

REVISED - JUNE 19, 2014
BROOKFIELD BOARD OF FINANCE MEETING MINUTES
WEDNESDAY, JUNE 11, 2014
BROOKFIELD TOWN HALL – ROOM 209
7:00PM

CALL TO ORDER: Chairman P. Kurtz began the meeting at 7:01pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman P. Kurtz, Vice Chairman E. Nepomuceno, Secretary R. Gianazza, J. Rossi, S. O'Reilly, R. Appleby, and Ex-Officio B. Tinsley

Also Present: Vice Chairman P. Checco, Acting Superintendent G. Slone, Town Controller W. Leverage, and members of the public.

PUBLIC COMMENT: There were no public comments.

APPROVAL OF MINUTES:

A motion was made by Secretary R. Gianazza, seconded by R. Appleby to approve the Board of Finance minutes from the Special Meeting of April 24, 2014, Regular Meeting of May 14, 2014 and Special Meeting of May 21, 2014 as written. Motion was passed unanimously.

COMMUNICATIONS AND CORRESPONDENCE:

A motion was made by Vice Chairman E. Nepomuceno, seconded by R. Appleby, to add correspondence received from Glen Rooney. Motion was passed unanimously.

- Howard Lasser
- Richard Malek
- FOI Commission
- Glen Rooney

A motion was made by Chairman P. Kurtz, seconded by Vice Chairman E. Nepomuceno, to move Agenda Item, Old Business, School 2013-2014 Year End Budget Update and Finances + Search Committee Update after Communications and Correspondence. Motion was passed unanimously.

OLD BUSINESS:

School 2013-2014 Year End Budget Update and Finances + Search Committee Update: Chairman of the Board of Education P. Checco gave the Board an update of the school's 2013-2014 year end budget. Acting Superintendent G. Slone gave an update on the search committee.

Vice Chairman Nepomuceno asked Mr. Checco if the BOE gets a report from the school administration that shows the status of spending relative to the other grant money that it gets from the State of Connecticut. He stated that for FY2014, the BOE received \$2.3 million from the State. He provided Mr. Checco and Dr. Slone a list of the grants received from the State. Dr. Slone will look into it.

Teacher Negotiation BOF Representative Discussion and Appointment: Chairman P. Kurtz and Secretary R. Gianazza will be the Board of Finance representatives during teacher negotiations.

A motion was made by Secretary R. Gianazza, seconded by R. Appleby, to amend the agenda to include the Joint Resolution for Board of Selectmen, Finance and Education for the Self-Insured Health Plan and Reserve Fund Management. Motion was passed unanimously.

REPORT OF THE FIRST SELECTMAN:

After discussion, a motion was made by Vice Chairman E. Nepomuceno, seconded by J. Rossi, that we adopt the Joint Resolution for Board of Selectmen, Finance Education for the Self-Insured Health Plan and Reserve Fund Management as written. Motion was passed unanimously.

First Selectman B. Tinsley gave an update on refunding bonds.

REPORT OF THE FINANCE DIRECTOR:

Revenue & Expenditure Report for May 2014: Town Controller W. Leverage gave the Board and overview of the May 2014 Revenue & Expenditure Report. Included in his report was an update on the grant status.

Tax Suspense List: A motion was made by S. O'Reilly, seconded by R. Appleby, to accept the 2013-2014 Tax Suspense List as provided and authorizing Town Controller W. Leverage to sign. Motion was passed unanimously.

New Software Upgrades: Town Controller W. Leverage reported upgrades to the Town's Munis System.

High School Closeout: Town Controller W. Leverage stated that the auditor will be at Town Hall the first week in July for the final review. When the final review is received it will be presented to the Board of Finance to be reviewed.

Transfer List Discussion: This agenda item will be placed on the BOF August 13, 2014 Regular Meeting agenda.

Audit Update: Town Controller W. Leverage stated Lauren Hill, Field Rep. Manager, from the audit firm McGladrey, is assigned to perform the Town's audit.

PUBLIC COMMENT: There were no public comments.

A motion was made by Secretary R. Gianazza, seconded by R. Appleby, to enter into Executive Session at 8:55pm for the purpose of discussing contract negotiations and to invite Town Controller W. Leverage and Diane Cerasoli. Motion was passed unanimously.

A motion was made by Secretary R. Gianazza, seconded by R. Appleby, to come out of Executive session at 9:06pm. Motion was passed unanimously.

ADJOURNMENT:

A motion was made by R. Appleby, seconded by Vice Chairman E. Nepomuceno, to adjourn the meeting. Motion was passed unanimously. Meeting adjourned at 9:07pm