

**BOARD OF SELECTMEN MEETING**  
**A G E N D A**  
**NOVEMBER 5, 2012 – 7:30 P.M.**  
**BROOKFIELD HIGH SCHOOL MEDIA CENTER**

**1) CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**MONTHLY AGENDA ITEMS:**

- A. Public Comment: Sign-up sheet at meeting.
- B. Announcements: a) Election Day (Brochure & Ballot); b) Storm Sandy Update; c) Brookfield Matters published on Friday, November 2<sup>nd</sup> or Monday, November 5<sup>th</sup>; d) Announcement of Homeowner & Contractor Orientation for the Small Cities Housing Rehabilitation Program (see attached).
- C. Correspondence: a) 2013 Holiday Schedule (see attached).
- D. Monthly Financial Results - Update provided by Controller Bill Leverage (see attached).

**2) NEW ITEMS:**

- A. Report from Police Chief Montgomery regarding status of carport and potential future expansion of building (see attached).
- B. Economic Development Commission – Chairman Hal Kurfehs to discuss EDC website (see attached).
- C. Retirement Benefits Advisory Committee (RBAC) - Discussion to request the next RBAC task regarding the Town's Pension Plan.
- D. Annual report on Town Roads and unhealthy roadside trees - Public Works Director Ralph Tedesco will attend meeting and provide an update (see attached).
- E. Emergency Planning mailing to all residents (see attached).
- F. Employee Non-Union Handbook (see attached).

**3) UPDATES:**

- A. Police Union Contract – Status.
- B. Special Funds – Review of Proposed Police Outside Service Fund Policy (see attached).
- C. Parks & Recreation Ordinance 46 proposed amendment (see attached).
- D. Meadowbrook Manor/Hillside Circle – Update (see attached).
- E. Southern Federal Road Water Line Phase II Plans – Construction update provided by Martin Handshy (see attached).
- F. Town Owned Cottage and Barn adjacent to Brookfield Library – Update.

**4) CONSENT AGENDA: *Recommended Motion*: that the Selectmen approve all items A-D on the Consent Agenda.**

- A. Board of Selectmen Meeting Minutes: 10/1/12, 10/5/12, 10/12/12, 10/26/12 (see attached).
- B. New Hire Report: Staffing changes (see attached).
- C. Selectmen Approvals for Routine Contract Matters: a) 2012 America the Beautiful Urban Forestry Grant (see attached).
- D. Driveway Bond(s) Releases in the amount of \$750.00: 32 Deerfield Road, 12 Fawn Ridge Road, 73 Stony Hill Road, 16 Dean Road, 6 Hunting Ridge Road, 24 Dorset Lane, 14 Maple Tree Road, 25 Merwin Brook Road (see attached)
- E. Inland-Wetlands Bond Release(s): 20 Deerfield Road, #209000847 (see attached).
- F. Zoning Commission Bond(s) Releases: 871 Federal Road (Riverview) #200700243, 887 Federal Road #200300284 (see attached).

**5) ADDITIONAL MONTHLY AGENDA ITEMS:**

- A. Appointments – Recommended
  - Tony Tomaino (U), Parks & Recreation Commission (see attached).
- B. Public Comment - Sign-up sheet at meeting.

**6) ADJOURN**