



**BROOKFIELD BOARD OF FINANCE**  
**Regular Meeting Minutes**  
**Wednesday, April 13, 2022 7:00pm**  
**Room 209 Town Hall/Virtual**

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**CALL TO ORDER:** Chairman G. Rooney called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

**Present for the Board:** Chairman G. Rooney, Vice Chairman E. Koch (via Zoom), D. Devorsetz, R. Roudenis, M. Cappiello, and First Selectman T. Carr

**Also Present:** Town Finance Director M. Marien, G. Dembowski (via Zoom), and BOE Chair B. Belden

**Absent Member:** Secretary B. Ruocco

**PUBLIC COMMENT:**

- No Public Comment

**COMMUNICATION AND CORRESPONDENCE:**

- Howard Lasser, 116 Tower Road
- Kristi McPadden, WPCA
- Matt Grimes, Orchard Street

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS:** A motion was made by Chairman G. Rooney seconded by M. Cappiello, to approve the March 9, 2022 BOF Special Meeting Minutes, March 10, 2022 BOF Regular Meeting Minutes, March 14, 2022 BOF Special Meeting Minutes, March 15, 2022 BOF Special Meeting Minutes, March 16, 2022 BOF Special Meeting Minutes, March 17, 2022 BOF Special Meeting Minutes, March 21, 2022 BOF Special Meeting Minutes, March 29, 2022 BOF Public Hearing Meeting Minutes. Motion carries unanimously.

**REPORT OF THE FIRST SELECTMAN:** First Selectman T. Carr reported on the following; Budget, Governor's visit, Sewer Project, grants, Town Hall staffing, ARPA, and State of the Town.

**REPORT OF THE FINANCE DIRECTOR**

- **BOE Financial Report** - BOE Chair gave an overview of the BOE Financial Report.

Town Finance Director M. Marien gave the Board of Finance an overview of Revenue and Expenditures for the month of March 2022. She also reviewed the Capital Projects Status. Town Finance Director M. Marien provided an Audit Update and a 2022-2023 Budget Update.

**REPORT OF COMMITTEES:**

- **Audit committee** - D. Devorsetz request the engagement letter to be created in the next few weeks.

**OLD BUSINESS:** No Old Business.

**NEW BUSINESS:**

- 2022-2023 Budget Discussion – earlier discussion on this agenda item.
- Outside Services Request PD Drone Program – A motion was made by Chairman G. Rooney, seconded by M. Cappiello, that the Board of Finance approve an appropriation of \$15, 700 from the Police Department Outside Services Fund, for the purchase of Drones and other associated software and equipment to inaugurate a UAS Program within the Police Department, as outlined in a memo dated January 5, 2022. After discussion, Chairman G. Rooney rescinded his motion and tabled this agenda item until next month's meeting.
- Outside Service Request PD Storage Garage – Chairman G. Rooney made a motion, seconded by Vice Chairman E. Koch, that the Board of Finance approve an additional appropriation of \$11,500 from the Police Outside Services Fund, to complete construction and cost overruns associated with the Temporary Garage Structure located at the Police Department, as outlined in a memo dated 2/24/22 from Chief John Puglisi. Motion carries 5-0.
- March Budget Transfers. A motion was made by Chairman G. Rooney, seconded by R. Roudenis, that the Board of Finance approve the Inter department transfers proposed in the Expenditure Budget vs Actual through 3/29/22, as outlined in the attached report from Marcia Marien, Controller/Director of Finance. Motion carries 5-0.

**OTHER ITEMS TO COME BEFORE THE BOARD:** No Other Items to Come Before the Board.

**PUBLIC COMMENT:**

- No Public Comment

**ADJOURNMENT:** A motion was made by Chairman G. Rooney, seconded by D. Devorsetz, to adjourn the meeting. Motion carries unanimously. Meeting adjourned at 8:21 pm.