danbury Bill-The Authority discussed the billing process for past and current bills.

**Vice Chair L. Trojanowski-Marconi made a motion to add a Discussion of grease traps with P. Avery, Town Sanitarian to the agenda under New Business. L. Donovan seconded the motion and it carried unanimously.**

- d. Discussion of grease traps with P. Avery, Town Sanitarian-J. Sienkiewicz said the concern is the need to regulate where food trucks dispose of their grease. P. Avery said he only has one or two food trucks on the books at this time and every food truck that comes in to Brookfield needs to get a Zoning Certificate of Compliance to be allowed to park the truck in Town. D. Will said he would like to have a system in place before more food trucks come in to Brookfield. P. Avery said he can add something to his application regarding grease disposal.

**Vice Chair L. Trojanowski-Marconi made a motion to add 4 Production Drive to the agenda under New Business. Chair N. Malwitz seconded the motion and it carried unanimously.**

- e. 4 Production Drive-*Alan Bray was present.*-A. Bray said he is purchasing a building on 4 Production Drive and would like to install a grit separator which would collect the floor drains, flow through the grit separator and then into the sanitary sewer. A. Bray presented a specs of the grit separator by Eastern Precast to the Authority, as well as a plan to install a grit separator that dates back to 2000 (which was never installed). He said the building will be used as a warehouse. R. Prinz noted that if the use of the building changes they will have to go to the State to get approval for the new use. **Vice Chair L. Trojanowski-Marconi made a motion to approve the application for 4 Production Drive as submitted by Alan Bray to install a Water/Oil Separator Grit in accordance with the plan prepared by Eastern Precast. L. Donovan seconded the motion and it carried unanimously.**

**L. Donovan made a motion to reconsider the motion for 4 Production Drive. Vice Chair L. Trojanowski-Marconi seconded the motion and it carried unanimously.**

**Chair N. Malwitz made a motion to approve the application for 4 Production Drive as submitted by Alan Bray to install a H2O Oil Separator Grit in accordance with the plan prepared by Eastern Precast, adding as conditions the applicant to pay additional inspection fee of \$150, provide as-built when completed, give WPCA 48 hour notice of intent to proceed so WPCA staff can be present during installation and provide notice of any future intent to change use. Vice Chair L. Trojanowski-Marconi seconded the motion and it carried unanimously.**

## 5. Old Business

- a. 84-140 Federal Road, BJ's -Discharge of Remediation Groundwater Permit Extension Request - BJ's is meeting with the State to see if they can cease the program, and will report back in November.
- b. 304 Federal Road Billing - Chair N. Malwitz discussed an issue with one unit in the building which has been delinquent for a few years. N. Malwitz will re-fashion the agreement with 304 Federal Rd. to remove GSG from the equation.
- c. 813 Federal Road-BP Gas Station Tank Replacement - Applicant had approached the WPCA about discharging groundwater into the sewer, but instead was approved to discharge into storm drains.

## 6. Accountant Report

- a. Monthly Financials-No discussion.

## 7. Employee Activity Reports (John, Roger, Dave, Mary, Kristi, Nelson)

**John:** J. Siclari reported that the design for the garage office space is complete and the construction is in progress. He said a shower is needed in the building for HAZMAT showering and the cost will be approximately \$9,300. The soundproofing for the conference room has been designed and the construction will begin on Monday. Options were considered for controlled access to the building and has decided to go with controlled access for the front door only. Smoke detectors will be installed as well as glass break detectors. J. Siclari and Chair N. Malwitz will be attending the Clean Water Fund workshop in Southington this Friday. J. Siclari is also getting a quote from Custodial Electric on a backup generator hook-up for the new office.

**Roger:** R. Prinz reported that they are looking into less costly options for the TIGERMAG and force main repair. He asked Eric to change a few things on the technical drawing for the Commerce Drive FM. The Contractor for the Rollingwood Sewer Ext. has completed the final paving and proposed maintenance period start date of March 1, 2018. The semi-final payment request has not been received. R. Prinz discussed work happening on Federal Road South and will attend the meeting on October 29, 2018 for more information. R. Prinz discussed Aquarion's interest to "piggyback" on the project for Dean Road and they would be able to help on costs for road repair. He said there will be an asset management and inventory presentation by Langan at next month's WPCA meeting. R. Prinz and J. Siclari are attending an Emergency Management Class on October 30, 2018 and R. Prinz will attend and OSHA Compliance Class on November 7, 2018. He said they are still working on getting a replacement portable generator. R. Prinz reported that Chad has requested to work only 20 hours per week.

**Dave:** D. Will submitted his report to the Authority; no discussion.

**Mary:** M. Ongaro discussed the possible addition of another phone line for making payments through Invoice Cloud, which would be at no additional cost to the WPCA. She said they have received over 50 of the Rollingwood Benefit Assessments paid off now and the delinquent statements have gone out for the ones who have not paid anything yet. She is also starting to work on the billing for December.

**Kristi:** K. McPadden reported she sent out the Dean Road letters and is working with M. Ongaro on the Rollingwood Notice of Installments. She is working on updating the WPCA applications

and has been in discussion with bond counsel and the tax attorney about the BAN to bond transfer. She still has three delinquent submittals for permanent maintenance agreements and is working with them to get them submitted. She met today with workers comp auditor, which is done every year.

**Nelson:** Chair N. Malwitz introduced Kelsey Brennan. K. Brennan will be working on a project regarding the phosphorus issue with the Still River and well as other projects.

#### **8. Engineer Comments/Project Update**

- a. Use Charge Study-Chair N. Malwitz said K. Brennan will be working on this.
- b. Caldor Pump Station Force Main Repair Bid Review-Chair N. Malwitz said they received one bid and C. Utschig will follow up.
- c. CWF Construction Application Status-Dean Road-Chair N. Malwitz and C. Utschig reported they went to the State and Dean Road does not qualify for grant funds.
- d. CWF Studies Application Status-Candlewood Lake RFQ-Chair N. Malwitz said they will wait on this about a month after the Facilities Plan is submitted.
- e. Water Pollution Facilities Plan Update RFQ-Chair N. Malwitz said they are interviewing three vendors tomorrow, October 25..
- f. Commerce Road Force Main Discharge Manhole-C. Utschig reported they are close to completing the plans and then it can go out for pricing to a selected vendor.
- g. GIS Collector as Asset Management Database-J. Siclari said there will be a presentation at the November meeting.
- h. Other Engineering Matters-No discussion.

#### **9. Legal Matters**

- a. Permanent Maintenance Agreement Revision-No discussion.
- b. Regulation Amendment 7.1.1 Use Charges and As-Builts-The Authority discussed with J. Sienkiewicz proposed regulation changes.
- c. 857 Federal Road-Easement & Request for Permit Extension – No update
- d. Other Legal Matters-J. Sienkiewicz discussed the closing of the 53A Commerce Road Office. K. McPadden discussed 891 Federal Road's interest in connecting to sewer and asked if we could compel them to connect if it came down to it. J. Sienkiewicz said we could, but a public hearing would be required.

#### **10. Other WPCA Business**

- a. WPCA New Office & Garage Office Space Update – Discussed under John's activity report
- b. Portable Generator-P. Kurtz discussed working on tracking down a used portable generator.
- c. Other WPCA Matters-No discussion.

**11. Vouchers-Chair N. Malwitz made a motion to approve the vouchers as presented. Vice Chair L. Trojanowski-Marconi seconded the motion and it carried unanimously.**

**12. Adjournment - Chair N. Malwitz made a motion to adjourn at 9:41 p.m. Vice Chair L. Trojanowski-Marconi seconded the motion and it carried unanimously.**

**\*\*\*Next meeting date November 28, 2018 at 53A Commerce Rd.\*\*\***