

Approved Minutes
BROOKFIELD PLANNING COMMISSION
THURSDAY, July 17, 2014 7:30 PM
MEETING ROOM #133 – TOWN HALL, 100 POCONO ROAD

1. **Convene Meeting**: Chairman J. Van Hise convened the meeting at 7:30 p.m. and established a quorum of members: J. Van Hise, Chairman; A. Kerley, Vice Chairman; D. Frankel, Secretary; Regular members L. Taylor and G. Hunton; Alternate G. Blass. Also present: Town Director of Public Works R. Tedesco and Recording Secretary J. Llewellyn.

Absent: Alternate I. Agard.

2. **Review Minutes of Previous Meetings: 06/19/14**: A motion was made by A. Kerley to accept the Minutes of 6/19/2014 as submitted. The motion was seconded by D. Frankel and carried 3-0-2 with L. Taylor and G. Hunton abstaining as they were not present at this meeting.

3. **Old Business**:

a. **Granite Drive**: Request to Accept Road into the Town Road System

1. **Certificate of Title with Schedule C received in the Land Use Office on 7/15/2014**

2. **Warranty Deed between Carmen Hill Road LLC and the Town of Brookfield received in the Land Use Office on 7/15/2014**

No one present. Chairman Van Hise noted that the Commissioners received a packet of information, and he also consulted the file. The As-Built needs to be fully reviewed by R. Tedesco, who asked for a copy to compare with what is on sight. Both the Certificate of Title and Warranty Deed were presented.

Please submit a copy of the As-Built to Mr. Tedesco so he can inspect the site.

This item is continued to the next meeting.

4. **New Business**: There was none at this meeting.

5. **Minutes of Other Boards & Commissions**: *The following comments were made on the Minutes of Other Boards and Commissions:*

- **06/12/14: Zoning Commission**: Approved a food truck temporarily at a local marina; proposed Zone changes that were reviewed by this Commission were discussed and approved (one with a modification to correct 3,000 lbs. to 13,000 lbs.); 4 Elbow Hill Road project underway (boat storage); modification on Panchos and Gringos (fire damage);
- **06/26/14 : Zoning Commission**: Extra space for solar panels 578 Federal Road; public hearing on a plumbing supply company; Jersey Mike's subs proposed for 227 Federal Road.

- **06/23/14 Inland Wetlands Commission:** Business as usual (training for new Commissioners encompassed the first part of the meeting);
- **07/07/14 Zoning Board of Appeals:** Signage issue with ZEO after temporary removal of a sign for a paving project.

6. Correspondence:

**a. Memo from Land Use Office to Land Use Commissions dated 7/15/2014
re: Publications of Decisions and Public Hearings**

D. Frankel expressed concern over the fact that twice a year, the Pennysaver consolidates two weeks of publication into one (July 4th week, and around the December holidays) and wondered how missing those two weeks might impact publications of hearings and decisions.

7. Informal Discussion:

a. Plan of Conservation and Development: No feedback regarding the decision on the public participation platform. J. Van Hise added that the Commission may need to “push” this Plan forward, as 2015 is fast approaching. G. Hunton asked about a target date for the POCD to be complete and the Chairman responded “mid-February” (2015).

8. Tabled Items: There were none at this meeting.

9. Adjourn: A motion was made by to adjourn the meeting at 7: 55 p.m. was made by G. Hunton. D. Frankel seconded the motion which carried unanimously.

J. Van Hise, Chairman