

# BROOKFIELD WATER POLLUTION CONTROL AUTHORITY

Monday, October 5, 2015 Room 135 10:00 a.m.

## SPECIAL MEETING APPROVED MINUTES

1. **Convene Meeting** – Chairman Malwitz called the meeting to order at 10:06 am with the following people present: N. Malwitz, Chairman, T. Lopez, I. Agard, M. Brown, C. Utschig, R. Prinz, D. Will and K. McPadden
  
2. **Award Bids:**
  - a. Contract #2015-01 777A Federal Road Pump Station Improvements – C. Utschig reviewed the three (3) bids: Longo & Associates, Kovacs Construction and Holzner Electric. It was noted that the bid price does not include the cost of the pumps. Following discussion, **a motion was made by T. Lopez to award the 777A Federal Road Pump Station Improvements Contract #2015-01 to Longo & Associates, LLC in the amount of \$202,389.00. The motion was seconded by I. Agard and passed unanimously.**
  
  - b. Contract #2015-02 Rail Road Pump Station Improvements - C. Utschig reviewed the three (3) bids: Longo & Associates, Kovacs Construction and Holzner Electric, but it was noted that Holzner bid only on the electrical portion of the project. R. Prinz estimates approximately 10% in unforeseen costs for this project. Following discussion, **a motion was made by T. Lopez to award the Railroad Pump Station Improvements Contract #2015-02 to Longo & Associates, LLC in the amount of \$154,800.00. The motion was seconded by I. Agard and passed unanimously.**
  
  - c. Contract #2015-03 North Pump Station Improvements - C. Utschig reviewed the two (2) bids: Longo & Associates and Kovacs Construction. It was noted that this project will include a hydrogen peroxide tank, and does not include the cost of the pumps. Following discussion, **a motion was made by T. Lopez to award the North Pump Station Improvements Contract #2015-03 to Longo & Associates, LLC in the amount of \$175,247.00. The motion was seconded by I. Agard and passed unanimously.**
  
  - d. Contract #2015-04 Federal Road Force Main Improvements - C. Utschig reviewed the two (2) bids: True Blue Environmental Services and Kovacs Construction. R. Prinz estimates approximately \$5,000 in unforeseen costs for this project. Following discussion, **a motion was made by T. Lopez to award the Federal Road Force Main Improvements Contract #2015-04 to True Blue Environmental Services, Inc. in the amount of \$66,612.00, subject to Langan confirming that they are a qualified bidder. The motion was seconded by I. Agard and passed unanimously.**

R. Prinz would like to see the Force Main Improvements be the first project tackled, followed by the 777A Federal Road project. K. McPadden will find out how many sets of plans will be required to Zoning for any required Site Plan Modification [13]. She will also draw up the award letters and send them to Langan for their review prior to them being sent out. Estimated completion date for all four projects is first quarter 2016. N. Malwitz stated that, as agreed upon at a prior regular WPCA meeting, Contracts 1, 2 and 3 will be paid for out of the Federal Road North district account, but since the cost of the pumps is not included in these bids (because R. Prinz would like the same pumps at all pump stations), the cost of the pumps will be paid for out of the unrestricted capital fund.
  
3. **High Meadow/Ledgewood/Newbury Crossing Sewer Project** – R. Prinz reviewed the remaining incomplete punch list items of the project, and reported that A to Z was the company chosen to do the final connection work on Arbor Drive (\$33,600 contract price). He stated that a major issue remaining is the payment discrepancy. Earthmover's estimator feels that by paying the amounts on their requisitions, it approves the numbers on the progress page. Mr. Prinz states that the contract does not read that way, and the amounts paid to date are progress payments only, and don't reflect an actual figure until as-builts are

submitted and final measurements are confirmed. C. Utschig will take over all communications with Earthmovers and will put them on notice regarding the items still needing attention. Several complaints have been filed with the Commission regarding the messes that have been left by the cement trucks after filling in septic tanks. It was noted that the permanent pavement will be done by Greenway Industries and will be completed in October. Final paving will include Eastview Drive, Westview Drive, Ledgewood Drive (from Eastview to Douglas Drive), and Brooks Lane. The speed bumps will also be re-built.

4. **7 Del Mar Drive – Application to Connect** – This application to connect was conditionally approved at the September meeting. C. Utschig has reviewed the revised plans sent digitally by CCA, and once he receives the signed/sealed revised plans, he will issue an approval letter with revised plan dates to the Commission. Escrow fees in the amount of \$1,500 have been paid.
5. **533 Federal Road – Application to Connect** - This application to connect was conditionally approved at the September meeting. C. Utschig has reviewed the revised plans sent digitally by CCA, and once he receives the signed/sealed revised plans, he will issue an approval letter with revised plan dates to the Commission. Escrow fees in the amount of \$1,350 have been paid.
6. **Brooks Quarry Update** – Chairman Malwitz stated that he has a meeting scheduled with Michael Steele (of Brooks Quarry) and Atty. Sienkiewicz on Wednesday, October 7, 2015 at 9:30 am regarding this project. He asked C. Utschig to confirm the correct CHFA language is in the contract prior to the meeting on 10/7. Tentative timing of the bid process as follows: RFP emailed to K. McPadden by 10/9, in News Times on 10/15, pre-bid meeting 10/29, bid opening 11/16, award contract at 11/18 regular WPCA meeting. C. Utschig will send engineer’s estimate to K. McPadden.
7. **Vouchers**
  - a. U.S. Bank \$135,125.00 10/15/15 Bond Payment – **A motion was made by T. Lopez to pay the EXT bond payment of \$135,125.00 to U.S. Bank, due 10/15/15. The motion was seconded by I. Agard and passed unanimously.**
8. **Adjournment** – **A motion to adjourn was made at 11:25 am by T. Lopez, seconded by I. Agard and passed unanimously.**