



BROOKFIELD BOARD OF FINANCE
Regular Meeting Minutes
Wednesday January 11, 2023, 7:00pm
Town Hall Room 209

CALL TO ORDER: Chairman G. Rooney called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman G. Rooney, Vice Chairman E. Koch, Secretary B. Ruocco, M. Cappiello and First Selectwoman T. Carr

Absent Members: D. Devorsetz and R. Roudenis

Also Present: Town Finance Director M. Marien and BOE Chair B. Belden

PUBLIC COMMENT

- No public comment.

COMMUNICATION AND CORRESPONDENCE: No communication or correspondence was reported.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS: A motion was made by Secretary B. Ruocco, seconded by M. Cappiello, to approve the Board of Finance December 14, 2022, Regular Meeting Minutes as presented. Motion carries 4-0.

REPORT OF THE FIRST SELECTMAN: First Selectwoman T. Carr reported on the following; last month's December Spotlight, January Spotlight, Capital committee, BOS meeting, Communication system upgrade, Salary study update, the Brownfield Grant, and the CCM meeting.

REPORT OF THE FINANCE DIRECTOR:

- **BOE Financial Report** –BOE Chair B. Belden presented an overview of the BOE Financial Report.

Town Finance Director M. Marien gave the Board an overview of the Revenue and Expenditures for the month of December 2022. She also reported on Capital Projects Status and the Audit update.

A motion was made by Chairman G. Rooney, seconded by Secretary B. Ruocco, to amend the agenda to approve the inter-departmental transfers and the capital bonding per the letter we received January 10th. Motion carries 4-0.

A motion was made by Chairman G. Rooney, seconded by Vice Chairman Koch, that the Board of Finance approve the inter department transfers (between departments) as shown on Marcia's attached budget vs. actual spreadsheet. Motion carries 4-0.

A motion was made by Chairman G. Rooney, seconded by M. Cappiello, that the Board of Finance approve the transfers noted in the Proposed close outs and Project Transfers on the attached summary per Marcia's attached summary. Motion carries 4-0.

A motion was made by Chairman G. Rooney, seconded by Secretary B. Ruocco, to approve the transfers noted in the Proposed Close outs and Project Transfers on the attached summary. Note that this includes the transfer between school security accounts as requested by the Board of Education. Motion carries 4-0.

REPORT OF COMMITTEES:

- Audit committee – No report for this month from the Audit Committee.

OLD BUSINESS: No Old Business was discussed.

NEW BUSINESS

- Budget Calendar – This agenda item will be discussed further at next month's meeting.

OTHER ITEMS TO COME BEFORE THE BOARD: Secretary B. Ruocco gave an update from the Capital Committee.

PUBLIC COMMENT:

- No public comment.

ADJOURNMENT: A motion was made by Chairman G. Rooney, seconded by Vice Chairman E. Koch, to adjourn the meeting. Motion carries 4-0. Meeting adjourned at 8:38pm.