



BROOKFIELD BOARD OF FINANCE
Regular Meeting Minutes
Wednesday March 8, 2023, 7:00pm
Town Hall Room 209

CALL TO ORDER: Chairman G. Rooney called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman G. Rooney, Vice Chairman E. Koch, Secretary B. Ruocco, D. Devorsetz, R. Roudenis, M. Cappiello, and First Selectwoman T. Carr

Also Present: Town Finance Director M. Marien (via call in), Town Controller J. Lucas, Director of Land Use Richelle Hodza, Brookfield Conservation Chair Tony Cappiello, Greg Dembowski, and members of the public.

PUBLIC COMMENT:

- Jim Fisher, 12 Aramon Circle
- Bob Huttermann

COMMUNICATION AND CORRESPONDENCE:

- Fern Smenyak, Director of Human Resources
- Betsy McIlvane, Brookfield Library
- Sara Ellis, BVFD
- Rob Pers, BVFD
- Ray DiStephan, 11 Old Woods Road
- Howard Lasser, 116 Tower Road
- Alice Carolan, 205 Whisconier Road
- Jodi Rell
- Denise Rice

APPROVAL OF MINUTES OF PREVIOUS MEETINGS: A motion was made by Secretary B. Ruocco, seconded by Vice Chairman E. Koch, to approve the February 8, 2023 Regular Meeting Minutes, March 1, 2023 Special Meeting Minutes, and the March 2, 2023 Special Meeting Minutes. Motion carries 6-0.

A motion was made by Chairman G. Rooney, seconded by Vice Chairman E. Koch, to move Land Use up next on the Agenda. Motion carries 6-0.

Land Use Director Richelle Hodza presented her proposed budget to the Board of Finance. Tony Cappiello, Chairman of the Brookfield Conservation Commission presented its budget request to the Board of Finance.

A motion was made by Chairman G. Rooney, seconded by R. Roudenis, to move G. Dembowski's presentation up next on the Agenda. Motion carries 6-0.

- **Special Town Meeting** – 20 Station Road Remediation & Redevelopment Project – Following Greg Dembowski’s presentation, A motion was made by Chairman G. Rooney, seconded by R. Roudenis, that the Board of Finance approve demolition and remediation expenditure of the State of CT DECD Brownfield’s Project at 20 Station Road not to exceed \$1,207,938 which will come 100% from the grant. Motion carries 6-0.
- **Special Town Meeting - Streetscape Phase 4 Project** – A motion was made by Chairman G. Rooney, seconded by R. Roudenis, that the Board of Finance authorize additional LOTCIP funding for the Streetscape Phase 4 not to exceed \$3,820,000 and not to exceed the Town side of \$264,000 for Town funding. Motion carries 6-0.
- Greg Dembowski reported on the Emergency Services Impact Study.

REPORT OF THE FIRST SELECTMAN: First Selectwoman T. Carr reported on the following; Special Town Meeting on 3/30/23 to address Capital Items and Capital Projects, budget preparation, Charter Revision Public Hearing on April 3rd at 6pm, Bob Belden will be the moderator for the two Special Town Meetings.

REPORT OF THE FINANCE DIRECTOR

- **BOE Financial Report** – BOE Chair presented the BOE Financial Report to the BOF.
- **Revenue and Expenditures** – Town Finance Director M. Marien gave the BOF an overview of the Revenue and Expenditures Report for the month of February 2023.
- **Audit update** – Town Finance Director M. Marien stated that the Audit is posted on the Town website.

REPORT OF COMMITTEES

- **Audit committee** – No report for this meeting

OLD BUSINESS;

- **Senior Center Generator Request (From 2/8/23 meeting)** – This agenda item has been tabled to put in process as a budget item.

NEW BUSINESS:

- **Radio Communication Update** – No update was presented for this meeting.
- **General Budget Discussions** – The Board of Finance entered into General Budget Discussions.

OTHER ITEMS TO COME BEFORE THE BOARD: D. Devorsetz stated he would like to get started revising the BOF bylaws and asked that ideas be presented at next month’s regular meeting and to make the changes at the May 2023 meeting.

PUBLIC COMMENT

- No Public Comment

ADJOURNMENT: A motion was made by Chairman G. Rooney, seconded by B. Ruocco, to adjourn the meeting. Motion carries 6-0. Meeting adjourned at 9:35pm.