

BROOKFIELD BOARD OF FINANCE SPECIAL MEETING MINUTES
WEDNESDAY, JANUARY 8, 2014
BROOKFIELD HIGH SCHOOL MEDIA CENTER
7:00PM

CALL TO ORDER: Chairman P. Kurtz called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman P. Kurtz, Vice Chairman E. Nepomuceno, Secretary R. Gianazza, S. O'Reilly, J. Rossi, R. Appleby, and Ex-Officio First Selectman B. Tinsley and Town Controller W. Leverage

Also Present for the auditors: John H. Bauer, CPA and Michael J. VanDeventer, CPA, Manager, Mahoney Sabol & Company LLP.

Also Present in the audience: BOE Chairman Scott McCarthy, BOE Secretary S. Queenan, BOE Members H. Shaker, V. Katz, S. Harding, Superintendent A. Bivona, Assistant Superintendent G. Slone, Director of Finance, Technology and Operations A. Colley, BHS Principal J. Palumbo, and members of the public and press.

PUBLIC COMMENT: There were no public comments to report.

APPROVAL OF MINUTES: A motion was made by Secretary Gianazza, seconded by R. Appleby, to approve the minutes from the Board of Finance December 11, 2013 Regular Meeting as written. Motion passes 5 affirmative, 1 abstention. Vice Chairman E. Nepomuceno was not present to vote on agenda item Approval of Minutes.

COMMUNICATIONS AND CORRESPONDENCE: Secretary R. Gianazza reported receiving emails from:

Howard Lasser, 116 Tower Road
Michele Vaccaro, 106 Tower Road

DRAFT AUDIT REPORT BY MAHONEY SABOL & COMPANY LLP: John H. Bauer, CPA, Partner and Michael J. VanDeventer, CPA, Senior Manager presented to the Board of Finance the 2013 Draft Audit Results.

REPORT OF THE FIRST SELECTMAN: First Selectman B. Tinsley reported the Board of Selectmen passed a resolution endorsing the application for grant funding to cover the installation costs associated with joining the Nutmeg Network, Board of Selectmen approved the appointment of Tom Beecher, Collins & Hannafin as Town Attorney, STEAP Grant, Ad-Hoc group was formed to focus on the development of "WE WANT YOU" in Brookfield, the recommendation of an Investment Incentive Plan, proposal for the development of a Business Incubator, and a proposal and implementation plan for a Spend in Brookfield Program to support locally owned businesses in Brookfield, and that on Monday a resolution was passed by the Board of Selectmen to form a Charter Revision Commission.

REPORT OF THE FINANCE DIRECTOR: Town Controller W. Leverence gave the Board an overview of the December 2013 Revenue and Expenditure Report. He also gave the Board an update on Capital project status.

SUBCOMMITTEE REPORTS:

- a. Audit Committee – Chairman P. Kurtz stated that he met with First Selectman B. Tinsley, Town Controller W. Leverence, and BOE members last Thursday for a phone conference with Mike VanDeventer of Mahoney and Sabol Company LLP regarding the draft audit.

NEW BUSINESS:

- a. RBAC Committee – J. Rossi will be the BOF representative on the RBAC Committee
- b. Union negotiation representative – Secretary R. Gianazza volunteered to be the BOF union negotiation representative provided the negotiations were held during evening time.
- c. Capital project status – this agenda item was discussed under Report of the Finance Director.
- d. Set budget meeting calendar – A motion was made by Secretary R. Gianazza, seconded by J. Rossi, to approve the budget calendar as amended. Motion was passed unanimously.

PUBLIC COMMENT: Rich Saluga, 32 Great Heron Lane

ADJOURNMENT: A motion was made by Secretary R. Gianazza, seconded by R. Appleby, to adjourn the meeting. Motion was passed unanimously. The meeting was adjourned at 9:50pm.