



**BROOKFIELD BOARD OF FINANCE**  
**Regular Meeting Minutes**  
**Wednesday, October 13, 2021 7:00pm**  
**Virtual Meeting**

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**CALL TO ORDER:** Chairman G. Rooney began the meeting at 7:00pm; starting with the Pledge of Allegiance.

**Present for the Board:** Chairman G. Rooney, Vice Chairman E. Koch, D. Devorsetz, R. Ramos, R. Roudenis, and First Selectman S. Dunn

**Absent Member:** Secretary B. Ruocco

**Also Present:** Town Finance Director M. Marien, Town Treasurer J. Lucas, BOE Chair R. Fernandes, G. Dembowski, Director of Parks & Recreation M. Knox, and Parks & Recreation Supervisor C. Rabuse

**PUBLIC COMMENT**

- No Public Comment

**COMMUNICATION AND CORRESPONDENCE:** None

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS:** A motion was made by Vice Chairman E. Koch, seconded by Chairman G. Rooney, to approve the September 8, 2021 BOF Regular Meeting Minutes. Motion carries 5-0.

A motion was made by Chairman G. Rooney, seconded by D. Devorsetz, to move agenda item BOE Financial Report, under Report of the Finance Director, next on the agenda. Motion carries 5-0.

**BOE Financial Report** – BOE Chair R. Fernandes gave the BOF an update on the BOE Financial Report.

A motion was made by Chairman G. Rooney, seconded by Vice Chairman E. Koch, to move agenda item Parks & Recreation Snow Clearing Request, under New Business, next on the agenda. Motion carries 5-0.

**Parks & Recreation Snow Clearing Request** – After discussion, a motion was made by Chairman G. Rooney, seconded by R. Ramos, that the Board of Finance approve up to \$25,000 for the use against either Option 2 or Option 3 based on negotiations with Mary, Chris, Steve and purchasing agent for the best interest of the Town.

Chairman G. Rooney amended his motion as follows; A motion was made by Chairman G. Rooney, seconded by R. Ramos, that the BOF approve up to \$25,000 as long as it can be allotted to the school project for Option 2 or Option 3 to be negotiated by Parks & Recreation Director

M. Knox, Parks & Recreation Supervisor C. Rabuse, First Selectman S. Dunn, and the oversight of the Town. Motion carries 5-0.

A motion was made by Chairman G. Rooney, seconded by Vice Chairman E. Koch, to move agenda item Streetscape Phase 6, under New Business, next on the agenda. Motion carries 5-0.

G. Dembowski gave the Board an overview of Streetscape Phase 6. This agenda item will be discussed further at the November BOF meeting.

**REPORT OF THE FIRST SELECTMAN:** First Selectman S. Dunn reported to the Board on the following; delinquent properties, temporary shelter for equipment at Police Department, Candlewood Lake Road waterline, CIRMA-Cyber Security Insurance, 20 Station Road, Town Hall sidewalks, mask mandate, library windows project, infrastructure grant, emergency operation center, and Town-wide grant for radio communication.

**REPORT OF THE FINANCE DIRECTOR:** Town Finance M. Marien provided the Board of Finance an update on the September 2021 Revenue and Expenditure Report. She also presented an Audit update.

**REPORT OF COMMITTEES:**

- Audit committee – D. Devorsetz presented an Audit update.

**OLD BUSINESS:** No Old Business was discussed.

**NEW BUSINESS:**

- Budget Transfers - A motion was made by Chairman G. Rooney, seconded by R. Roudenis, that the Board of Finance approve the and the Inter Department Transfers as provided on the 6/30/21 Year to Date Budget vs Actual Revenues and the 6/30/21 Year to Date Budget vs. Actual Expenditures prepared on September 2, 2021 and presented to the Board of Finance by Town Finance Director M. Marien.

**OTHER ITEMS TO COME BEFORE THE BOARD:** Chairman G. Rooney thanked R. Ramos and R. Roudenis for their time serving on the BOF team.

**PUBLIC COMMENT:**

- No Public Comment

**ADJOURNMENT:** A motion was made by R. Roudenis, seconded by Chairman G. Rooney, to adjourn the meeting. Motion carries 5-0. Meeting adjourned at 9:30pm.