



**POLICE DEPARTMENT
TOWN OF BROOKFIELD, CT**

ROBIN L. MONTGOMERY
Chief of Police

To: Brookfield Alarm Users

No person shall install or operate an alarm system within the Town of Brookfield until an application has been filed with the Chief of Police and a permit authorizing the installation and operation of said alarm system has been issued. The application shall include the name, telephone number and address of the alarm user and at least two other persons who shall have access to the alarm system in order to reset the system or disconnect the same when necessary. A fee of \$10.00 shall be paid to the Town of Brookfield upon the filling of the application.

The below enumerated information is a brief synopsis of the contents of the Brookfield Alarm Ordinance and procedural aspects of administering this Ordinance.

Initial/Renewal Permit Registration: (for all Alarm Systems which alert police/fire).

- Audible Alarm Shut-off: within 15 minutes.
- Car Alarms are not covered by this Ordinance.
- No Automatic Teledialer Systems into the Police Department are permitted.
- **\$10.00 fee required when submitting Initial (New) Alarm Registration Form.** checks made payable to the Town of Brookfield and mailed to: Brookfield Police Department-Records, 63 Silvermine Road, Brookfield, CT 06804.

False Alarm Written Notices:

- Filled out and left at Alarm Site for False Alarms only.
- Each calendar year, one (1) false alarm may be voided if: your permit is valid, AND;
 - The false alarm was caused by malfunctioning equipment at the alarm site.
 - Within 10 days of the false alarm your Alarm Company repaired said equipment.
 - A copy of the Service Report written by the Alarm Company is received by the Records Division confirming the above.

Fine Letters:

- 3rd False Alarm in a Calendar Year - \$25.00 Fine.
- 4th - 7th False Alarms in a Calendar Year - \$50.00 Fine per.
- 8th or additional false alarms in a Calendar Year - \$100.00 Fine per.

PENALTIES FOR FALSE ALARMS:

Any person who performs or causes to be performed any of the following acts shall be subject to a fine pursuant to Section 7-148 of the Connecticut General Statutes not to exceed \$100 for each such act:

- (1) Intentional causing of a false alarm.*
- (2) **FAILURE TO REGISTER AN ALARM SYSTEM OR GIVE NOTICE OF CHANGES IN REGISTRATION INFORMATION AS REQUIRED BY THIS CHAPTER.***
- (3) Use of an automatic dial alarm or an exterior audible alarm device in violation of the provisions of this chapter.*
*NOTE: EACH day of such failure shall constitute a separate violation.

Suspension Letter:

- Sent to Alarm Users who have violated specified provisions of the Ordinance i.e. failure to pay fines.
- Sent by Certified Mail - User has ten (10) days to respond.
- Once suspended, a \$10.00 fee is required for reinstatement as well as the reasons for the suspension being remedied.

Appeal Procedure - Fine Letters & Suspension Letters:

- Appeal Notices must be received within 10 days.
- Notice & Alarm History of Alarm User forwarded to First Selectman's Office.
- Alarm User notified by mail of Hearing Date before the Board of Selectmen.

Questions: Brookfield Police Record's Division--(203) 740-4100 (Tues-Fri 8:00am-3:00pm/Mon to 2:00pm)

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