



BROOKFIELD BOARD OF FINANCE
Regular Meeting Minutes
Wednesday, July 12, 2023 7:00pm
Room 209 Town Hall

CALL TO ORDER: Chairman G. Rooney called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman G. Rooney, Vice Chairman E. Koch, Secretary B. Ruocco, D. Devorsetz, and First Selectman T. Carr

Also Present: Town Treasurer J. Lucas and member of the public

Absent Members: M. Cappiello and R. Roudenis

PUBLIC COMMENT:

- No Public Comment

COMMUNICATION AND CORRESPONDENCE:

- Andy Corea, 45 W. Whisconier Road
- Chris Tavino, 32 North Street, Danbury, CT 06810
- Andrew Ellis, BVFD
- Deacon Louis Howe, St. Joseph Church
- Erin Scalera, 5 Jackson Drive

APPROVAL OF MINUTES OF PREVIOUS MEETINGS: A motion was made by Secretary B. Ruocco, seconded by Chairman G. Rooney, to approve the BOF June 7, 2023 Regular Meeting Minutes and the BOF June 26, 2023 Special Meeting Minutes. Motion carries 4-0.

PRESENTATION:

- Randi Frank from Randi Frank Consulting, LLC – Randi Frank provided the Board of Finance with a Zoom presentation regarding the salary survey study.

REPORT OF THE FIRST SELECTMAN: No report for this meeting.

REPORT OF THE FINANCE DIRECTOR:

- BOE Financial Report – No report for this meeting.
- Revenue and Expenditures - No report for this meeting.
- Capital Projects Status – No report for this meeting.
- Audit update – No report for this meeting.

REPORT OF COMMITTEES:

- Audit Committee – this agenda item will be discussed under New Business.
- Capital Committee – Secretary B. Ruocco provided an update on the Capital Committee.

OLD BUSINESS:

NEW BUSINESS

- 2023 Engagement Letter Approval – D. Devorsetz stated that the 2023 Engagement Letter has been signed.
- By-Laws discussion and possible vote on changes – Vice Chairman E. Koch presented the proposed changes to the Bylaws. Members will review the changes and vote at the next BOF Meeting in August.

OTHER ITEMS TO COME BEFORE THE BOARD: There were no Other Items to Come Before the Board.

PUBLIC COMMENT

- No Public Comment.

ADJOURNMENT: A motion was made by Chairman G. Rooney, seconded by Vice Chairman E. Koch, to adjourn the meeting. Motion carries unanimously. Meeting adjourned at 8:34 pm.