

ACTIVITY #: _____

TEMPORARY EVENT
(not-for-profit organizations)
APPLICATION/PERMIT
TOWN OF BROOKFIELD – ZONING COMMISSION

APPLICATION DATE: _____ PROPERTY ID#: _____

State Fee Paid Date: _____

SPONSORING ORGANIZATION: _____

LOCATION OF EVENT/STREET ADDRESS: _____

APPLICANT/AGENT :

Name: _____

Address: _____

Phone #: _____

DATE(S) & TIMES OF EVENT

DESCRIBE THE EVENT: _____

DESCRIBE PROVISIONS FOR ADEQUATE PARKING AND TRAFFIC CONTROL: _____

WILL TENTS BE USED? NO YES If Yes, provide diagram showing location of tent(s). Clearly specify dimensions of tent(s) and setbacks. Please note that a Building Permit/Electrical Permit may be required.

WILL SIGNS BE POSTED TO PROMOTE EVENT? NO YES If yes, a Temporary Event Sign Permit Application must be submitted. Please initial: I have received a Temporary Sign Permit Application: _____

APPLICANT SIGNATURE AND REPRESENTATION:

I apply herewith for a Temporary Permit as described above and represent that the above information is accurate, current and complete. I further represent that I fully understand the applicable regulations and that all signs will be erected and maintained in total conformity with these regulations.

Applicant's Signature: _____ Date: _____

TEMPORARY EVENT PERMIT

Permit Granted on _____.

Zoning Enforcement Officer Signature: _____

TOWN OF BROOKFIELD
ZONING REGULATIONS

Miscellaneous Provisions - Section 242-308C

C. Temporary permit for carnivals, etc.: *[Amended 7-16-87]*

- (1) Nothing in these regulations shall prevent a church, school, civic association, social club, volunteer fire department or other **nonprofit organization** located in the Town of Brookfield from holding a fair, carnival, circus, horse show, athletic meet or similar event on its own premises for a period not to exceed seven (7) days and the profits of which are for the sole benefit of such organization or its civic, religious or philanthropic purposes. The Commission may issue a permit to any of the above-named organizations located in the Town of Brookfield to hold an event as described and limited in the preceding sentence upon other premises than those of such organization.
- (2) The Commission may grant a permit to conduct an event, sale or promotion on the **commercial/industrial property** of an applicant for a period not to exceed fifteen (15) days, once annually. Such event(s) may be temporarily housed within a tent which may not be located closer than twenty feet (20') to a property line. In the event that a tent is placed within an area dedicated to parking, a corresponding area for parking must be temporarily provided elsewhere. Provisions must also be made for adequate traffic control at the location.