

BOARD OF SELECTMEN MEETING
A G E N D A
SEPTEMBER 8, 2014 – 7:30 P.M.
BROOKFIELD TOWN HALL - MEETING ROOM 133

1) **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

MONTHLY AGENDA ITEMS:

- A. **Public Comment – 3 minutes/20 minutes (priority to agenda items)** - Sign-up sheet at meeting.
- B. **Announcements** - a) September Brookfield Matters published on 9/3; b) Household Hazardous Waste Collection Day on 9/13 from 9am-3pm at the New Milford Railroad Station Parking Lot; c) 9/11 Candlelight Vigil to commemorate September 11th will be held on Thursday, 9/11 at 7p.m. in the Rotary Memorial Garden at Town Hall; d) New Economic Development Website www.brookfieldedc.org;
- C. **Correspondence addressed to BOS** – a) Dr. Sullivan's Annual Report for FY ending 6/30/14 to Commissioner of Public Health.
- D. **Monthly Financial Results** - Update provided by Controller Bill Leverage.

2) **NEW ITEMS:**

- A. **Granite Drive** – Planning Commission request for acceptance of Granite Drive, having received the latest updates from the Town Engineer, into the Town Road System. *Recommended Motion:* that the Selectmen accept Granite Drive into the Town Road System subject to review and approval by the Town Attorney.
- B. **Ptak House** – Transfer and possession of Town property at 108 Pocono Road.

3) **UPDATES:**

- A. **Parks Revitalization Project** – Update by Municipal Building Committee members Paul Checco and Josh Flowers.
- B. **Chapter 178 Salons and Spas Ordinance** – Public Hearing held on 9/8 at 7:00 p.m. regarding an amendment to Chapter 178 Salons and Spas Ordinance to include the addition of tattoo businesses and parlors. *Recommended Motion:* that the Selectmen approve the amendments to Chapter 178 Salons and Spas Ordinance.
- C. **Joining the Western CT Council of Governments** – Public Hearing held on 9/8 at 7:15 p.m. regarding adoption of CT General Statutes 4-124i – 4-124p to join the Western CT Council of Governments due to the Housatonic Valley Council of Elected Officials (HVCEO) AND Southwestern Regional Planning Agency (SWRPA) agreeing to consolidate into a single planning region which will be called the Western CT Council of Governments (WCCOG). *Recommended Motion:* that the Selectmen approve the Resolution to adopt the Western CT Council of Governments (WCCOG) Ordinance.
- D. **Business Incentive Tax Deferral** – a) EDC Chairman presents summary of EDC Meeting discussion and comment on Brookfield Village Assessment Deferral Proposal; b) Brookfield LLC application presented by First Selectman.
- E. **Charter Revision Commission** – the BOS voted on the Charter Revision Ballot Questions at their special meeting on 9/2. *Recommended Motion:* that the Selectmen create the Charter Revision Advisory Committee to assist the BOS in the Charter revision process and to appoint the current members of the Charter Revision Commission to this Committee, which Committee shall cease to exist on November 5, 2014.
- F. **Union Savings Bank**: *Recommended Motion:* that the Selectmen authorize and approve substituting Union Savings Bank for Municipal Leasing Consultants, LLC as the financing entity for equipment purchases as budgeted and to authorize the First Selectman to sign all necessary documents related to the financing subject to review by the Town Attorney.
- G. **Jumpstart** – Save the date: October 12 "Columbus Discovers the 4 Corners" Block Party: Formation of 4Corners Association.
- H. **Meadowbrook Manor** – Update of Meadowbrook Manor Flooding Issue by First Selectman.
- I. **Southern Federal Road Waterline** – Update by First Selectman.

4) **CONSENT AGENDA:** *Recommended Motion:* that the Selectmen approve all items A - F on the Consent Agenda:

- A. **Board of Selectmen Meeting Minutes** – 8/5/14, 8/13/14, 9/2/14.
- B. **New Hire Report** - Staffing changes
- C. **Selectmen Approvals for Routine Matters** – a) Contract for Services between member municipalities and MXI Services for the Household Hazardous Waste Collection Day on 9/13/14; b) DOT Local Transportation Capital Improvement Program Application for Intersection and Streetscape Improvements for Routes 202 & 25; c) Authorize the Candlewood Lake Authority to submit a non-binding proposal on behalf of the Town for funds from Grants to Municipalities for Aquatic Invasive Species Control administered by the CT Dept. of Energy & Environmental Protection; d) DOT Project Authorization Letter for the Still River Greenway Phase II; e) Agreement with PoliceApp.com and Town.
- D. **Driveway Bond Releases - \$750:** 2 Pasture Drive; 9A Gereg Glen Road; 16 Crestview Drive; 33A Carmen Hill Road.
- E. **Zoning Commission Bond Release(s)** – a) 138 Candlewood Lake Road #200800944 - \$2,700.

5) **ADDITIONAL MONTHLY AGENDA ITEMS:**

- A. **Public Comment** - Sign-up sheet at meeting.

6) **ADJOURN**