

Signing up for your CDC-VAMS Account and Scheduling a Vaccine Appointment

Definitions: CDC- Center for Disease Control

VAMS- Vaccine Administration Management System



This is called a QR Code. **PASSWORD I CREATED** _____

(Write it here)

It is best to use Google Chrome or Microsoft Edge. VAMS does not work well on Internet Explorer. If you can't find the email that was sent check your junk or spam folders.

Sometimes it is easier to have a child, grandchild, or friend help you make an appointment.

1. Look for an email from CDC, the subject will say **“Please register in VAMS to schedule an appointment.”**
2. Look for the word **“Link”** in blue and clicking that link will bring you to the VAMS registration site. This **“Link” will never expire**. You can use it when you are ready to make an appointment for a vaccine.
3. When you log in, use your email for the user name and create a password. Write it down so you remember it. You will be sent a two-factor identification code to your email. Open that email and enter the code in the box requested on the VAMS website.
4. Click the box that says **Access Portal**.
5. One of the first questions asked is: *Have you already registered as a vaccine recipient in VAMS?* **The answer to this would be NO**
6. You will be asked pre-screening questions that you must answer. Be prepared with your birthday, a list of medications, any allergies you might have, have you had any bad reactions to other vaccines?
7. You will be asked some demographic questions select your response in the drop- down boxes and make sure you have firmly made the selection in the box.
8. If asked about your priority group, select over 75 senior or immune compromised. Priority group 1b.
9. Once you have finished all the pre-screening questions you can schedule your first appointment. The town of Brookfield will be holding clinics so check and see if any vaccine clinics are in Brookfield. We will also announce our clinics on the Town Website (www.brookfieldct.gov) so check there too. However, you can sign up for appointments at any convenient vaccine clinic listed in any town you wish to drive to.
10. Double check and make sure you have selected First Dose appointment. You will only schedule for your first appointment at this time. Your second dose is scheduled a few weeks after you receive your first dose.

11. Once appointment is selected, you will receive a **QR code** on a page confirming your appointment. Print this out on paper or save it to your mobile phone.
12. CHECK your email the day before your appointment. You will receive a medical screening questionnaire that you must respond to and answer that will guarantee your appointment. **THIS IS A VERY IMPORTANT STEP TO REMEMBER** so mark it on your calendar or “To do list” before you go for your appointment. You might need your password to do this.
13. **Wear comfortable clothing to your appointment.** The vaccine will be administered in your upper arm. Wearing a sleeveless shirt and button-down sweater is recommended so you do not have to un-dress.
14. At the Vaccine Clinic, you will receive a Fact sheet of information about the vaccine you are receiving as well as a VACCINE Card telling you which vaccine you have received and date. Your second Dose of a VACCINE must have the **same name** as the first dose.
15. MAKING YOUR SECOND APPOINTMENT: You may use the same link you received for your first appointment to schedule your second appointment after you have received your first dose of the vaccine. The VAMS system will only allow you make a second appointment once the first dose has been documented by the nurse who has administered it. Your second Dose of a VACCINE must have the **same name** as the first dose.
16. **V-SAFE:** You will be given an opportunity to track any side effects to the vaccine with an App on your smart phone. This is optional. **The App is called V-safe.** Your information is kept private and confidential. You will receive more information at your appointment about using this APP.

Here are more Resources for VAMS :

EMAIL: VAMSHelp@cdc.gov or 1-833-957-1100

Trouble-shooting:

Every time a user logs into VAMS, they must complete two-factor authentication using a one-time verification code emailed to them. If they do not receive this email, first verify the user is searching their inbox and spam folder for emails from the correct address. Two-factor authentication emails will come from vams@cdc.gov or no-reply@mail.vams.cdc.gov.