

MINUTES
Town of Brookfield
Municipal Building Committee
Special Meeting
November 17, 2015 – 7:00 P.M.
Town Hall – Room 133

1. Call to Order: Meeting was called to order at 7:00 P.M. by Chairman Paul Checco.

Present: Committee Members: Paul Checco, Joshua Flowers, Rob Gianazza, Brian Lerner (alternate), Tony Licursi, William Perrone. Also present: Rick Zini, Doyle Coffin Architecture.

Absent: 0

2. Approval of Minutes:

o **October 20, 2015 MBC Special Meeting:** A motion was made by Rob Gianazza and seconded by Josh Flowers to approve the minutes of the October 20, 2015 meeting. Motion was carried 5-0.

3. Park Revitalization Plan:

o **Cadigan Phase:** Mr. Checco reported that after last month's meeting LandTek was informed of back charges to be deducted from their final payment requisition. As of this date, LandTek has not responded.

o **Beach Phase:** Mr. Zini, DCA, reported that substantial completion was reached November 10, 2015. Hawley was given until December 7, 2015 to submit all close-out documents. Mr. Checco reported that an on-site meeting was held with the State last week and they are satisfied.

Mr. Checco reviewed current issue with civil engineer, CCA, regarding errors they made in performing their services on this job. He also explained that CCA had two contracts; initial one was with the Town of Brookfield and second was with DCA. CCA has communicated to DCA requesting to be indemnified for responsibility for entire project and stated they will make some monetary contribution and are requesting to be paid for additional services. The committee advised Mr. Zini to notify CCA that we reject their offer and that CCA is libel for their work.

Motion to amend the date for substantial completion from October 5, 2015 to November 10, 2015 was made by Rob Gianazza. Motion was seconded by Tony Licursi and carried 5-0.

o **Phase III:**

This phase has been completed as of last month's meeting.

4. Correspondence: None

5. Invoices:

After review, a motion was made by Tony Licursi to approve Doyle Coffin Invoice No. 2897 in the amount of \$98.93. Motion was seconded by Josh Flowers and carried 5-0.

After review, a motion was made by Bill Perrone to approve Change Order No. 5 from Hawley Construction in the amount of \$4,900. Motion was seconded by Rob Gianazza and carried 5-0.

After review, a motion was made by Josh Flowers to approve Application for Payment No. 11 from Hawley Construction in the amount of \$102,631.35. Motion was seconded by Tony Licursi and carried 5-0.

6. Additional Business: None

7. Public Comment: No comment

8. Next Regular Meeting – December 15, 2015

9. Adjournment: Chairman Paul Checco adjourned the meeting at 7:20 p.m.

Respectfully submitted,

Paul Checco,
Municipal Building Committee