

Town of Brookfield
Budget Transfers

Don't have these figures yet

As of November 29, 2022 - Still a Work in Progress in preparing for requests at the January meeting

				Estimated Needed (Extra)	Intra Department	Inter Department		
						Continuing	One-Time	
Selectman	Ginny leaving will have additional costs for overlap and vacation							
	Possible savings if a lower salary							
	Ginny leaving - 1/2 year savings \$78,532 cash basis			\$		(39,417.50)		
	New employee - 1/2 year cost at \$75,000 cash basis			\$		37,500.00		
		Rate	Hours					
	Ginny vacation	\$ 43.15	\$ 91.00	\$		3,926.60		
	Double up for training - Dec 19th	\$ 41.21	\$ 70.00	\$		2,884.62		
				\$		4,893.72		
	1054111	51618 Nonunion wages	Additional Funds Needed based on above	\$	4,893.72	\$ (1,917.50)	\$ 6,811.22	
Assessor	Reclassify funding to join organization for discount on class							
		58100 Dues and fees		\$	112.00	\$ 112.00		
		57350 Tech related software		\$	(112.00)	\$ (112.00)		
Tax Collector	Vacancy due to death of full time clerk. With a new person the likelihood of not needing a part timer is very low. There may be potential overlap due to vacation pay out. Trying to make it through January collections without a temporary part timer for the first time this year. With the lost of one long time employee, this no longer seems doable.							
			Rate	Hours				
	1054135	51619 Union Wages						
	1054135	51610 Sporadic/interim wages	\$ 20.00	245.00 (SALY)	\$	4,900.00	\$ 4,900.00	
		Starting on 12/12/22 to end of January						
Personnel	More overtime since last transfer							
	1054141	51630 Overtime			\$ 186.72	\$ 186.72		
					\$ (186.72)	\$ (186.72)		
IT	Seamless Docs increased significantly after a significant increase last year.							
	1054143	57350 Software			\$ 1,000.00	\$ 1,000.00		
					\$ (1,000.00)	\$ (1,000.00)		

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				Estimated Needed (Extra)	Intra Department	Inter Department	
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Town Clerk							
More overtime since last transfer							
1054147	51630	Overtime		\$ 138.99	\$ 138.99		
				\$ (138.99)	\$ (138.99)		
Registrars							
Intra fund transfers needed - Mel will get back to me.							
1054149	56116	Dept Specific Supplies	need total for the year to add need where to take it from				
Land Use - Plan							
More overtime since last transfer							
1054151	51630	Overtime		\$ 120.79	\$ 120.79		
				\$ (120.79)	\$ (120.79)		
May need more money for notary for new employee move from LU building to LU planning							
1054151	55800	Travel and conferences		\$ 600.00	\$ 600.00		
1054156	55800	Travel and conferences		\$ (600.00)	\$ (600.00)		
Land Use - Bldg							
Additional assistance is needed in the building department to help More overtime since last transfer							
1054156	51630	Overtime		\$ 120.79	\$ 120.79		
				\$ (120.79)	\$ (120.79)		
1054151	51610	Seasonal/sporadic/interim		\$ -			
OR	51620	Part time		\$ -			
May need more in addition to BoS 11/7 trans							

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Insurance					
We had included in the budget for cyber insurance. We have not yet applied as we are working on the minimum requirements. Will we get it this year? What portion of the year? How much will it cost? Or will this not happen this year and be a savings?					
1054157	58020 Insurance (approximately \$15,400 reserved for cyber)				
BoE just contracted for insurance. They are paying \$24,060 for 12 months, or approximately \$2,000 per month					
Employee Benefits					
At year end we allocate some of the workers comp to the police o/s services fund based on salaries paid from there Used an average amount, subject to change					
1054198	52700 Workers Comp	\$ (8,000.00)		\$ (8,000.00)	
We originally thought we would need about \$35,000. With vacancies and changes in coverages, as of 11/29/2022 we think we might be able to cover this. We must continue to watch.					
1054198	52800 Health Insurance	\$ (30,000.00)		\$ (30,000.00)	
See separate analysis - we should have extra due to vacancies but subject to change with employee changes					
Savings in Life/LTDisability/Medicare due to timing of adding on the additional employees					
1054198	52900 Life/LTDisability/Medicare				
See separate analysis - waiting for the 1/1/2023 increase in premiums to be disclosed					
VFD Stipends					
Nine less firefighters qualified for the stipend this year. This is COVID/normal fluctuation It is expected it will come back to "normal" numbers next year of \$93,000-\$99,000.					
1054206	55008 Fire Fighters Stipend	\$ (13,500.00)			
	Used in first quarter	\$ 6,601.00			
	Balance remaining	\$ (6,899.00)			\$ (6,899.00)

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Highway Department							
Diesel is locked in. Gas is not yet locked in. May do it separately or with the consortium in December							
1054303	56260	Highway fuel - gas & diesel					
		Gas	Waiting for CT	\$ 61,614.19			
		Diesel	locked in	\$ 37,005.00			
			Reimb	\$ (15,000.00)			
				\$ 83,619.19		\$ 83,619.19	
Building Maintenance							
Changed full time position to part time position and outside vendor. Make the budget match.							
More overtime since last transfer							
1054304	51619	Union wages		\$ 12,535.00	\$ 12,535.00		
1054304	51620	Part time wages		\$ (12,535.00)	\$ (12,535.00)		
1054304	51630	Overtime		\$ 118.71	\$ 118.71		
				\$ (118.71)	\$ (118.71)		
Recycling							
Reallocate between sporadic and overtime							
1054320	51620			\$ 100.00	\$ 100.00		
1054320	51630			\$ (100.00)	\$ (100.00)		

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Utilities					
	WPCA Assessment We budgeted for the sewer assessment being paid in advance (9/1/22). That was not coordinated in time so we will be billing in arrears (9/1/23). This was an estimated cost before the project was completed next year will be a more accurate number.				
	1054340 54412 Sewer Assessment	\$ (73,917.65)			\$ (73,917.65)
	We have locked in propane, heating oil and diesel Gasoline is out to bid with CRCOG for calendar year. Don't know bids yet				
	1054340 56240 Heating Oil locked in	\$ 24,773.48		\$ 24,773.48	
	1054340 56255 Propane locked in	\$ (3,199.00)		\$ (3,199.00)	
	Aquarian is changing is billing structure for fire hydrants, increasing rates per foot and decreasing hydrants If this passes, we may save \$13,750 per year based on the Aquarion 9/29/2022 letter. This would be effective In March 2023 so approximately 1/4 of that would be savings this fiscal year. Monitoring for now.				
	1054340 56910 Possible savings on hydrants Portion of the year effected Potential savings this year	\$ (13,750.00) \$ 0.25 \$ (3,437.50)		\$ (3,437.50)	
Health					
	Current configuration for this department				
			10/31 Remain	Projected	Variance
1054401	51610 Seasonal/Sporadic/Interm Wages	\$ 632.50	\$ (632.50)	\$ -	
	Laurel (no fixed hours)		\$ 632.50		
1054401	51618 Nonunion Wages	\$ 130,721.20	\$ (130,721.00)	\$ 0.20	
	Eren (\$100,000/yr for 37 more weeks)		\$ 71,153.85		
	Paul (\$83,716/yr for 37 more weeks)		\$ 59,567.15		
1054401	51620 Part-Time Wages	\$ 17,533.28	\$ (14,383.48)	\$ 3,149.80	
	Shaun Duffy (\$10 hr/wk* \$35*37 wks)		\$ 12,950.00		
	Possibly more hours to catch up some weeks		\$ 1,433.48		
1054401	53910 Purchased Services	\$ -	\$ (3,150.00)	\$ (3,150.00)	
	Medical Director (\$4,200/12 mo*9 months)		\$ 3,150.00		
		\$ (0.00)		\$ -	\$ -

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Senior Center

There may need to be more money in programs, this will be offset the revenues. Watching

1054418 53910 Dept Specific Outside services

Grounds

The snow plowing bid came in significantly higher than prior year, still a work in progress as of 10/31
 Savings from locking in propane

1054505 53910 Dept Specific Outside services

1054505 56116 Dept Specific Supplies

Debt Service

Interest

Savings from Refunding issue of 2013 bonds - budget work book prepared before this was removed

1054803 58320 Interest on Bonds

1054803 58400 ST Debt

Leases change - may have some savings as budgeted to start 7/1/22
 and will start later in the year.

Total Town

Board of Education

Shortage projected as of 10/31/2022

Total Operating Needs

Potential Capital Needs

STSC3 Streetscape phase 3 - Money for a flag pole/sculpture

HS205 Guidance wing AC - out to bid. Too high. Rebid later.

HS214 Roofing for over office (CNR)

Estimated Needed (Extra)	Intra Department	Inter Department	
		Continuing	One-Time
\$ 32,000.00		\$ 32,000.00	
\$ (914.00)		\$ (914.00)	
\$ (6,300.00)			\$ (6,300.00)
\$ 17,519.24	\$ -	\$ 92,924.67	\$ (75,405.43)
\$ 743,552.00			
\$ 743,552.00	\$ -	\$ -	\$ -
\$ 761,071.24	\$ -	\$ 92,924.67	\$ (75,405.43)

Potentially covered by the grant
 \$ 120,000.00
 \$ 12,650.00 will be paid from BoE operations for now would like to find money in other projects