



**BOARD OF SELECTMEN MEETING
MINUTES
MARCH 5, 2012 – 7:30 P.M.
BROOKFIELD HIGH SCHOOL MEDIA CENTER**

CALL TO ORDER: First Selectman William R. Davidson called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all present.

PRESENT: William R. Davidson, First Selectman; Howard Lasser, Selectman; George F. Walker, Selectman; Jay Wahlberg, Controller; members of the public and press; and Virginia Giovanniello, Recording Secretary.

MONTHLY AGENDA ITEMS

PUBLIC COMMENT: The following members of the public addressed the Selectmen:

- James Fisher, 12 Aramon Drive
- Rolf Enger, 13 Deerfield Road

ANNOUNCEMENTS: Mr. Davidson announced the following:

The month of March is budget month with some of the Board of Finance meetings televised at the High School Media Center and others in Meeting Room 209 at Town Hall. Please check the meeting room schedule for meeting locations. A Public Hearing will be held on Tuesday, April 10th and the Annual Town Meeting will be held on Tuesday, May 1st. Zoning Enforcement Hearing Officers or Zoning Appeals are needed for vacancies that are present. Please contact the First Selectman's Office for further information. The Selectmen request that Hearing Officers are either lawyers, paralegals or have some legal background.

CORRESPONDENCE: There was no correspondence.

NEW ITEMS

PARKING APPEAL: At conclusion of discussion, William Davidson made motion to deny the parking ticket appeal for Carolyn Kingston (Appeal #11-16536), seconded by George Walker. Motion carried unanimously.

DEL MAR DRIVE: Martin Handshy, the Town's Water Consultant, reported on the proposed Del Mar Waterline Extension and reviewed the preliminary opinion of probably costs. The proposed project will be a municipally financed water line to benefit the commercial/industrial area of Town. All of the Town's costs will be recovered through benefit assessments. At conclusion of discussion, Howard Lasser made motion to recommend to the Board of Finance an appropriation to come from bonding for a water line extension from 360 Federal Road to the end of Del Mar Drive, seconded by George Walker. Motion carried unanimously.

Discussion followed, it was noted that as the water line is completed along Federal Road, it will be operated by Aquarion Water Company under a service agreement with the Town.

William Davidson made motion to move to Item 3h on the agenda, seconded by Howard Lasser. Motion carried unanimously.

SOUTHERN FEDERAL ROAD WATER LINE PHASE II PLANS: Mr. Martin Handshy, the Town's Water Consultant, stated the town is closer to having the Southern Waterline in place to connect to Candlewood Lake Road to 360 Federal Road.

They are working on local approvals and anticipate that this will be put before the State Department of Public Health for their review and approval.

2012 SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT: Mr. Davidson noted that this is a revolving loan fund with significant economic qualifications in order for residents to apply. The town will be hiring an outside consultant to manage the grant on behalf of the town. A public hearing will be scheduled to discuss the program. At conclusion of discussion, **Howard Lasser made motion to approve the intent to apply for the 2012 Small Cities Community Development Block Grant and Request for Proposal (RFP) for professional and technical services required to prepare the grant applications and to provide administrative and technical support to implement activities including program income during the contract period and schedule a Public Hearing to discuss the CDBG program and solicit citizen input on April 2, 2012, at 7:00 p.m., at the High School Media Center, seconded by George Walker. Motion carried unanimously.**

UPDATES

2012/2013 TOWN BUDGET: Mr. Davidson provided a power point presentation of the 2012-2013 Town Budget.

MONTHLY FINANCIAL RESULTS: Mr. Wahlberg reported on the monthly financial results.

CONSERVATION COMMISSION ORDINANCE SECTION 15-5: At conclusion of discussion, **George Walker made motion to approve the Conservation Commission Ordinance modified wording as discussed at the Public Hearing, seconded by Howard Lasser. Motion carried unanimously. It was discussed that a date for a Special Town Meeting to approve the amended Ordinance would be held in the near future.**

CHARTER REVISION COMMISSION: Mr. Davidson reported that the Charter Revision Commission will present their recommendations at a Special Board of Selectmen Meeting on Monday, March 19th at 7:30 p.m., at the High School Media Center that will be published live on Channel 17.

KIDS KINGDOM: Mr. Davidson reported that landscaping for Kids Kingdom will largely be a volunteer effort and volunteers are being recruited for Sunday, April 29th. Details are on the Town's website.

CELL TOWER: Mr. Davidson reported that a site walk has been scheduled on March 16th at 10:00 a.m. with a member of the Fire Department, Police Department and Public Works Director Ralph Tedesco to review the location of the proposed cell tower.

500B FEDERAL ROAD: At conclusion of discussion, **Howard Lasser made motion to accept the donation of the property located at 500B Federal Road, seconded by George Walker. Motion carried unanimously.**

MEADOWBROOK MANOR/HILLSIDE CIRCLE: Mr. Davidson stated that the town is making some progress with the DEEP and will continue to pursue all options. The Public Works Department is collecting further information at the request of DEEP.

OPEN SPACE AT FERRY PROPERTY (52 OBTUSE ROAD SOUTH): Mr. Davidson reported that the town's open offer does not have a time limit, and could remain dormant for quite a period of time.

CONSENT AGENDA

BOARD OF SELECTMEN MEETING MINUTES:

- February 6, 2012
- February 10, 2012

- February 17, 2012
- February 22, 2012
- February 23, 2012
- February 24, 2012
- February 28, 2012
- February 29, 2012

NEW HIRE REPORT: Staffing changes for the month of March.

Departing Employees: Lisa Carver, Controller, Full-time, Non-Union, Effective February 7, 2012. Renewed search for Controller.

SELECTMEN APPROVALS FOR ROUTINE CONTRACT MATTERS:

- Annual State Matching ConnDOT Grant – Regional Grant Submission Application prepared by HART for Elderly and Disabled Transit Services.

BOND RELEASES:

- Bond Releases: Driveway Bonds in the amount of \$750: 438 Candlewood Lake Road #1570
- Excavation Bond: Sandy Lane/Old Gray's Bridge Road #12-02-10 in the amount of \$500.
- Planning Commission: 58 Stony Hill Road (Pine Grove Estates) #2000700648 in the amount of \$8,539.

CONSENT AGENDA: Howard Lasser made motion to approve the Consent Agenda, seconded by George Walker. Motion carried unanimously.

ADDITIONAL MONTHLY AGENDA ITEMS

William Davidson made motion to add item to agenda for discussion of CIRMA Insurance, seconded by Howard Lasser. Motion carried unanimously.

CIRMA INSURANCE: Mr. Davidson reported that CIRMA Insurance has offered to extend a guaranteed price through June 30, 2115, subject to a 3% rate increase on July 1, 2013 and July 1, 2014. There has been no decision, and he will find out a little more about terms and conditions of the offer.

William Davidson made motion to add item to the agenda regarding the WPCA Benefit Assessments, seconded by George Walker. Motion carried unanimously.

WPCA BENEFIT ASSESSMENTS: At conclusion of discussion, William Davidson made motion that the Board of Selectmen, because we believe the principle that benefit assessments that are related to the recovery of construction costs should be used solely for that purpose, move to request that the Water Pollution Control Authority review its entire fee structure to assure that: a) revenue is sufficient to meet its bond repayment obligations, operating costs, and repair/replacement costs; b) the sources of revenue and methods to achieve said revenue are fair to all users (residential, commercial, institutional) and have the least possible financial impact on users; c) the fee structures and methodology are transparent. The Selectmen acknowledge the dedication of the WPCA commission and offer assistance and support to achieve the objectives of this motion, seconded by Howard Lasser. Motion carried unanimously.

APPOINTMENTS

Municipal Historian: Howard Lasser made motion to appoint Laura Mancuso (U) as Municipal Historian, seconded by George Walker. Motion carried unanimously.

Mr. Walker suggested that Ernie Nepomuceno be appointed to the Housing Authority, as the previous appointed member was not able to serve due to Chapter 128 of the State Statutes that states in part that if a resident is already serving on a

town board or commission, they cannot be a member of the Housing Authority. Mr. Walker indicated that Mr. Nepomuceno is a willing, able and qualified to serve on the Housing Authority, and asked if the Selectmen did not want to vote on the appointment of Mr. Nepomuceno that this position be filled as soon as possible.

PUBLIC COMMENT: The following members of the public addressed the Selectmen:

- Rolf Enger, 13 Deerfield Road

ADJOURN: Howard Lasser made motion to adjourn at 9:04 p.m., seconded by George Walker. Motion carried unanimously.

William R. Davidson
First Selectman

Howard Lasser
Selectman

George F. Walker
Selectman