



**BOARD OF SELECTMEN MEETING**  
**MINUTES**  
**FEBRUARY 4, 2013**  
**BROOKFIELD HIGH SCHOOL MEDIA CENTER**

**CALL TO ORDER:** First Selectman called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited by all.

**PRESENT:** William R. Davidson, First Selectman; Howard Lasser, Selectman; George Walker, Selectman; William Leverage, Controller; members of the public and press; Virginia Giovanniello, Recording Secretary.

**PUBLIC COMMENT(S):** The following residents addressed the Selectmen:

1. Linda Frame
2. Angela Termotto
3. Nicole Drace
4. Sara Almeida
5. Dallas Toto

The speakers above spoke about their support in having a School Resource Office (SRO) hired for each of the schools in the Brookfield School District.

6. Rich Saluga, regarding the Town's Revaluation of his property.

**ANNOUNCEMENTS:** First Selectman Bill Davidson announced the following:

- Brookfield Matters published on 2/5/13.
- Budget timeline was reviewed.
- Letter to Meadowbrook Manor residents regarding the historical flooding problem and the Selectmen's commitment to finding a solution.

**CORRESPONDENCE:** a) Director of Health Reportable Diseases Summary.

**MONTHLY FINANCIAL RESULTS:** Controller William Leverage reviewed the Revenue and Expenditure Report.

**NEW ITEMS**

**George Walker made motion that the Selectmen change the order of business under new items, seconded by Howard Lasser. Motion carried unanimously.**

**2013 GRANT FOR STRUCTURAL ENGINEER EVALUATION OF GURSKI HOMESTEAD:** Mrs. Alice Dew, Conservation Commission Chairman, was present to request approval to apply for a grant to engage a structural engineer for structural assessment and stabilization planning for the remaining existing buildings on the Gurski Homestead. The State has placed an easement on the property for ten years. If the Town does not initiate this work, the State will hire an engineer and bill the Town. At conclusion of discussion, **Howard Lasser made motion that the Selectmen approve the Resolution: That the First Selectman, William R. Davidson, is authorized and directed to file an application on forms prescribed by the Connecticut Commission on Culture and Tourism for financial assistance in accordance with the provisions of Public Act 03-06 of the Connecticut General Assembly, in an amount not to exceed \$10,000, and upon approval said request to enter into and execute a funding agreement with the state for such financial assistance to this municipality for the**

purpose of contracting a structural engineer to evaluate the building at the Gurski Homestead. Motion seconded by George Walker, and carried unanimously.

Howard Lasser made motion that the Selectmen appropriate \$10,000 from the Contingency Account for the purpose of a structural engineering evaluation of the buildings at the Gurski Homestead with funds to be transferred from Contingency to the Conservation Commission. Motion seconded by George Walker, and carried unanimously.

**SOUTHERN WATER LINE PHASE III:** Mr. Martin Handshy, Water Consultant to the Selectman, was present and gave an update on the Delmar Drive Waterline and Phase III of the Southern Waterline. At conclusion of discussion, George Walker made motion that the Selectmen schedule a Special Town Meeting on Tuesday, February 19, 2013, at 7:00 p.m., in Meeting Room 133 at the Brookfield Town Hall for the Southern Water Line Phase III project, in the amount of \$495,000 for the planning, design and construction of approximately 1650 lineal foot water main extension extending southward on Federal Road from Candlewood Lake Road to near or at the Danbury City line. Motion seconded by Howard Lasser, and carried unanimously.

Howard Lasser made motion that the Selectmen forward this request to the Board of Finance on the recommendation that the project be financed by bonding, and that moving forward with the Special Town Meeting is subject to approval by the Board of Finance. Motion seconded by George Walker, and carried unanimously.

**FRIENDS OF THE ARTS MOSAIC MURAL:** Mr. Davidson gave a brief update that the Arts Commission and the Friends of the Arts have secured a grant and have already formed a Steering Committee for the project entitled "Reflections in Mosaic". A large mosaic mural is proposed to be installed in the lobby at Town Hall. Steering Committee members will have the opportunity to have input into the design of the mural.

**BOARD OF SELECTMEN BUDGET TIMETABLE:** The Selectmen discussed dates for special meetings in February for budget deliberations.

**WPCA REQUEST FOR APPROPRIATION FOR SEWER IMPROVEMENTS:** Mr. Nelson Malwitz, Chairman of the Water Pollution Control Authority, requested that the Selectmen take the steps necessary to process the WPCA's request for an appropriation for the bonding of \$2.M to pay for the costs of the High Meadow, Ledgewood and Newbury Crossing Sewer Improvements, and to finance that appropriation with temporary borrowings, to be inclusive of engineering, legal, applications, land acquisition, construction and all necessary and appropriate expenses. No action was taken on the request, and the Selectmen requested more detail and more specific supporting documents on the project.

## **UPDATES**

**FORMATION OF TOWN-WIDE SAFETY TASK FORCE:** Mr. Davidson stated that at the initial meeting of Town Officials, they discussed the formation of a task force named the "School Safety Advisory Council" designed to be focused on the schools. They are currently working on a draft frame work around what this council would be charged to accomplish and move forward as quickly as possible. Resident participation will be included and the Council would make recommendations to the Board of Education and Board of Selectmen depending on the nature of those recommendations.

**2013 SMALL CITIES GRANT APPLICATION:** A Public Hearing was held prior to the Board of Selectmen's Meeting. Lisa Low is the Town's Grant Administrator for the 2012 Small Cities Grant and will continue to administer the grant if the 2013 grant is approved. When you sell your home the funds come back to the town to stay in a

revolving fund. This is a State and Federal program and does provide funding for people to repair their homes. At conclusion of discussion, Howard Lasser made motion that the Selectmen approve the following Resolution: **WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Economic and Community Development pursuant to Public Law 93 -3 83, as amended; and** **WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Economic and Community Development is authorized to disburse such Federal monies to local municipalities; and,** **WHEREAS, it is desirable and in the public interest that the Town of Brookfield make application to the State for \$400,000 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement therefore, should one be offered.**

**NOW, THEREFORE, BE IT RESOLVED BY THE Board of Selectmen:**

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and,
2. That the filing of an application by the Town of Brookfield in an amount not to exceed \$400,000 is hereby approved, and that the First Selectman William R. Davidson is hereby authorized and directed to file such Application with the Commissioner of the Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of Brookfield.

Motion seconded by George Walker, and carried unanimously.

**DISCUSSION OF REVISED MAILBOX POLICY:** At conclusion of discussion, Howard Lasser made motion that the Selectmen approve the Mailbox Policy, as recommended by the First Selectman. Motion seconded by George Walker, and carried unanimously.

**MEADOWBROOK MANOR/HILLSIDE CIRCLE:** Mr. Davidson noted that a letter was sent to all Meadowbrook Manor residents on January 18<sup>th</sup> updating them on the Town's efforts to address the flooding problem.

**WATER ASSESSMENTS:** Mr. Davidson reported that Attorney Anne Peterson is moving forward to modify the water ordinance and this will be discussed with the Selectmen at a future meeting.

**TOWN OWNED COTTAGE AND BARN:** Mr. Davidson noted the conditions of sale and that the public auction is scheduled on Saturday, March 16<sup>th</sup> at 11:00 a.m. at the property located at 186 Whisconier Road. There are two walk-throughs scheduled of the cottage and barn: Friday, March 8<sup>th</sup> from 9:00 a.m. – 10:00 a.m.; and Saturday before the auction at 9:00 a.m. – 10:30 a.m. At conclusion of discussion, Howard Lasser made motion that the Selectmen approve the conditions of sale with one minor edit. Motion seconded by George Walker, and carried unanimously.

Howard Lasser made motion that the Selectmen send an 8-24 Referral to the Planning Commission, and schedule a Public Hearing at 6:30 p.m. and a Special Town Meeting at 7:00 p.m. on Tuesday, February 19, 2013, in Meeting Room 133 at Town Hall to approve the sale by public auction of the real estate and buildings at 186 Whisconier Road. Motion seconded by George Walker, and carried unanimously.

**CELL TOWER:** Mr. Davidson noted that the contract will be available for review at the March Board of Selectmen Meeting.

**CAPITAL MAINTENANCE POLICY:** Mr. Lasser followed up on the proposal circulated to the Board at the last meeting. He indicated, the working group, while agreeing on the concept of creating a capital maintenance fund

sufficient to meet the community needs, they could not come to consensus on the procedures required to define the funding required.

## CONSENT AGENDA

### BOARD OF SELECTMEN MEETING MINUTES:

- January 7, 2013 Board of Selectmen Meeting Minutes

### NEW HIRE REPORT:

New Hires: Christopher Symes, Tree Warden, Public Works Department, Part Time Non-Union, effective 2/4/13.

**SELECTMEN APPROVALS FOR ROUTINE CONTRACT MATTERS:** a) Lease Agreements with First Niagra Leasing, Inc.; b) America the Beautiful Grant Resolution: that the First Selectman, William R. Davidson, is empowered to execute and deliver in the name and on behalf of the Conservation Commission of the Town of Brookfield a certain contract with the Department of Environmental Protection of the State of Connecticut for the fulfillment of the American-the-Beautiful grant.

**DRIVEWAY BOND(S):** No driveway bonds this month.

### ZONING COMMISSION BOND RELEASES:

- 10 Gallows Road, Application #201001037, in the amount of \$1,089.

**CONSENT AGENDA MOTION:** George Walker made motion that the Selectmen approve the items on the Consent Agenda. Motion seconded by Howard Lasser, and carried unanimously.

## ADDITIONAL MONTHLY AGENDA ITEMS

**APPOINTMENTS:** William Davidson approved the following appointments as listed on the agenda. Motion seconded by George Walker, and carried unanimously.

- William J. Lohan, Reappointment to the Candlewood Lake Authority
- Gregory Petriccione, Reappointment to Lake Lillinonah Authority
- Michael Matson, Reappointment to the Retirement Benefits Advisory Committee

**PUBLIC COMMENT:** The following residents addressed the Board of Selectmen:

1. Alana Katz
2. Angela Termotto

The speakers above spoke about their support in having a School Resource Office (SRO) hired for each of the schools in the Brookfield School District.

3. Rich Saluga, regarding the Town's Revaluation of his property.

**ADJOURN:** Howard Lasser made motion to adjourn at 9:11 p.m. Motion seconded by George Walker, and carried unanimously.

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William R. Davidson  
First Selectman

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Howard Lasser  
Selectman

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George F. Walker  
Selectman

