

**MINUTES**  
**Town of Brookfield**  
**Municipal Building Committee**  
**Regular Meeting**  
**September 20, 2016 – 7:00 P.M.**  
**Town Hall – Room 133**

**1. Call to Order:** Meeting was called to order at 7:00 P.M. by Chairman Paul Checco.

**Present:** Committee Members: Paul Checco, Joshua Flowers, Brian Lerner, William Perrone; also present: Christina Cumberton, Brookfield Library Board of Trustees

**Absent:** Anthony Licursi, Rob Gianazza

**2. Approval of Minutes:**

**June 21, 2016 MBC Regular Meeting:** A motion was made by Bill Perrone and seconded by Josh Flowers to approve the minutes of the June 21, 2016 meeting. Motion was carried 3-0. (P. Checco, J. Flowers, W. Perrone voting)

**3. Park Revitalization Plan:**

**o Phase I:** Mr. Flowers reported that the committee has still not received any update regarding the insurance matters with CCA. In addition, the committee has not received any information regarding the Town's settlement with LandTek or how to proceed with work that needs to be completed. A discussion followed regarding lack of communication between Town officials and the MBC and the closing out of this project.

**o Phase II:** This part of the project has been closed out.

**4. Brookfield Police Headquarters:** Chairman reported he forwarded information to Major Purcell regarding RFP's and has not heard back as yet. The Chairman will follow up with Major Purcell.

**5. Brookfield Library:** Christina Cumberton, Chair of the New Library Committee, addressed the committee with questions regarding the process for handling RFP's as to information to be included, timing, opening bids, and interviewing architects. The committee advised Mrs. Cumberton to have architect chosen and involved in selection of property for the new library and to have architect set locations for the borings. A member of the MBC will attend the next New Library Committee meeting and will also be present for opening of bids.

**6. Correspondence:** None

**7. Invoices:** A motion was made by Josh Flowers to approve payment, provided payment has not already been made, of Heller and Johnson invoice number 0707050 in the amount of \$1,355.00. Motion was seconded by Bill Perrone and carried 4-0.

**8. Public Comment:** None

**9. Next Regular Meeting – December 20, 2016**

**10. Adjournment:** Chairman Paul Checco adjourned the meeting at 7:30 p.m.

Respectfully submitted,

Paul Checco,  
Municipal Building Committee