

# **BROOKFIELD WATER POLLUTION CONTROL AUTHORITY**

Wednesday, September 29, 2021, 7:00 p.m.

## **AGENDA (HYBRID)**

### **Zoom Call-In Info:**

<https://us02web.zoom.us/j/85935421449?pwd=VWVESDInYm9MbUpmak5xeG0vbG9adz09>  
Meeting ID: 859 3542 1449                      Passcode: 092921

1. **Convene Meeting**
2. **Approval of Minutes** – 8/25/21
3. **Correspondence**
4. **Accountant Report**
  - a. Monthly Financials
  - b. Status of Audit for FYE June 30, 2021
  - c. Automating Payment Process between IC and QDS
  - d. Danbury Bill Flow Estimate
  - e. 30-month CD renewal/closure
5. **Old Business**
  - a. 101-105 Laurel Hill Road – Alternate Sewer Routes
  - b. Document Scanning Project
6. **New Business**
  - a. Will Serve Letter request from 500A & 518 Federal Road
  - b. Staff Goals for FY 2021-2022
7. **Engineer Comments/Project Update**
  - a. Route 133 Station Improvements Project
  - b. Brookfield Market Area
  - c. Other Engineering Matters
8. **Employee Activity Reports (Roger, Tim, John, Mary, Kristi)**
9. **Legal Matters**
  - a. Collections
  - b. Insurance Requirement Update
  - c. American Rescue Plan Grant Request to TOB
  - d. Other Legal Matters
10. **Other WPCA Matters**
  - a. Updates
    1. Dean Road/Candlewood Lake Area Project
    2. Danbury Plant / Sewer Capacity
  - b. Other WPCA Matters
11. **Vouchers**
12. **Adjournment**

\*\*\* Next Meeting October 27, 2021 \*\*\*