

MINUTES
Town of Brookfield
Municipal Building Committee
Regular Monthly Meeting
April 17, 2012 – 7:00 P.M.
Town Hall – Room 133

1. **Call to Order:** Meeting was called to order at 7:02 P.M. by Vice Chairman Josh Flowers.

Present: Committee Members: Anthony Licursi, John Martino, Jr. and William Perrone.

Absent: George Brown, Jr., Paul Checco and Robert Ziembicki.

2. **Approval of Minutes:**

o **November 15, 2011 MBC Meeting:** Due to lack of quorum needed to approve the minutes from this meeting, approval was tabled until the next meeting.

o **March 20, 2012 MBC Meeting:** A motion was made by John Martino, Jr. to approve the minutes from the March 20, 2012 MBC Meeting. The motion was seconded by Anthony Licursi and passed unanimously, 4-0.

3. **Senior Center Update:**

Vice Chairman Flowers reported that the project has been closed.

4. **Correspondence:** Letter from Carlisle Syntec Systems dated 4/11/12 regarding outstanding payment of \$1,539.00 to Domack Roofing for the installation of the roof system for the Senior Center. Carlisle issued a 15 Year Roof Systems Warranty. The letter states that failure to respond within 30 days may result in cancellation of the warranty. The MBC will contact Verdi Construction.

5. **Invoices:** None.

6. **Additional Business:** Secretary Martino questioned the status of the LEED certification for the Senior Center. Vice Chairman Flowers reported that Chairman Checco has tried to contact Perkins & Will's New York Office to resolve this issue. Vice Chairman Flowers will ask Chairman Checco to follow-up.

Mr. Licursi questioned the status of the Cadigan Park Town Beach building. Vice Chairman Flowers reported that because the grant money for this project is already in place it does not need to be approved by the Town; however, it does need to be approved by the BOS and BOF. Vice Chairman Flowers stated that for this project they are not requesting money to be borrowed nor will taxpayers' money be spent. The project will be funded through the grant money. Once the budget is settled, the Town will move forward with the project.

7. **Public Comment:** None.

8. **Next Meeting:** The next meeting is scheduled for May 15, 2012 at 7:00 P.M.

9. **Adjournment:** A motion was made by William Perrone to adjourn the meeting at 7:12 P.M. The motion was seconded by Anthony Licursi and passed unanimously, 4-0.

Respectfully submitted,

Josh Flowers
Vice Chairman – Municipal Building Committee