



BROOKFIELD BOARD OF FINANCE
Regular Meeting Minutes
Wednesday, May 10, 2023 7:00pm
Room 209 Town Hall

CALL TO ORDER: Vice Chairman E. Koch called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Vice Chairman E. Koch, Secretary B. Ruocco, R. Roudenis, M. Cappiello, and First Selectwoman T. Carr

Also Present: Town Finance Director M. Marien, and Town Treasurer J. Lucas

Absent Members: Chairman G. Rooney and D. Devorsetz

PUBLIC COMMENT: No Public Comment

COMMUNICATION AND CORRESPONDENCE

- Andy Corea, 45 W. Whisconier Road (2)

APPROVAL OF MINUTES OF PREVIOUS MEETINGS: A motion was made by Secretary B. Ruocco, seconded by Vice Chairman E. Koch, to approve the BOF April 12, 2023 Regular Meeting Minutes. Motion carries 4-0.

REPORT OF THE FIRST SELECTMAN: First Selectwoman T. Carr reported on the following; P/R project updates, Bonding, Salary survey, and Cemetery Issue.

REPORT OF THE FINANCE DIRECTOR:

BOE Financial Report – BOE Chair B. Belden gave the Board of Finance an update on the BOE Financial Report.

Town Finance Director Report -Town Finance Director M. Marien gave the Board of Finance an overview of the Revenue and Expenditures for the month of April 2023. She also reported on ARPA, Capital Projects Status and provided an Audit update.

Vice Chairman E. Koch made a motion seconded by M. Cappiello, to move the Police Outside Services Fund Requests, under New Business, next on the agenda. Motion carries 4-0.

Secretary B. Ruocco recused herself from the Police Outside Services Fund Request – Used Motorcycle Purchase vote.

- **Police Outside Services Fund Request – Used Motorcycle Purchase** – Chris Campbell was present for this discussion.
A motion was made by Vice Chairman E. Koch, seconded by R. Rouodenis, that we appropriate \$20,400 for the purchase of a 2016 Motorcycle and related safety equipment for the police motorcycle unit, as outlined in Chief John Puglisi's memo dated April 5, 2023. Motion carries 3-0-1.

Members Voting Yes
Vice Chairman E. Koch
M. Cappiello
R. Roudenis

Members Voting No

Members Abstaining
Secretary B. Ruocco

- Police Outside Services Fund Request – Hummingbird Sonar Unit - A motion was made by Vice Chairman E. Koch, seconded by M. Cappiello, to appropriate \$4,000 for the purchase of a Hummingbird SOLIX 15 Sonar Unit and accessories order to replace the unrepairable sonar unit and provide needed equipment for the Brookfield Police Dive Team operators, as outlined in Chief John Puglisi's memo dated May 3, 2023. Motion carries 4-0.

REPORT OF COMMITTEES:

- Audit committee – No report for this meeting.
- Capital Committee – No report for this meeting.

OLD BUSINESS: No Old Business was discussed.

NEW BUSINESS:

- 2023-2024 Budget Discussion if necessary - First Selectwoman T. Carr stated that the position of Library Director is still open. She also stated that the Land Use Director has resigned.
- Annual Suspense List Approval – A motion was made by Vice Chairman E. Koch, seconded by Secretary B. Ruocco, to approve the annual suspense list in the amount of \$72,452.70. Motion carries 4-0.
- Discussion and potential appointment of auditors – A motion was made by Secretary B. Ruocco, seconded by Vice Chairman E. Koch, to table this agenda item until the next Board of Finance Meeting. Motion carries 4-0.
- April Budget Transfers – A motion was made by Vice Chairman E. Koch, seconded by R. Roudenis, that the Board of Finance approve the inter department transfers that were presented from the Board of Selectmen to the Board of Finance in the amount of \$87,501.98. Motion carries 4-0.
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OTHER ITEMS TO COME BEFORE THE BOARD: There were no Other Items to Come Before the Board

PUBLIC COMMENT:

- No Public Comment

ADJOURNMENT: A motion was made by Vice Chairman E. Koch, seconded by R. Roudenis, to adjourn the meeting. Motion carries 4-0. Meeting adjourned at 8:11pm.