

BOARD OF SELECTMEN MEETING
A G E N D A
DECEMBER 1, 2014 – 7:30 P.M.
BROOKFIELD TOWN HALL - MEETING ROOM 133

1) **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

MONTHLY AGENDA ITEMS:

- A. **Public Comment – 3 minutes/20 minutes (priority to agenda items)** - Sign-up sheet at meeting.
- B. **Announcements** - a) December Brookfield Matters published on 12/1; b) The Town has two vacancies on the Cable Advisory Council for Charter Communications.
- C. **Correspondence addressed to BOS:** a) Brookfield Open Space Legacy
- D. **Monthly Financial Results** - Update provided by Controller Bill Leverage.

2) **NEW ITEMS:**

- A. **Bicycle Friendly Communities** – An informational presentation - Guest Speaker David Fine.
- B. **Assessment Deferral Application** – Review and discuss application received from Green Acres for 857-857A Federal Road.
- C. **2015 Small Cities Community Development Program** – The Town requested proposals from qualified firms or individuals for professional and technical services required to prepare a 2015 SCCD program application and implement activities , if approved. The RFP also includes selection for other Federal/State funding programs. *Recommended Motion:* that the Selectmen approve the RFP submitted by L. Wagner and Associates to proceed with the preparation and implementation of the Town's proposed 2015 Small Cities Community Development Program and other Related Programs.

3) **UPDATES:**

- A. **Parks Revitalization Project, Phase II-Town Beach Park** – Municipal Building Committee presentation of Bids for Parks Revitalization Project-Phase II and Financial Update, MBC recommendation for award and BOS motion to award the project as recommended by the MBC.
- B. **Brookfield Village LLC** – Two informational meetings were held on 11/19 and 11/25. *Recommended Motion:* that the Selectmen, in accordance with Ordinance Sections 197-38 to 197-45, approve the final version of the Assessment Deferral Contract.
- C. **Meadowbrook Manor** – Update of Meadowbrook Manor Flooding Issue by First Selectman.
- D. **Southern Federal Road Waterline** – Update by First Selectman.
- E. **Ptak Property 108 Pocono Road** – Public Hearing held on 12/1 at 6:30 p.m. Discussion of potential uses of the town-owned Ptak Property as discussed at the Public Hearing.
- F. **Retirement Benefits Advisory Committee Ordinance** – Public Hearing held on 12/1 at 7:15 p.m. Discussion to allow the Board of Education to choose a representative of their choice to be a member of the Retirement Benefits Advisory Committee as discussed at the Public Hearing. *Recommended Motion:* that the Selectmen approve the proposed amendment to the Retirement Benefits Advisory Committee Ordinance.

4) **CONSENT AGENDA:** *Recommended Motion:* that the Selectmen approve all items A - E on the Consent Agenda:

- A. **Board of Selectmen Meeting Minutes** – 11/3/14; 11/14/14
 - B. **New Hire Report** - Staffing changes
 - C. **Selectmen Approvals for Routine Matters** – a) Mitchell Oil Company Contracts; b) Resolution-Uniform Chart of Accounts (UCOA) Conversion Grant Program.
 - D. **Planning Commission Bond Releases:** a) 101 Obtuse Hill Road #201200961-Release of \$94,776.
 - E. **Zoning Commission Bond Releases:** a) 2 Summer Pasture Lane #201301193-Final Release of \$1,500; b) 871 Federal Road #200700243-Release of \$6,993; c) 19 Gereg Glen Road #201100344-Final Release of \$1,060.
 - F. **Zoning Commission Calling of Bond:** a) 200 Federal Road-Graham Contracting Ltd/Costco-Request by ZC to call \$250,000 Bond set to expire on 12/6/14 and was not renewed.
 - G. **Driveway Bond Release(s) - \$750:**
 - a) 16 Powder Horn Hill Road
 - H. **Excavation Bond Release(s):**
 - a) 46 Del Mar Drive-Final Release of \$10,000
- Inland-Wetlands Commission Release(s)**
- a) 871 Federal Road #200700243-Release of \$3,190.80; b) 8A Stage Road-Final Release of \$8,600

5) **ADDITIONAL MONTHLY AGENDA ITEMS:**

- A. **Appointments** – a) Renee Santiago, Parks & Recreation alternate position.
- B. **Public Comment** - Sign-up sheet at meeting.

6) **ADJOURN**