

ACTIVITY #: _____

SPECIAL EVENT (commercial)
Regulation Section 242-308C(2)
APPLICATION/PERMIT
TOWN OF BROOKFIELD – ZONING COMMISSION

APPLICATION DATE: _____ PROPERTY ID #: _____

BUSINESS NAME : _____
Street Address: _____

Phone #: _____

LAND OWNER OF RECORD:
Name: _____
Address: _____
Other contact: _____

Date(s) of Special Event: _____ **Hours of Special Event:** _____

Describe Special Event: _____

Describe provisions for adequate parking and traffic control: _____

Has this business received a prior Special Event Permit? NO YES date(s): _____

WILL TENTS BE USED? NO YES If Yes, a diagram showing location of tent(s) is REQUIRED. Clearly specify dimensions of tent(s) and setbacks. Please note that a Building Permit/Electrical Permit may be required.

WILL A SIGN BE POSTED TO PROMOTE EVENT? NO YES If yes, a Special Event Sign Permit Application *must* be submitted. **Please initial:** I have received a Special Event Sign Permit Application: _____

REQUIRED ATTACHMENTS:	Received	NA
1. <i>Sketch indicating tent location, dimensions, and setbacks</i>	<input type="checkbox"/>	<input type="checkbox"/>

SITE DATA:
Front Lot Line Footage: _____ Building Front Footage: _____

APPLICANT SIGNATURE AND REPRESENTATION:
I apply herewith for a Special Event permit as described above and represent that the above information is accurate, current and complete. I further represent that I fully understand Town of Brookfield Zoning Regulations Sect. 242-306. I also acknowledge that a Building Permit (if required) will be obtained.
Applicant's Signature: _____ **Date:** _____

SPECIAL EVENT PERMIT

Permit Granted on _____.

Zoning Enforcement Officer Signature: _____

Excerpts from Town of Brookfield Zoning Regulations

Section 242-306 F – Commercial Establishments

- (7) Special Event Signs: (added eff. 10/29/98) One (1) temporary sign advertising a special event, sale or promotion in conjunction with Section 242-308 C(2)., for a period not to exceed fifteen (15) days, once annually. The sign may be a double-faced sign and of a maximum size of twenty-four (24) square feet. It shall be located so as to conform to Section 242-306 C(2) (a) through (e). In the case of multiple occupancy buildings, only one (1) such sign may be permitted at a time for the entire complex. It shall be promptly removed after the fifteen (15) day period has expired.

Section 242-306 G – Shopping Centers

- (6) Special Event Signs (added eff. 10/29/98): One (1) temporary sign advertising a special event, sale or promotion in conjunction with Section 242-308 C(2)., for a period not to exceed fifteen (15) days, one time annually. The sign may be a double-faced sign and of a maximum size of twenty-four (24) square feet. It shall be located so as to conform to Section 242-306 C (2) (a) through (e). Only one (1) such sign may be permitted, at a time for the entire shopping center. It shall be promptly removed after the fifteen (15) day period has expired.
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