

BROOKFIELD WATER POLLUTION CONTROL AUTHORITY

Wednesday, August 28, 2013 Room 133 7:00 p.m.

AGENDA

1. **Convene Meeting**
2. **Approval of Minutes** – 6/26/13, 7/24/13
3. **Old Business**
 - a. 20 Vale Road – Sewer Extension Application
 - b. 111 Park Ridge Road Parcel 1(fka 20 Vale Road) – Sewer Connection Application
 - c. 419 Federal Rd. – Application to Connect
4. **New Business**
5. **Accountant Reports**
 - a. Financial Reports
 - b. Procedures Update
6. **Engineer Comments/Project Update**
 - a. GIS System Update
 - b. High Meadow/Ledgewood/Newbury Crossing Project
 - c. Del Mar Drive Sewer Extension Project/Change Order
 - d. Other Engineering Matters
7. **Legal Matters**
 - a. Old New Milford Rd/Del Mar Drive Benefit Assessment Plan
 - b. Review of Sandy Lane Benefit Assessment Plan Options
 - c. Danbury InterLocal Agreement
 - d. 67 Federal Road License
 - e. Rollingwood Permanent Maintenance Agreements
 - f. Commerce Road Sewer Acceptance
 - g. Collections/Levy & Sales
 - h. Other Legal Matters
8. **Maintenance Manager Report**
9. **Other WPCA Business**
 - a. SBD Corporate Authorization Resolution
 - b. Employee Handbook
 - c. Old Computers
 - d. Invoice Cloud/QDS Update
 - e. Office Re-Do Update
 - f. Accounts Payable Recommended Change
 - g. Draft response to Board of Selectmen Email
 - h. Other WPCA Business
10. **Executive Session**
 - a. SEEC Matter
 - b. Restricted Funds Ownership
11. **Vouchers**
12. **Adjournment**

*** Next meeting scheduled for September 25, 2013 ***