

TOWN OF BROOKFIELD
OFFICE OF THE FIRST SELECTMAN

Tara Carr
First Selectman



100 Pocono Road
Brookfield, CT 06804

March 11, 2022

TO: Board of Finance

FROM: Tara Carr, First Selectman

A handwritten signature in black ink, which appears to be "Tara Carr", followed by the date "3/11/22".

RE: **PD OUTSIDE SERVICES FUND REQUEST – TEMPORARY STORAGE GARAGE**

At a meeting on March 7, 2022, the Board of Selectmen voted unanimously to forward a request to the Board of Finance for an additional appropriation of \$11,500.00 from the Police Department Outside Services Fund, to complete construction and cost overruns associated with the Temporary Garage Structure located at the Police Department, as outlined in a memo dated 2/24/22 from Chief John Puglisi.

We thank you for your review and consideration of this matter.

/vg
Attachment

Cc: John Puglisi, Chief of Police

Memo

To: Brookfield Police Commission, Brookfield Board of Selectmen, and Brookfield Board of Finance

From: Chief John Puglisi

CC: Dian Eng

Date: 2/24/2022

Re: Request for an additional appropriation of **\$11,500.00**, beyond the original appropriation of \$38,500.00, from the Police Outside Services Fund for the purpose of completing construction and covering cost overruns associated with constructing a 36' x 32' Larger Vehicle Temporary Garage Structure with associated site work and electrical wiring.

This is to request additional funding to complete the capital purchase/construction of a 36' x 32' Temporary Garage Structure, now located on the police Department property at 63 Silvermine Road. This additional funding to complete the purchase is proposed pursuant to the Policy approved by the Brookfield Board of Selectmen on December 3, 2012. *12/2/20*

BACKGROUND: The original concept for the construction of the Temporary Garage Structure was for it to be build on Town-Owned Property adjacent to the Police Department. For a variety of reasons, beyond our control, this concept was abandoned and the structure was ultimately built behind the current police facility.

Due to this move, various cost overruns have occurred. They include: 1) Increased cost of the structure due to time delay; 2) Increased cost associated with CT Licensed engineering stamp required by town building department; 3) Significantly increased costs for electrical installation due to location of the structure; 4) Increased costs associated with video surveillance additions and modifications due to the location of the structure; 5) Increased cost of installing a Man Door, not able to be build into the main overhead door; 6) Increased cost associated with the main overhead door due to ordering delays. The cumulative effect of these overruns is that an additional \$11,500.00 is needed to complete the project.

REQUEST: The Brookfield Police Department requests the additional appropriation of **\$11,500.00** from the Police Department Outside Services Fund, to cover the cost overruns listed above.


ACTION:

Police Commission:	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	DATE: <u>2/24/2022</u>
Board of Selectmen:	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	DATE: <u>3/7/22</u> <i>TC</i>
Board of Finance:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	DATE: _____

**Brookfield Police
Department**

Memo

To: Brookfield Police Commission, Brookfield Board of Selectmen, and Brookfield Board of Finance

From: Chief James L. Purcell 

CC: Maj. John Puglisi

Date: 12/2/2020

Re: Request for an appropriation of \$38,500.00 from the Police Outside Services Fund for the purpose of constructing a 36' x 32' Larger Vehicle Temporary Garage Structure with associated site work and electrical wiring.

This is to request funding for the capital purchase/construction of a 36' x 32' Temporary Garage Structure to be located on the 43 Silvermine Road property adjacent to the police department. This purchase is proposed pursuant to the Policy approved by the Brookfield Board of Selectmen on December 3, 2012.

BACKGROUND: The Brookfield Police Department has two (2) specialty vehicles used periodically to support special operations needs of the police department. These two vehicles are not used regularly and are parked outside at the police department. Adverse weather, extreme cold and direct sunlight as well as rodent infestation have had a negative impact on the vehicles and steps must be taken to shelter them.

Significant emphasis has been placed on the need for adequate covered parking in the completed needs study that will guide our facility planning in the years ahead. That having been said, there is a critical need, now, for covered storage of these two vehicles. This proposal gives us a short-term solution, in a convenient location, until a new or renovated facility can be planned. This structure is portable in nature and can be relocated or repurposed whenever a new or renovated facility is constructed.

REQUEST: The Brookfield Police Department requests the appropriation of **\$38,500.00** from the Police Department Outside Services Fund, to construct a 36' x 32' Storage Garage to be sited adjacent the police department on the recently purchased town property at 43 Silvermine Road. The site is monitored by the police department video surveillance system.

ACTION:

Police Commission:	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	DATE: 12/2/2020
Board of Selectmen:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	DATE: 12/7/20
Board of Finance:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	DATE: 12/9/20