



BROOKFIELD BOARD OF FINANCE
Regular Meeting Minutes
Wednesday, November 10, 2021 7:00pm
Room 209 Town Hall

CALL TO ORDER: Chairman G. Rooney called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman G. Rooney, Vice Chairman E. Koch, Secretary B. Ruocco, T. D'Avanzo

Also Present: Town Finance Director M. Marien, Town Treasurer J. Lucas, BOE Chair R. Fernandes, and incoming BOF Member M. Cappiello (will begin her term in December)

Absent Member: D. Devorsetz

PUBLIC COMMENT:

- There was no public comment.

COMMUNICATION AND CORRESPONDENCE: There was no communication or correspondence

APPROVAL OF MINUTES OF PREVIOUS MEETINGS: A motion was made by Vice Chairman E. Koch, seconded by Chairman G. Rooney, to approve the October 13, 2021 BOF Regular Meeting Minutes. Motion carries 3-0-1.

Members Voting Yes

Chairman G. Rooney
Vice Chairman E. Koch
Secretary B. Ruocco

Members Voting No

Members Abstaining

T. D'Avanzo

Chairman G. Rooney publically thanked First Selectman S. Dunn for his service to the Town.

REPORT OF THE FIRST SELECTMAN: Town Finance Director M. Marien gave an overview on the Report of the First Selectman in First Selectman S. Dunn's absence. She reported on the following; Streetscape Phase VI, Annual Audit, and Capital Review Committee.

REPORT OF THE FINANCE DIRECTOR: Town Finance Director M. Marien provided the Board of Finance an update on the October 23021 Revenue and Expenditure Report.

A motion was made by Chairman G. Rooney, seconded by Secretary B. Ruocco to move BOE Financial Report next on the agenda. Motion carries 4-0.

- **BOE Financial Report** – BOE Chair R. Fernandes presented the BOE Financial Report to the Board of Finance.

REPORT OF THE FINANCE DIRECTOR (continued)

Town Finance Director M. Marien also gave an update on Capital Project Status, Debt, and an Audit Update.

REPORT OF COMMITTEES:

Audit committee – this agenda item was discussed under the Report of the Finance Director.

OLD BUSINESS: No Old Business was discussed.

NEW BUSINESS

- PD Outside Services Fund Request – Underwater Communications System – A motion was made by Chairman G. Rooney, seconded by T. D’Avanzo, to approve the appropriation of \$10,000 from the Police Outside Services Fund, to purchase a replacement Underwater Communications System for the Police Department’s SCUBA Team as outlined in Chief Purcell’s letter dated October 6, 2021. Motion carries 4-0.
- Snow Removal at New School – Parks and Recreation – The Board of Finance discussed snow removal at new school and decided monies are to be paid out of the School Building Project. If monies can be found elsewhere the MBC would like this option to be considered.

Chairman G. Rooney invited incoming member M. Cappiello to join the Board’s table.

- 2022 Board of Finance Meeting Schedule – A motion was made by Chairman G. Rooney, seconded by Secretary B. Ruocco, that the Board of Finance approves the 2022 Meeting Schedule as presented. Motion carries 4-0.

A motion was made by Chairman G. Rooney , seconded by Vice Chairman E. Koch , to add Fund Policy to the agenda. Motion carries 4-0. The Fund Policy was reviewed and all were in favor.

OTHER ITEMS TO COME BEFORE THE BOARD: Chairman G. Rooney stated that at next month’s meeting there will be a discussion regarding BOF volunteers to sit on the following committees; ARPA RBAC.

PUBLIC COMMENT:

- There was no public comment.

ADJOURNMENT: A motion was made by Vice Chairman E. Koch, Chairman G. Rooney, to adjourn the meeting. Motion carries 4-0. Meeting adjourned at 8:33pm.