



Old Town Hall
162 Whisconier Road
Brookfield, CT 06804

203.775.6256 x304
203.740.9167
info@hrra.org

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Recycling Bin Lending Program

- Brookfield Coordinator: Tom Tibolla; 203-775-5232; TTibolla@BrookfieldCT.gov
- 40 bins given to each region in State by DEEP – provided by a grant from Keep America Beautiful and Anheuser Busch (without any beer advertising)
- Bins are to be used for special events in any town in the region or across regions if necessary.
- Bins are not made to be left outside overnight. Instead they are to be used for events such as fairs, concerts, sporting events, parades, etc.
- HRRA will be providing the clear bags to go with the bins so there will be no cost to the bin users other than for collection/disposal of the filled bags.
- Organizations can borrow the bins but they must go through the town where the event will be located to request bin use.
- Will need a local coordinator for the bin lending program in each town. Local coordinators duties to be:
 - Provide local publicity about the bin lending program.
 - Check master Google calendar and reserve the number of bins required for the appropriate date when requested.
 - Be available for bin user to pick up bins before special event and to return after event.
 - Make sure borrower fills out and signs the Borrowing Organization Responsibilities form.
 - Demo set up of the bins to borrowers.
 - Make sure bins are returned clean.
 - Report any damaged bins to HRRA.
 - Make sure borrower has reported event details and recycling collection amounts to DEEP via Survey Monkey at <http://www.surveymonkey.com/s/H25BGPH>.
- HRRA will provide two stickers for each bin top saying “Bottles and Cans Recycling Only”.
- HRRA will put stickers on each bin in order to track each one for reporting purposes to the state.
- HRRA can distribute the bins to municipalities in the region to store for easier accessibility if so requested.

