



BROOKFIELD BOARD OF FINANCE
Regular Meeting Minutes
Wednesday October 12, 2022, 7:00pm
Town Hall Room 209

CALL TO ORDER: Chairman G. Rooney called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman G. Rooney, Secretary B. Ruocco, D. Devorsetz (arrived at 7:12pm), R. Roudenis, M. Cappiello, and First Selectwoman T. Carr

Also Present: Town Finance Director M. Marien, Town Treasurer J. Lucas, BOE Chair B. Belden, BOE Vice Chair J. Greenstein, P. Checco, MBC, and member of the public

Absent Members: Vice Chairman E. Koch

PUBLIC COMMENT:

*Bryan Muller, 5 Joseph's Lane

COMMUNICATION AND CORRESPONDENCE:

- Dennis Kokenos, Town Attorney
- Tara Carr
- Bob Belden, BOE
- John Barile
- Andrew Ellis, BVFD

APPROVAL OF MINUTES OF PREVIOUS MEETINGS: A motion was made by Secretary B. Ruocco, seconded by M. Cappiello to approve the September 14, 2022, Regular Meeting Minutes as presented. Motion carries 4-0.

REPORT OF THE FIRST SELECTWOMAN: First Selectwoman T. Carr discussed the following; Best of Brookfield, G. Dembowski's Economic Development 2022 Highlights, National Opioid settlement, Emergency Management Meeting, Emergency Management Plan, and retirement of Administrative Assistant.

REPORT OF THE FINANCE DIRECTOR:

- BOE Financial Report – BOE Chair B. Belden provided an overview of the BOE Financial Report.

Town Finance Director M. Marien gave the Board of Finance an overview of the Revenue and Expenditure Report for the month of September 2022. She also presented the 2022-2023 budget update and an Audit update.

REPORT OF COMMITTEES

- Audit committee – No report was presented this evening.

OLD BUSINESS:

Board of Education request for additional funding for the BHS Boys Locker Room Project:

A motion was made by Chairman G. Rooney, seconded by Secretary B. Ruocco, that the Board of Finance approve the amount of \$117,176 for the BHS Boys Locker Room project which would be funded from the Bonded Capital of the Whisconier Middle School Electrical project based on the Town Attorney's opinion letter as well as the contingency process approved as discussed. Motion carries 5-0.

NEW BUSINESS

- **Transfer approvals – YE 2022 and YE 2023:**

YEAR END JUNE 30, 2022

BONDED CAPITAL PROJECTS: A motion was made by Chairman G. Rooney, seconded by D. Devorsetz, to close the completed bonded capital projects and transfer the remaining budget balances totaling \$74,702 out of the specific projects as discussed by Marcia Marien. Motion carries 5-0.

CASH CAPITAL PROJECTS: A motion was made by Chairman G. Rooney, seconded by M. Cappiello, to close the completed cash capital projects and transfer the remaining budget balances netting to \$40,858, into, or out of, the specific projects as based on the Director of Finance's report. Motion carries 5-0.

GENERAL FUND: 3 Year End 22 Budget vs Actual Expenditures - A motion was made by Chairman G. Rooney, seconded by Secretary B. Ruocco, to approve the inter department transfers (between departments) as shown on attachment #5 from the Town Finance Director M. Marien. Motion carries 5-0.

YEAR END JUNE 30, 2023

GENERAL FUND – 6-Year End 23 Budget vs Actual Expenditures as of 9/27/22 and “6a-Year End 23 Inter Department Transfer Justifications as of 9/27/22” - A motion was made by Chairman G. Rooney, seconded by R. Roudenis, to approve the inter department transfers (between departments) as shown on the attached budget vs. actual as per the Town Finance Director. Motion carries 5-0.

BONDED CAPITAL PROJECTS – 7 Year End 23 Bonded Capital Projects Schedule as of 9/20/22 - A motion was made by Chairman G. Rooney, seconded by M. Cappiello, to close the

completed bonded capital projects and transfer the remaining budget balance totaling \$11,594 out of the specific projects as per the Town Finance Director. Motion carries 5-0.

CASH CAPITAL PROJECTS: A motion was made by Chairman G. Rooney, seconded by R. Roudenis, to close the completed cash capital projects and transfer the remaining budget balances netting to \$22,507 into in, or out of, the specific projects per the schedule supplied by the Town Finance Director. Motion carries 5-0.

Committee to review BOF By-Laws – Vice Chairman E. Koch, D. Devorsetz, and M. Capiello volunteered to be on the ByLaws Committee.

OTHER ITEMS TO COME BEFORE THE BOARD: There were no Other Items to Come Before the Board.

PUBLIC COMMENT:

- No Public Comment

ADJOURNMENT: A motion was made by Chairman G. Rooney, seconded by Secretary B. Ruocco to adjourn the meeting. Motion carries 5-0. Meeting adjourned at 8:30pm.