



BROOKFIELD BOARD OF FINANCE
Special Meeting Minutes
Wednesday, September 20, 2023 7:00pm
Room 209 Town Hall

CALL TO ORDER: Chairman G. Rooney called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman G. Rooney, Vice Chairman E. Koch, Secretary B. Ruocco, M. Cappiello, and R. Roudenis

Also Present: Town Finance Director M. Marien. Town Controller J. Lucas and members of the public

Absent Members: First Selectwoman T. Carr and D. Devorsetz

PUBLIC COMMENT:

- Andrew Koehm, 5 Fernwood Drive

COMMUNICATION AND CORRESPONDENCE:

- Andy Corea, 45 W. Whisconier Road (2)
- Jessica Hansen
- Denise Rice
- Rob Scalera, 5 Jackson Drive
- Ashley Schutte-Bell
- Cheryl DePoi
- Tara Carr

APPROVAL OF MINUTES OF PREVIOUS MEETING: A motion was made by Secretary B. Ruocco, seconded by Chairman G. Rooney, to approve the BOF August 9, 2023 Regular Meeting Minutes as presented. Motion carries 4-0-1

MEMBERS VOTING YES

Chairman G. Rooney
Vice Chairman E. Koch
Secretary B. Ruocco
M. Cappiello

MEMBERS VOTING NO

MEMBERS ABSTAINING

R. Roudenis

REPORT OF THE FIRST SELECTMAN: The First Selectwoman was not present for this meeting.

REPORT OF THE FINANCE DIRECTOR:

- BOE Financial Report –BOE Chairman B. Belden emailed the BOF a copy of the BOE Financial Report.
- Revenue and Expenditures – Town Finance Director M. Marien provided an update on the August 2023 Revenue and Expenditures. She also presented an Audit update.

REPORT OF COMMITTEES:

- Audit committee: No report for this meeting.

OLD BUSINESS: No Old Business was discussed.

NEW BUSINESS:

- By-Law Change and Vote- Vice Chairman E. Koch reiterated the changes to the current By-Laws. These changes will be attached to the minutes. This agenda item will be voted on at next month's meeting.
- Transfers – A motion was made by Chairman G. Rooney, seconded by Secretary B. Ruocco, that the Board of Finance approve the transfers between Projects of June 30, 2023, as shown on the attached financial reports from Town Finance Director M. Marien. Motion carries 5-0.
- A motion was made by Chairman G. Rooney, seconded by Vice Chairman E. Koch, that the Board of Finance approve the Bonded Capital Project transfers between Projects and the Bonded Capital Fund of June 30, 2023 as shown on the attached financial reports. Motion carries 5-0
- A motion was made by Chairman G. Rooney, seconded by M. Cappiello, that the Board of Finance close the projects from the ARPA Fund as of June 30, 2023 as shown on the attached financial reports. Motion carries 5-0.

Vice Chairman E. Koch invited Loretta Ball, Arts Commission, to the Board of Finance table. After discussion; A motion was made by Chairman G. Rooney, seconded by R. Roudenis, that the Arts Commission can use the money in the Reserve for this Project. Motion carries 5-0.

OTHER ITEMS TO COME BEFORE THE BOARD: No Other Items to Come Before the Board

PUBLIC COMMENT:

- Andrew Koehm, 5 Fernwood Drive

ADJOURNMENT: A motion was made by Chairman G. Rooney, seconded by Vice Chairman E. Koch, to adjourn the meeting. Motion carries 5-0. Meeting adjourned at 8:15pm.