

**SPECIAL EVENT SIGN (commercial)**  
 Regulation Section 242-306 F&G  
**APPLICATION/PERMIT**  
 TOWN OF BROOKFIELD – ZONING COMMISSION

**APPLICATION DATE :** \_\_\_\_\_ **PROPERTY ID#:** \_\_\_\_\_

**BUSINESS NAME :** \_\_\_\_\_ **LAND OWNER OF RECORD:**  
**Street Address:** \_\_\_\_\_ **Name:** \_\_\_\_\_  
 \_\_\_\_\_ **Address:** \_\_\_\_\_  
**Phone #:** \_\_\_\_\_ **Other contact:** \_\_\_\_\_

**Date(s) of Special Event:** \_\_\_\_\_ **Hours of Special Event:** \_\_\_\_\_  
**Describe Special Event:** \_\_\_\_\_  
**Will Tents be Used?**  yes  no **Describe Provisions for Adequate Parking & Traffic Control:**  
 \_\_\_\_\_

<b>REQUIRED ATTACHMENTS:</b>	<b>Received</b>
1. <i>Sketch indicating dimensions, text and color(s) of sign</i>	<input type="checkbox"/>
2. <i>A plot plan indicating the location of the sign on the site.</i>	<input type="checkbox"/>

**SITE DATA:**  
 Front Lot Line Footage: \_\_\_\_\_ Building Front Footage: \_\_\_\_\_

**SIGN SPECIFICATIONS:**

Sign Height	Sign Width	Total Square Footage (Max 24 sq.ft)	One Sided or Two Sided?	Color(s) of Lettering & Background	Material of Signs	Date Signs in place	Date signs to be removed (15 days or less)

**Distance from Sign To:**

Front Property Line	Center of Road	Left Property Line	Right Property Line

**APPLICANT SIGNATURE AND REPRESENTATION:**

I apply herewith for a Sign Permit as described above and represent that the above information is accurate, current and complete. I further represent that I fully understand Town of Brookfield Zoning Regulations Sect. 242-306 and I accept full responsibility that all signs will be erected and maintained in total conformity with these regulations. I also acknowledge that a Building Permit (if required) will be obtained.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**BUILDING PERMIT**  **IS**  **IS NOT REQUIRED FOR THE SIGN AS REPRESENTED ABOVE.**

**Building Official Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**SIGN PERMIT**

Permit Granted on \_\_\_\_\_ . A fee of \$ \_\_\_\_\_ has been paid.

**Zoning Enforcement Officer Signature:** \_\_\_\_\_

## Excerpts from Town of Brookfield Zoning Regulations

### Section 242-306 F – Commercial Establishments

- (7) Special Event Signs: (added eff. 10/29/98) One (1) temporary sign advertising a special event, sale or promotion in conjunction with Section 242-308 C(2)., for a period not to exceed fifteen (15) days, once annually. The sign may be a double-faced sign and of a maximum size of twenty-four (24) square feet. It shall be located so as to conform to Section 242-306 C(2) (a) through (e). In the case of multiple occupancy buildings, only one (1) such sign may be permitted at a time for the entire complex. It shall be promptly removed after the fifteen (15) day period has expired.

### Section 242-306 G – Shopping Centers

- (6) Special Event Signs (added eff. 10/29/98): One (1) temporary sign advertising a special event, sale or promotion in conjunction with Section 242-308 C(2)., for a period not to exceed fifteen (15) days, one time annually. The sign may be a double-faced sign and of a maximum size of twenty-four (24) square feet. It shall be located so as to conform to Section 242-306 C (2) (a) through (e). Only one (1) such sign may be permitted, at a time for the entire shopping center. It shall be promptly removed after the fifteen (15) day period has expired.
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