Recycling Bin Lending Program

- Brookfield Coordinator: Tom Tibolla; 203-775-5232; TTibolla@BrookfieldCT.gov

- 40 bins given to each region in State by DEEP – provided by a grant from Keep America Beautiful and Anheuser Busch (without any beer advertising)

- Bins are to be used for special events in any town in the region or across regions if necessary.

- Bins are not made to be left outside overnight. Instead they are to be used for events such as fairs, concerts, sporting events, parades, etc.

- HRRA will be providing the clear bags to go with the bins so there will be no cost to the bin users other than for collection/disposal of the filled bags.

- Organizations can borrow the bins but they must go through the town where the event will be located to request bin use.

- Will need a local coordinator for the bin lending program in each town. Local coordinators duties to be:
  - Provide local publicity about the bin lending program.
  - Check master Google calendar and reserve the number of bins required for the appropriate date when requested.
  - Be available for bin user to pick up bins before special event and to return after event.
  - Make sure borrower fills out and signs the Borrowing Organization Responsibilities form.
  - Demo set up of the bins to borrowers.
  - Make sure bins are returned clean.
  - Report any damaged bins to HRRA.
  - Make sure borrower has reported event details and recycling collection amounts to DEEP via Survey Monkey at http://www.surveymonkey.com/s/H25BGPH.

- HRRA will provide two stickers for each bin top saying “Bottles and Cans Recycling Only”.

- HRRA will put stickers on each bin in order to track each one for reporting purposes to the state.

- HRRA can distribute the bins to municipalities in the region to store for easier accessibility if so requested.