

TOWN OF BROOKFIELD
PUBLIC WORKS DEPARTMENT
203-775-7318
APPLICATION FOR EXCAVATION PERMIT

1. Plan (map) sketch of proposed work attached: ☐ Yes, attached ☐ No
2. Location of proposed work: _____
3. Purpose of proposed work: _____
4. Name, address and phone # of the person, firm or corporation doing the actual work:

5. Name , address and phone # of the person, firm or corporation for whom the work is being done:

6. A signed Acknowledgment by the applicant to save the Town free and harmless from any injury or claim arising out of the work to be done, and further that he/she has knowledge of the existence of this Article II, EXCAVATIONS [Adopted 8-6-79], and 192-12 through 192-21, Code of the Town of Brookfield, Connecticut, and intends to comply fully with its provisions as well as all other ordinances and laws relating to the work to be done including Director of Public Works specifications is attached.
 ☐ Yes ☐ No
7. Bond posted with the Town of Brookfield Attached ☐ Yes ☐ No ☐ N/A
8. Permit Fee (\$10) payable to the Town of Brookfield Attached ☐ Yes ☐ No
9. Call Before You Dig contacted? (1-800-922-4455) ☐ Yes ☐ No
Ticket Number _____
10. Insurance Certificate to the Town of Brookfield, one million dollars (\$1,000,000.00) which includes the following, and any other insurance coverage the Town requires: Attached ☐ Yes ☐ No ☐ Forthcoming
 - a. Contractor's Liability Insurance
 - b. Contractor's Broad Form
 - c. XCU Coverage
 - d. Products
 - e. Complete Operations
 - f. Automobile Liability

Approved by: _____
Ralph Tedesco,
Director of Public Works

Date: _____

ACKNOWLEDGEMENT

The Applicant acknowledges and agrees to save the Town free and harmless from any injury or claim arising out of the work to be done, and further that he/she has knowledge of the existence of this Article II, EXCAVATIONS [Adopted 8-6-79], and 192-12 through 192-21, Code of the Town of Brookfield, Connecticut, and intends to comply fully with its provisions as well as all other ordinances and laws relating to the work to be done including Director of Public Works specifications.

Applicant Signature: _____

Date: _____

**Town of Brookfield
Public Works Department**

Excavation Specification Information

The following specifications are required for excavation within the Town roads, and the unimproved sections of the Town right-of-way:

1. The excavation within the bituminous concrete pavement shall follow the following specifications:
 - a. The existing pavement shall be saw cut.
 - b. D.O.T. approved processed stone in accordance with Form 816, 2004 will be installed to 15 inches within the top of the existing pavement. Suitable excavated material will be allowed as backfill material upon approval of the Director of Public Works.
 - c. The processed stone shall be compacted every 6 inches.
 - d. D.O.T. approved 3/4" or 1-1/4" processed stone in accordance with Form 816, 2004, shall be installed for 12 inches in two 6 inch layers (compacted), within 3" of the top of the existing pavement.
 - e. The existing saw cut edge of the pavement will be tack coated.
 - f. Three (3) inches of bituminous concrete (D.O.T. Class 2) shall be installed as a temporary pavement and compacted. The compaction method will be approved by the Director of Public Works.
 - g. The pavement shall be saw cut approximately one foot wider than the temporary pavement saw cut edge and tack coated.
 - h. After approximately one year, the temporary bituminous concrete plus one inch of processed stone shall be removed and replaced with a permanent bituminous concrete pavement (4 inches). The permanent pavement shall be a 2-inch thickness of DOT Class I, bituminous concrete for the base course, and a 2-inch thickness of D.O.T. Class 2 bituminous concrete wearing surface. The compaction method will be approved by the Director of Public Works.

2. The work and excavation within the unimproved sections of the Town of Brookfield right-of-way (shoulder), shall follow the following specifications:
 - a. D.O.T. approved processed stone in accordance with Form 816, 2004 will be installed within four inches of the top of the existing ground elevation. Suitable excavated material will be allowed as backfill material upon approval of the Director of Public Works.
 - b. The D.O.T. approved processed stone shall be compacted every six inches.
 - c. Four inches of D.O.T. approved topsoil will be installed to the existing ground elevation.
 - d. The topsoil will be raked and hydroseeded with D.O.T. approved seed, satisfactory to the Director of Public Works.
3. The following is a list of additional requirements for the proposed work:
 - a. The hours and days of work per week should be approved by the Director of Public Works, Town of Brookfield.
 - b. Policemen should be used as trafficmen.
 - c. The radio and newspaper will be informed with regard to construction.
 - d. The pre-construction meeting should be held with the Director of Public Works and Chief of Police, Town of Brookfield.

Please phone the Public Works office at (203) 775-7318 if you have any questions with regard to the specifications.

ACCEPTABLE FORMS OF SECURITY WHEN POSTING
A BOND WITH THE TOWN OF BROOKFIELD

1. Check
2. Letter of Credit
3. Passbook

A Letter of Assignment signed by applicant and lending institution official, plus two (2) signed withdrawal slips must accompany each passbook.

(The Town of Brookfield does not accept Certificates of Insurance as security for bonds)

ASSIGNMENT OF SAVINGS BANK DEPOSIT

Assignment made this _____ day of _____, 20____,
by _____ of _____, Assignor, to the Town of
Brookfield, a municipality within the County of Fairfield, State of Connecticut, Assignee.

For valuable consideration, receipt of which is hereby acknowledged, the
Assignor hereby assigns to the Assignee all the Assignor's interest in the following bank
accounts:

<u>Bank Name</u>	<u>Account No.</u>	<u>Amount</u>
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The Assignor hereby delivers to the Assignee all passbooks, if any, for said
accounts listed above, which passbooks are to be retained by the Assignee for the
duration of this assignment.

The Assignor hereby directs said bank or banks to pay the Assignee, its legal
representatives, or assigns, up to the full amount of such deposit upon demand.

The undersigned appoints the Treasurer of the Town of Brookfield as its attorney
in fact for the purposes of carrying out the terms of this assignment and to take any
action or execute any instruments necessary hereto and the undersigned hereby ratifies
and confirms all that may be lawfully done by virtue hereof.

IN WITNESS WHEREOF, the Assignor has signed this instrument.

Dated this _____ day of _____, 20 ____.

Assignor

Accepted and acknowledged this _____ day of _____, 20 ____.

By _____

Bank: _____