



BROOKFIELD BOARD OF FINANCE
Regular Meeting Minutes
Wednesday, June 8, 2022 7:00pm
Town Hall Room 209 & Virtual Meeting

CALL TO ORDER: Chairman G. Rooney called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman G. Rooney, Vice Chairman E. Koch, Secretary B. Ruocco, M. Cappiello, D. Devorsetz (via phone), and First Selectwoman T. Carr

Also Present: Town Finance Director M. Marien (attending virtually)

PUBLIC COMMENT:

- No Public Comment

COMMUNICATION AND CORRESPONDENCE:

- Laura Orban
- Andrew Ellis, Brookfield Volunteer Fire Department
- Ron Jaffe
- Ricky Ramos

APPROVAL OF MINUTES OF PREVIOUS MEETINGS: A motion was made by Secretary B. Ruocco, seconded by Vice Chairman E. Koch, to approve the BOF May 23, 2022 Special Meeting Minutes and the BOF June 2, 2022 Special Meeting Minutes as presented. After discussion, a motion was made by Vice Chairman E. Koch, seconded by Secretary B. Ruocco, to accept the BOF May 23, Special Meeting Minutes as written, and the BOF June Special Meeting Minutes, with the following amendment; under New Business, Appropriation for WMS Wall, is to read *Non-Capital, Non-Recurring Fund*. Motion carries 6-0.

REPORT OF THE FIRST SELECTMAN: First Selectwoman T. Carr stated that viewers can refer to the Monday, June 6, 2022 BOS Meeting to obtain a Report of the First Selectwoman, and additionally read the correspondence which was sent to the BOF on June 8, 2022.

REPORT OF THE FINANCE DIRECTOR:

- BOE Financial Report – BOE Chair gave the BOF an overview of the BOE Financial Report.

Town Finance Director M. Marien gave the Board an overview of the Revenue and Expenditure Report for the month of May 2022. She also provided a Capital Projects update and an Audit update.

REPORT OF COMMITTEES:

- Audit committee – No report for this month.

OLD BUSINESS:

PD Outside Services Records Storage Solution Request – Major Pete Frengs provided an overview on the Police Department’s Services Records Storage Solution Request. After discussion, a motion was made by Chairman G. Rooney, seconded by R. Roudenis to approve \$43,000 from the Police Department Outside Services Fund for the purpose of purchasing a records storage solution for the Police Department Records Division as outlined in a memo dated April 6th from Chief Puglisi. Motion carries 6-0.

April Budget Transfers – A motion was made by Chairman G. Rooney, seconded by Secretary B. Ruocco to review the April transfers. Chairman G. Rooney revoked his original motion, seconded by M. Cappiello. Motion carries 6-0.

A motion was made by Chairman G. Rooney, seconded by Vice Chairman E. Koch, to approve the inter- department transfers proposing the expenditure budget versus actual report May 31, 2022 as outlined in the attached report from Marcia Marien, Controller/Finance Director. Motion carries 6-0.

NEW BUSINESS:

- Risk Assessment – Chairman G. Rooney requested a copy of the check register for ARPA Funding.
- School Wall – this agenda item was discussed at the BOF June 2, 2022 Special Meeting.
- Town Attorney Firm – Chairman G. Rooney stated that the \$5,000 retainer for the Town Attorney Firm has not been increased.

OTHER ITEMS TO COME BEFORE THE BOARD: First Selectwoman inquired when the audit agreement will be signed.

PUBLIC COMMENT:

- Eve Sturdevent , 3 Rajcula Farm Road

ADJOURNMENT: A motion was made by Chairman G. Rooney, seconded by Secretary B. Ruocco, to adjourn the meeting. Motion carries unanimously. Meeting adjourned at 8:07pm.