



BROOKFIELD BOARD OF FINANCE
Special Meeting Minutes
Wednesday, April 21, 2021 7:00pm
Virtual Meeting

CALL TO ORDER: Chairman G. Rooney called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman G. Rooney, Vice Chairman E. Koch, Secretary B. Ruocco, D. Devorsetz, R. Ramos, and First Selectman S. Dunn (arrived at 7:05pm)

Also Present: Town Finance Director M. Marien, Town Treasurer J. Lucas, BOE Chair R. Fernandes, BVFC Chief A. Ellis, Secretary S. Ellis, and BVFC President L. Menendez

Absent Members: M. Mulvaney

PUBLIC COMMENT:

- No Public Comment

COMMUNICATION AND CORRESPONDENCE:

- Bryan Muller, 5 Josephs Lane
- Kristi McPadden, WPCA

APPROVAL OF MINUTES OF PREVIOUS MEETINGS: A motion was made by Secretary B. Ruocco, seconded by Vice Chairman E. Koch, to approve the March 9, 10,11, 15, 16, 18, and April 6, 2021 BOF Meeting Minutes as written. Motion carries unanimously.

REPORT OF THE FIRST SELECTMAN: First Selectman S. Dunn discussed the following; moratorium, brush yard, Memorial Day Parade, vaccine clinics, repaving RT. 133, crack sealing at Town Hall, revaluation, capital committee, GMP for new school, and Americares Act.

REPORT OF THE FINANCE DIRECTOR:

- **BOE Financial Report** – BOE Chair R. Fernandes gave an overview of the BOE March 2021 Financial Report.

A motion was made by Chairman G. Rooney, seconded by Vice Chairman E. Koch, to move the Center Fire Department Budget Review next on the agenda. Motion carries unanimously.

Chief A. Ellis and BVFC President L. Menendez were present to discuss with the BOF an adjustment to their budget request.

REPORT OF THE FINANCE DIRECTOR: (continued)

- **Revenue and Expenditures** – Town Finance Director M. Marien gave the BOF an overview of the Revenue and Expenditures Report for the month of March 2021.

REPORT OF COMMITTEES:

- Audit committee – No report was presented.

OLD BUSINESS: No Old Business

NEW BUSINESS:

- 2020-2021 Iterative Budget Review – this agenda item was discussed under the Report of the Finance Director.
- March Budget Transfers - A motion was made by Chairman G. Rooney, seconded by D. Devorsetz , to approve the Intra and Inter departmental transfers as outlined on the Expenditure Budget vs. Actual through 3/31/2021 in the report provided by Marcia Marien, Controller/Director of Finance. Motion carries unanimously.
- COVID Cost Budget Transfers– A motion was made by Chairman G. Rooney, seconded by Vice Chairman E. Koch, that the Board of Finance approve the budget details for the COVID Vaccination Costs Summary as of March 31 projecting to June 30, 2021, as provided by Marcia Marien, Controller/Director of Finance. Motion carries unanimously.
- 2021-2022 Budget Discussion – The BOF discussed the 2021-2022 Budget.
- Capital Committee Assembly - this agenda item was discussed under the First Selectman’s Report.

OTHER ITEMS TO COME BEFORE THE BOARD: No Other Items to Come Before the Board.

PUBLIC COMMENT:

- No Public Comment

ADJOURNMENT: A motion was made by Secretary B. Ruocco, seconded by Vice Chairman E. Koch, to adjourn the meeting. Motion carries unanimously. Meeting adjourned at 8:54 pm.