

MINUTES
Town of Brookfield
Municipal Building Committee
Regular Meeting
September 15, 2015 – 7:00 P.M.
Town Hall – Room 133

1. Call to Order: Meeting was called to order at 7:00 P.M. by Chairman Paul Checco.

Present: Committee Members: Paul Checco, Joshua Flowers, Rob Gianazza, Tony Licursi, William Perrone (arrived at 7:12 P.M), Brian Lerner (alternate, arrived at 7:15 P.M.) Also present: Rick Zini, Doyle Coffin Architecture (arrived at 7:10 P.M.)

2. Approval of Minutes:

o **August 18, 2015 MBC Special Meeting:** A motion was made by Rob Gianazza and seconded by Tony Licursi to approve the minutes of the August 18, 2015 meeting. Motion was carried 4-0.

3. Park Revitalization Plan:

o **Cadigan Phase:** Mr. Checco reported that the MBC will take over the resurfacing of the tennis courts and basketball court. A proposal has been received from Hinding Tennis Courts and LandTek will be informed that the cost of this work will be deducted from their final payment. It was noted that Hinding is familiar with the problem currently existing at the courts.

o **Beach Phase:** Mr. Checco reported that the beach sand is scheduled to be replaced on or about September 28th. Hawley will not be charging the Town any extended general conditions.

Hawley has been issued a punch list for the site.

o **Phase III:** Mr. Flowers reported a few minor items needing to be addressed along with a knox-box to be placed in bathroom as requested by the Fire Marshal.

4. Correspondence: The committee received notification from Heller and Johnson that they have merged with GZA Geo Environmental.

5. Invoices:

After discussion, motion was made by Tony Licursi and seconded by Rob Gianazza to approve invoice no. 0707050 from Heller and Johnson in the amount of \$1,355. Motion carried 4-0. (Bill Perrone arrived after motion was made.)

After brief discussion, motion to reject invoice from Durant Tent rental was made by Rob Gianazza, seconded by Josh Flowers and carried 5-0. Committee was of the understanding that Hawley Construction would reimburse Park & Recreation directly.

Motion was made by Bill Perrone to approve payment of invoice no. 2794 from Doyle Coffin Architecture in the amount of \$9,324.26. Motion seconded by Josh Flowers and carried 5-0.

After in depth review, DCA invoice no. 2837 was broken out into sections.

- Motion to approve payment of \$7,030 (Phase 3) was made by Tony Licursi. Motion was seconded by Bill Perrone and carried 5-0.

- Motion to approve payment of \$2,990 (DeStefano and Chamberlain) was made by Josh Flowers and seconded by Bill Perrone. Motion was carried 5-0.

- Motion to approve \$3,250 (Phase 3) was made by Rob Gianazza and seconded by Tony Licursi. Motion was carried 5-0.

- Motion to approve the balance of Phase 1 extended services in the amount of \$29,185 to be backcharged to LandTek was made by Tony Licursi. Clarification was made that this amount would be deducted from LandTek final invoice. Motion was seconded by Bill Perrone and carried 5-0.

Mr. Zini submitted Certificate of Substantial Completion for Phase 1 of project. Motion was made by Bill Perrone to approve this certificate for forwarding to the First Selectman for execution. Motion seconded by Tony Licursi and carried 5-0.

After review, motion was made by Josh Flowers to accept proposal from Hinding Tennis Courts in the amount of \$49,250.00 to repair tennis and basketball courts with amount to be backcharged to LandTek. Motion seconded by Tony Licursi and carried unanimously.

After review, motion was made by Rob Gianazza to approve Application for Payment No. 9 from Hawley Construction in the amount of \$83,783.84. Motion seconded by Josh Flowers and carried unanimously.

After review, a motion was made by Tony Licursi to approve Change Order #4, Hawley Construction, Phase II, in the amount of \$47,750.00. Motion was seconded by Rob Gianazza and carried unanimously.

Motion to forward Certificate of Substantial Completion for Hawley Construction to First Selectman, which will not be released by DCA until 95% completion, was made by Josh Flowers. Motion seconded by Tony Licursi and carried unanimously.

After review, a motion was made by Rob Gianazza to approve Application for Payment No. 5 from Jim Marinelli Contracting in the amount of \$87,873.00. Motion was seconded by Bill Perrone and carried unanimously.

After review, motion was made by Josh Flowers to approve Change Order No. 2 from Marinelli Contracting in the amount \$27,475.00. Motion was seconded by Bill Perrone and carried unanimously.

Motion to forward Certificate of Substantial Completion to First Selectman for Marinelli Contracting was made by Tony Licursi. Motion was seconded by Rob Gianazza and carried unanimously.

Mr. Zini presented Chairman with billing issue involving Marinelli Contracting. Mr. Checco will discuss with controller.

Mr. Checco left the meeting at this time.

6. Additional Business None

7. Public Comment: No comment

8. Next Regular Meeting – December 15, 2015

9. Adjournment: A motion was made by Rob Gianazza to adjourn the meeting at 7:55 P.M. The motion was seconded by Tony Licursi and passed, 4-0.

Respectfully submitted,

Paul Checco,
Municipal Building Committee