

MINUTES
SPECIAL BOARD OF SELECTMEN MEETING
MONDAY, NOVEMBER 9, 2015
ROOM 209 – 7:30 PM

CALL TO ORDER: At 7:30 PM, First Selectman William Tinsley called the meeting to order. He noted that this evening is scheduled as a special meeting, due to the re-scheduling of the November 2, 2015 meeting.

PRESENT: First Selectman William Tinsley; Selectman Marty Flynn; Selectman William Davidson; Controller William Leverence; Recording Secretary Emily Cole Prescott

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

MONTHLY AGENDA ITEMS

PUBLIC COMMENT: The following people addressed the Board:

- Denise Noto, 18-1/2 Vale Road
- Steve Harding, Sr. of 56 Mist Hill Drive & Brookfield League President – Cal Ripken League U10 Brookfield Barracudas

ANNOUNCEMENTS: Mr. Tinsley made the following announcements:

- The Brookfield Energy Ad-Hoc Committee needs three more members for their five-member board. Please contact the First Selectman's Office if you are interested in volunteering on this Committee.

CORRESPONDENCE ADDRESSED TO THE BOARD OF SELECTMEN: Mr. Tinsley noted receipt of the following piece of correspondence:

1. Letter from T. Dexter at 1 Blueberry Drive & correspondence back to him from Ralph Tedesco

MONTHLY FINANCIAL RESULTS: Controller Leverence reported the monthly financial results for the month of October.

NEW ITEMS

BROOKFIELD YOUTH BASEBALL: Proposal to form an ad-hoc committee to make recommendations about fields and facilities. **Mr. Flynn made a motion that the Board of Selectmen form a committee as per attached proposal. Mr. Davidson seconded the motion, for the purposes of discussion.** Mr. Davidson stated that he is strongly opposed to this proposal for several reasons. He stated that a study of the fields is under the purview of the Parks and Recreation Commission, which has the option to form its own Committee for this matter. Mr. Davidson reviewed the purpose of the Parks and Recreation Commission, and he does not see the need to establish a separate ad-hoc committee. Mr. Davidson stated that if a study is to be done, all of the fields should be studied for the purposes of a long-term plan. He stated that the best way to have a balanced approach is to review all of the facilities, and determine a logical approach with a broader look at all of the fields. Mr. Davidson stated that this is a Selectman's ad-hoc committee, which burdens the committee with all of the reporting requirements, which is a difficult environment in which to complete a study. If it were to be a committee of the Parks and Recreation Commission, the reporting requirements would not be as stringent. He also indicated that as a courtesy to the incoming administration, the current Selectmen should not begin a new committee. Mr. Tinsley responded that this requested proposal came from the people who have been running the league, over a number of months, who have asked that this be done in cooperation with the Parks and Recreation Department. Mr. Tinsley also stated that he thinks it is appropriate for this to be discussed in public, with discipline. One of the proposed members of the Committee is part of the Parks and Recreation Commission, and the proposal also includes as a member, Parks and Recreation Department Director Dennis DiPinto. Mr. Tinsley stated that the Town has many investments in other sports, but there has not been much involvement for baseball, and he thinks it is appropriate to take a look at this specific sport. Mr. Flynn stated that he does not see the harm in forming a committee to review the matter. Mr. Davidson stated that he supports the overall idea, but he does not like the approach. Mr. Davidson also mentioned relative to the last line of the proposal, the Committee members would have to be appointed by the Selectmen. **The motion passed, 2-1, with Mr. Davidson opposed.**

UPDATES

STILL RIVER GREENWAY: The bridge assembly is nearing completion, and is expected to ship in the next couple of days. Two cranes will be used to place the assembly, which will be in place before the project is closed for the winter season on December 10th. The completion of the first section of asphalt is also planned before the winter closing. Construction is scheduled to begin again on April 1st and to be completed in June. The project is 65% complete to date.

TOWN BEACH/CADIGAN: Mr. Tinsley stated that there was some re-work to complete [by the contractor] after the close of the summer season, including: a new footing drain along the entire length of the seawall, the court finish and painting complete on the basketball court, boat launch paving, gravel on the service road. The entrance gate to the boat ramp has yet to be relocated. Across the road, the finish on the tennis courts has been repaired, but the courts have yet to be officially accepted.

TOWN CENTER PROJECTS: Mr. Tinsley indicated the location of the Brookfield Village LLC Project. This project will bring 24,000 square feet of new retail and commercial space to replace the current 8,000 square feet of retail space. Phase one includes demolition of the current structures, which is scheduled to begin on December 15th. The developer's traffic permit has been granted by the DOT, and the Town's encroachment permit in that area has also been approved.

MEADOWBROOK MANOR: The public bid packages are in the "fine-tuning" stage, and are to go out for public bidding in the next seven to ten days. Mr. Tinsley stated that he has been told construction should take anywhere between three and six months, and be finished by next fall.

49 FEDERAL ROAD: No update/no discussion.

CONSENT AGENDA

BOARD OF SELECTMEN MEETING MINUTES: October 5, 2015; October 14, 2015

EMPLOYEE CHANGES:

- Gail Bristol – PT Temporary Town Clerk Aide, effective 10/06/15
- Kristen DeSiena – PT Checkout Desk Assistant for the Library, effective 10/04/15

SELECTMEN APPROVALS FOR ROUTINE MATTERS AUTHORIZING THE FIRST SELECTMAN TO SIGN THE FOLLOWING ITEMS:

1. Memorandum of Agreement – Use of two iPad Air Tablets from FY 2014 State Homeland Security Grant Funding for the Brookfield Police Department
2. Agreement to Provide Affordable Care Act Information Returns – Contract between INTECH and Town/BOE to provide reporting to IRS on new Affordable Care Act
3. State Office of Policy and Management Municipal Grants-in-Aid Certification – Public Act 15-1 Section 55 established the Grants-in-Aid to provide grants to municipalities for fiscal years ending 06/30/16 and 06/30/17, and that funds be used as specified in Section 13a-175a(a) of the general statutes
4. CT DEEP's Grants to Municipalities For the Control of Aquatic Invasive Species – The Candlewood Lake Authority is requesting authorization to submit a grant proposal in the amount of \$14,500 on behalf of the municipalities surrounding Candlewood Lake for funds to conduct experimental research for a CO2 Study to control Zebra mussels.
5. Residential Lease Agreement – 35 Obtuse Hill Road, Route 133 (Brookfield Nature Center)
6. State OPM 2015 JAG Grant – 2015 JAG Violence Crime Prevention Grant Program has been extended 90 days due to additional grant conditions.

DRIVEWAY BOND RELEASES IN THE AMOUNT OF \$750:

- 10 Barkwood Hill Road
- 292 Candlewood Lake Road
- 7 Falls Drive
- 2 Greenview Road
- 10 Fox Tail Lane
- 20 Obtuse Road South
- 1 Cannon Road
- 13 Trailing Ridge Road

- 30 Hidden Brook Road
- 11 Alexander Drive
- 51 Carmen Hill Road
- 27 Drover Road
- 37 Hidden Brook Road
- 10 High Meadow Road
- 91 Riverford Road
- 15 Vale Road

INLAND WETLANDS COMMISSION BOND RELEASE

- 108 North Lake Shore Drive – Bond release of \$3,000

ZONING COMMISSION BOND RELEASES

- 250 Whisconier Road – Final bond release of \$1,875.
- 248 Whisconier Road – Final bond release of \$1,000.
- 13 Kellogg Street – Final bond release of \$1,555.

CONSENT AGENDA MOTION: Mr. Flynn made a motion to approve all items on the consent agenda. Mr. Tinsley briefly reviewed the list of items on the agenda. It was noted that the draft minutes of the previous meeting on October 5, 2015 have been corrected from the original version. Mr. Davidson seconded the motion, and it carried unanimously.

ADDITIONAL MONTHLY AGENDA ITEMS

APPOINTMENTS:

1. Marie Sturdevant – Reappointment as Town’s Representative on the Housatonic Mental Health Area Council – Mr. Davidson moved that the Selectmen move to reappoint Marie Sturdevant as the Town’s Representative on the Housatonic Mental Health Area Council. Mr. Flynn seconded, and the motion carried unanimously.
2. Michael Doré – Appointment to the Economic Development Commission – Mr. Flynn made a motion to appoint Michael Doré to the Economic Development Commission. Mr. Davidson seconded the motion, and it carried unanimously.

Note about the evening’s agenda: Mr. Tinsley stated that the Executive Session and potential action listed on tonight’s agenda are not needed this evening. The last item on this evening’s agenda is closing public comment.

PUBLIC COMMENT: There was no public comment at this time.

EXECUTIVE SESSION: No action. (See note above).

BOARD OF SELECTMEN RATIFICATION OF POLICE OFFICERS CONTRACT: No action. (See note above).

ADJOURNMENT: At 8:06 PM, Mr. Tinsley made a motion to adjourn the meeting. The motion was seconded by Mr. Flynn, and it was carried unanimously.