

MINUTES
Town of Brookfield
Municipal Building Committee
Regular Monthly Meeting
December 18, 2012 – 7:00 P.M.
Town Hall – Room 133

1. **Call to Order:** Meeting was called to order at 7:03 P.M. by Chairman Paul Checco.

Present: Committee Members: George Brown, Jr., Paul Checco, Josh Flowers and John Martino, Jr.

Absent: Anthony Licursi and William Perrone.

The MBC observed a moment of silence to honor the victims of the Sandy Hook Elementary School tragedy.

2. **Approval of Minutes:**

o **September 18, 2012 MBC Regular Meeting:** A motion was made by Josh Flowers to approve the minutes from the September 18, 2012 MBC Meeting. The motion was seconded by John Martino, Jr. and passed unanimously, 3-0. George Brown, Jr. was not present at this meeting.

o **October 16, 2012 MBC Regular Meeting:** A motion was made by Josh Flowers to approve the minutes from the October 16, 2012 MBC Meeting. The motion was seconded by George Brown, Jr. and passed unanimously, 3-0. John Martino, Jr. was not present at this meeting.

o **November 20, 2012 MBC Regular Meeting:** Due to lack of quorum needed to approve the minutes from this meeting, approval was tabled until the next meeting.

3. **Huckleberry Hill Roof Project Update:** Chairman Checco reported on the Huckleberry Hill Roof Project. He stated that the roof was completed in August. The flashings, trim and the gutters were finished. All of the drain lines were routed and cleared out to the drainage basins. The masonry was power washed, the curve cow wall was put up and the skylight canopy was installed. The lights are due in mid-January; temporary lights will be put up.

4. **Correspondence:** No correspondence.

5. **Invoices:** A motion was made by Josh Flowers to approve the following invoices from Fuller & D'Angelo, P.C.: Invoice #12681 dated 9/7/12 in the amount of \$12,203.95 and Invoice #12735 dated 11/8/12 in the amount of \$1,357.99. The motion was seconded by John Martino, Jr. and passed unanimously, 4-0. Both invoices are for the HHES Roof Project.

6. **Additional Business:** A motion was made by John Martino, Jr. to cancel the January 15, 2013 and the February 19, 2013 meetings contingent upon any issues that may arise. The motion was seconded by Josh Flowers and passed unanimously, 4-0.

Chairman Checco reported that the design for the Cadigan Park Town Beach building has been moving forward with Doyle Coffin Architects. They have been leading CCA through a redesign to help lower the cost. Hopefully at February's meeting Doyle Coffin will provide a brief overview to the MBC prior to submittal to the Board of Selectmen. A referendum is expected sometime in the Spring. The earliest the work will start would be sometime next Fall. Mr. Brown recommended a barbeque pit be installed. Chairman Checco will speak with CCA.

7. Public Comment: No public comment.

8. Next Meeting: The next meeting is scheduled for January 15, 2013 at 7:00 P.M. This meeting may be cancelled.

9. Adjournment: A motion was made by Josh Flowers to adjourn the meeting at 7:12 P.M. The motion was seconded by John Martino, Jr. and passed unanimously, 4-0.

Respectfully submitted,

Paul Checco
Chairman
Municipal Building Committee