



**BROOKFIELD BOARD OF FINANCE
REVISED Special Meeting Minutes
Wednesday, October 18, 2023 7:00pm
Room 209 Town Hall**

CALL TO ORDER: Chairman G. Rooney called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman G. Rooney, Vice Chairman E. Koch, Secretary B. Ruocco, D. Devorsetz, R. Roudenis, and M. Cappiello

Also Present: Town Finance Director M. Marien and Town Treasurer J. Lucas

Absent Member: First Selectwoman T. Carr

PUBLIC COMMENT

- Dan Myers, 16 Powder Horn Hill

COMMUNICATION AND CORRESPONDENCE No Communication or Correspondence was received.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS: A motion was made by Secretary B. Ruocco, seconded by R. Roudenis, to approve the BOF September 20, 2023 Special Meeting Minutes as presented.

REPORT OF THE FIRST SELECTMAN: The First Selectwoman was not in attendance for this meeting.

REPORT OF THE FINANCE DIRECTOR:

- BOE Financial Report – No report for this meeting.

Town Finance Director M. Marien reported on Revenue and Expenditures for the month of September 2023. She also reported on Capital Projects Status and provided an Audit update.

A motion was made by Chairman G. Rooney, seconded by Vice Chairman E. Koch, to approve the first quarter transfers of the Capital Nonrecurring Fund as approved by the Board of Selectmen per the Finance's Director's report. Motion carries 6-0.

A motion was made by Chairman G. Rooney, seconded by M. Cappiello, to approve the first quarter transfer request for the ARPA Fund that was previously approved by the Board of Selectmen in accordance with the Finance Director's report. Motion carries 6-0.

REPORT OF COMMITTEES:

- Audit committee – No report for this meeting.

OLD BUSINESS: No Old Business was discussed.

NEW BUSINESS:

- **By-Law Change and Vote** – After discussion, a motion was made by Chairman G. Rooney, seconded by D. Devorsetz, to pass the Bylaws as revised per today’s date; with one revision to change the date in the footnotes. Motion carries 6-0.
- **Transfers** – A motion was made by Chairman G. Rooney, seconded by D. Devorsetz, to approve the Inter department transfers for year end 2023 as noted on the Budget vs. Actual expenditure report. Motion carries 6-0.

A motion was made by Chairman G. Rooney, seconded by Vice Chairman E. Koch, to approve the revenue transfers for year end 2023 as noted on the Budget vs. Actual revenue report. Motion carries 6-0.

A motion was made by Chairman G. Rooney, seconded by R. Roudenis, for the transfer of cash from the Cash capital to Bonded capital fund in the amount of \$51,230 as approved by the Board of Selectman. Motion carries 6-0.

A motion was made by Chairman G. Rooney, seconded by M. Cappiello, to approve the additional appropriations to these projects budgets funded by a transfer from the Capital Nonrecurring Fund as approved by the Board of Selectman. Motion carries 6-0.

OTHER ITEMS TO COME BEFORE THE BOARD: No Other Items To Come Before the Board.

PUBLIC COMMENT:

- No Public Comment

CLOSING REMARKS: Chairman G. Rooney clarified comments regarding the Board of Finance, and to dispel misinformation that has been broadcasted. The Board of Finance thanked R. Roudenis for his service on the Board of Finance.

ADJOURNMENT: A motion was made by R. Roudenis, seconded by D. Devorsetz, to adjourn the meeting. Motion carries unanimously. Meeting adjourned at 8:17pm.