



TOWN OF BROOKFIELD
100 Pocono Road
Brookfield, CT 06804

JOB OPPORTUNITY

Recruiter/Contact : Fern Smenyak, Director of Human Resources

Email: fsmenyak@brookfieldct.gov Fax: 203-775-4068

Posting Date: September 27, 2022

Job Title/Dept: Armed School Security Officer (ASSO) - Full Time – 182 Days Per Year

Salary Range: \$30.00 Per Hour -

Job Description: The ASSO shall support the school administration and staff in promoting a safe, secure, and positive school environment. The ASSO is a visible and active figure at the school to which he/she is assigned, and shall be charged with safeguarding and protecting the school community and school property.

The ASSO shall be an employee of the Town of Brookfield but shall have direct reporting obligation to the Superintendent of Schools and the Chief of Police of the Town of Brookfield.

Work Week: Consistent With The School Schedule But Working 2:00 p.m. – 10:00 p.m.

Skills Required: Comprehensive knowledge of:

- Physical security
- High value asset security
- Security technology
- Crisis action planning and response
- Principles and practices of armed security work within a school setting;
- Weapons maintenance, discharge and storage;
- The use of force;
- Access control procedures;
- Active threat response; and
- Other emergency response protocols.

Abilities: Demonstrated abilities as follows:

- Develop a comprehensive security plan in collaboration with BPD School Resource Officer (“SRO”) and School Administration
- Read and comprehend instructions, correspondence and memoranda;
- Write basic correspondence as needed within the job functions;
- Add, subtract, multiply and divide, to calculate figures and amounts, and to apply mathematical concepts to time and distance;
- Define problems, collect data, establish facts and draw valid conclusions;
- Interpret a variety of instructions in oral, written, or diagram form and deal with several abstract and concrete concepts where only limited standardization exists;
- Handle multiple tasks and prioritize activities with a minimal level of supervision;



TOWN OF BROOKFIELD
100 Pocono Road
Brookfield, CT 06804

- Work within chain of command to resolve problems; and
- Observe situations and accurately determine an effective course of action.

Skills: Demonstrated skills as follows:

- Excellent interpersonal skills;
- Excellent oral and written communication skills;
- Excellent organization skills;
- Working cooperatively with multiple types of people from diverse ages and backgrounds (i.e. students, teachers, police officers, principals, parents, etc.);
- Use of effective, respectful and courteous communication; and
- Resourceful, accurate, reliable, punctual and accountable in all matters.

Equipment: Must lawfully possess a fully functional firearm of a make and model as may be specified and provided by the Brookfield Police Department.

Qualifications
Required:

- Must have excellent integrity and demonstrate good moral character and initiative;
- A sworn member of an organized local police department who was certified by the Police Officer Standards and Training Council and retired or separated in good standing from such department or a sworn member of the Division of State Police within the Department of Emergency Services and Public Protection who retired or separated in good standing from said division; or
- A sworn federal law enforcement agent who retired or separated in good standing from such federal law enforcement service and who meets or exceeds the standards of the Police Officer Standards and Training Council for certification in this state, or
- A sworn officer of an organized police department in another state who was certified under standards that meet or exceed the standards of the Police Officer Standards and Training Council for certification in this state and who retired or separated in good standing from such department
- Must not have been officially found to be unqualified for reasons relating to mental health by a qualified medical professional while serving as a sworn law enforcement officer or separating from service as a sworn law enforcement officer;
- If the candidate has prior service with the military, the candidate must have received an honorable discharge for each period of service;
- Must hold and maintain a valid driver's license with no significant traffic infractions;
- Must successfully complete annual training pursuant to the Police Officer Standards and Training Council requirements and must successfully complete an annual firearms training provided by the Brookfield Police Department or a certified firearms instructor that meets or exceeds the standards of the Police Officer Standards and Training Council, as well as any other training required by law or Board policy;
- Must keep all security certification and training requirements current, including but not limited to, permits, certifications and/or licenses to carry and use firearms or other weapons, on school property;
- Must participate in and pass a full background investigation which may be required by the BOE, Town or by state or federal law;



TOWN OF BROOKFIELD
100 Pocono Road
Brookfield, CT 06804

- Must be able to perform each essential job function with or without reasonable accommodations. The requirements below are representative of the knowledge, skill, and ability required.
- Must meet all requirements for an armed school security guard pursuant to Connecticut law, as amended from time to time, and must meet all requirements of a qualified retired law enforcement officer pursuant to 18 U.S.C. 926C, as amended from time to time.

**Physical
Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently is required to stand, walk, sit, bend, stoop and kneel. The employee may be required to lift 25 pounds, and may be required to dig, shovel as needed. The employee may be required to work outdoors in inclement weather. The incumbent must possess the ability to function in difficult, rocky, steep or swampy terrain as required for site inspections. Specific vision abilities required by this job include vision, distance vision, and ability to adjust focus.