



BROOKFIELD BOARD OF FINANCE
Meeting Minutes
Wednesday, March 13, 2024 7:00pm
Room 209, Town Hall

CALL TO ORDER: Chairman G. Rooney called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman G. Rooney, Vice Chairman E. Koch, Secretary M. Cappiello, N. Quaisar, B. Hoffmann, and First Selectman S. Dunn

Also Present: Town Finance Director M. Marien

Absent Member: D. Devorsetz

PUBLIC COMMENT

- No Public Comment

COMMUNICATION AND CORRESPONDENCE

- Andy Corea, 45 West Whisconier Road (3)

APPROVAL OF MINUTES OF PREVIOUS MEETINGS: A motion was made by Secretary M. Cappiello, seconded by Vice Chairman E. Koch, to approve the Board of Finance February 21, 2024 Regular Meeting Minutes, March 5, 2024 Special Meeting Minutes, March 6, 2024 Special Meeting Minutes, and March 7, 2024 Special Meeting Minutes. Motion carries 5-0.

- A motion was made by Chairman G. Rooney, seconded by Secretary M. Cappiello, to move agenda item BOF Budget Workshop, Health/IT, listed under New Business, next on the agenda. Motion carries 5-0.

Health Department – Eren Ceylan, Director of Health and Tracy Cahill, Environmental Health Specialist provided the Board of Finance with a presentation of the department's accomplishments since last year.

IT Department – IT Director D. Secore presented to the Board of Finance the IT proposed 2024-2025 Budget.

REPORT OF THE FIRST SELECTMAN: First Selectman S. Dunn reported on the following; recent threats, and the partial funding that was awarded for the radio system at the Police Department in the amount of \$965,000.

REPORT OF THE BOARD OF ED: Vice Chairman E. Koch provided an update on the Board of Education.

REPORT OF THE FINANCE DIRECTOR: Town Finance Director M. Marien provided an update on the Revenue and Expenditure Report for the month of February 2024. She also stated that the audit has been completed.

REPORT OF COMMITTEES: No Committee reports for this meeting.

OLD BUSINESS: No Old Business was discussed.

NEW BUSINESS:

- Transfers – no Transfers were discussed at this meeting.
Discussion and possible motion thereon:
- General Budget Discussion – The Board of Finance entered into general Budget Discussions.
- Motion to set Wednesday, April 3, 2024 as the date for the proposed FY 2024-2025 Town Budget Public Hearing:

A motion was made by Chairman G. Rooney, seconded by Vice Chairman E. Koch, to set Wednesday, April 3, 2024 as the date for the proposed FY 2024-2025 Town Budget Public Hearing. Motion carries 5-0.

OTHER ITEMS TO COME BEFORE THE BOARD: There were no Other Items to Come Before the Board.

PUBLIC COMMENT:

- No Public Comment

ADJOURNMENT: A motion was made by Chairman G. Rooney, seconded by Secretary M. Cappiello, to adjourn the meeting. Motion carries 5-0. Meeting adjourned at 9:02 pm.