

MINUTES OF THE MEETING OF THE PARKS & RECREATION OF THE TOWN OF BROOKFIELD, HELD AT THE TOWN HALL ON MONDAY, JUNE 22, 2016, AT 7:10 P.M.

Present: Joei Grudzinski, Vice Chairman; Rob Blick, Renee Santiago, John Mangold, D. DiPinto, Director, E. Rajcula, Secretary.

Absent: T. Tomaino, E. Butt, C. Dunn, B. Chnowski

Minutes of the Previous Meeting were accepted as presented upon a motion made by J. Mangold, seconded by R. Santiago. Passed.

Correspondence– None

Recreation Supervisor's Report – M.Knox – The Director stated Summer camps start on Monday. Travel Camp starts in two weeks. Waterfront and camp staff will participate in staff training over the next two weeks..

Parks Supervisor's Report – The Parks Department has hired 4 seasonal staff who are doing good work considering their level of experience.

Monthly Finance Report – D. DiPinto – June 30 is the end of the fiscal week. The Commission discussed the financial report. We are right where we need to be.

Policies Update – J. Grudzinski suggested eliminating the Policies, Goals & Budget off the Agenda and to deal with as needed. DiPinto agreed. It will be taken off.

Greenway Opening – J. Grudzinski suggested that we have a grand opening to be held at the appropriate time. The grand opening we had for the new Kids' Kingdom could be used as an example of what we can do. D. DiPinto thought it an excellent idea and that he would appreciate some help in putting it together. By the commissions next meeting in late August we should have a very good idea of the appropriate time for this event. – S. Slater stated the Volunteer Picnic will be held Sunday, September 25. The committee is meeting next week. It was agreed the Commission will discuss further at our August meeting. The Director stated he would like J. Grudzinski to take lead role in the planning of the Ribbon Cutting Ceremony for the greenway.

Greenway North Side Update – D. DiPinto –The series of pier supported boardwalks on either side of the prefabricated bridge as well as three boardwalks over wetlands are currently in the process of being built . It should take 12 weeks to complete the construction. Benches and signs will be installed. Our crew has been cutting 20 – 25 feet off trail – three guys with three machines about a half day to complete the mowing. He would like approval of the Commission to have landscapers to cut the Greenway. His bi-weekly meeting will be held on Thursday.

Burr Farm – J. Mangold stated the tree that is covered with poison ivy is still there. D. DiPinto replied that they are waiting for a rainy day.

Self-Sustaining Fund Balance – D. DiPinto - The self-sustaining fund balance is now at the desired healthy level of about \$120,000.

Cadigan - R. Santiago asked about paving the perimeter ½ mile trail at Cadigan. D.DiPinto stated it was not in the revised Parks Revitalization project and pavement was taken out after the 1st failed referendum. If the trail is to be paved it would need to be funded another way.

Park Revitalization Phase II (Town Beach)- D. DiPinto -The boat ramp gate relocation will be happening in the next two weeks.

Park Revitalization Phase 1 (Cadigan Park) – He will meet with the project team and Town administration as to the next step in correcting the surfacing issues and remaining items.

Capitol Budget Review – D. DiPinto – Referendum on all capital related projects and equipment is taking place in mid-July. Items that we have proposed include a zero turn mower, utility tractor and dead storage building at Cadigan Park.

Lillinonah Woods –D. DiPinto – Over the past couple of summers on nice weekends, we have noticed a growing number unauthorized use of the park. This pre season, based on meetings with the Police Department and Lake Lillinonah Authority, we have installed signage to allow officers to enforce the no swimming policy at this park. Moving forward we have asked for more police enforcement and enlisted the help of the Lillinonah Authority to call the Police when swimming is observed. The police is prepared to now ask park users to leave the premises if swimming is observed and called in by any resident or Lake Authority.

A motion was made by J. Mangold to adjourn the meeting at 8:30 p.m. Seconded by R. Santiago. Passed.

**The next meeting of the Parks & Recreation Commission will be on Wednesday,
August 24, 2016 at 6:00 p.m. at the Town Beach.**