

MINUTES
Town of Brookfield
Municipal Building Committee
Special Meeting
July 21, 2015 – 7:00 P.M.
Town Hall – Room 133

1. **Call to Order**: Meeting was called to order at 7:10 P.M. by Chairman Paul Checco.

Present: Committee Members: Paul Checco, Rob Gianazza, Tony Licursi, Brian Lerner, alternate voting tonight. Also present: Dennis DiPinto, Brookfield Park and Recreation; Rick Zini, Doyle Coffin Architecture

Absent: Joshua Flowers, William Perrone

2. **Approval of Minutes**:

o **June 16, 2015 MBC Regular Meeting**: As the necessary quorum was not present, approval of these minutes was postponed to the next meeting.

3. **Park Revitalization Plan**:

o **Phase III**: Mr. Zini reported Marinelli Construction is on track and job should be completed in approximately 3 weeks.

o **Cadigan Phase**: Mr. Zini reported LandTek has resurfaced the courts as committee had requested and inspection is scheduled for this Thursday. Drainage calculations have been received and are with the engineers for comment. As to the final payment to LandTek, Mr. Checco noted that their final requisition for payment was approved by the committee with the stipulation payment would be released when courts were redone to committee's satisfaction and drainage calculations were approved by CT licensed engineer. When approval of calculations is received from CCA, Mr. Checco will send disbursement form to Mr. Leverage.

o **Beach Phase**: Mr. Zini reported that the building on north end of site should be ready for turnover to Town by this weekend. Southern portion of the site has approximately 3 weeks of work left. August 15 is set as substantial completion date. Mr. Zini added that inspection of building is set for Thursday and a written punch list will be put together. Any items on the list will most likely wait for completion after the beach closes in Sept. as the work is site related.

Chairman noted the he and Mr. DiPinto will coordinate purchase of flagpole. Brief discussion followed regarding non-Brookfield residents use of the new courts. Mr. DiPinto noted the Park and Recreation Commission is looking into this issue.

4. **Correspondence**: None

5. **Invoices**: A motion was made by Tony Licursi to approve Invoice No. 0002538 in the amount of \$11,267.00 from Addressi Fencing for softball field work. Motion was seconded by Rob Gianazza and passed unanimously, 4-0.

A motion was made by Tony Licursi to approve Invoice No. 1150538-IN in the amount of \$14,652.00 from M.E. O'Brien & Sons for tables purchased for Town beach. Motion was seconded by Brian Lerner and passed unanimously, 4-0.

A motion was made by Brian Lerner to approve payment of Invoice No. 2794 from Doyle Coffin Architecture dated July 5, 2015 in the amount of \$9,324.26. Motion was seconded by Tony Licursi and passed unanimously, 4-0.

Doyle Coffin Architecture Invoice No. 2775 dated June 30, 2015 in the amount of \$32,640.00 for additional services will be held for next month's meeting as chairman needs to review contract the Town has with DCA and, secondly, check if there is any recourse with LandTek.

6. Additional Business; Mr. Zini submitted additional invoices for approval.

After detailed review, a motion was made by Brian Lerner to approve amended Application for Payment No. 7 from Hawley Construction in the amount of \$449,227.56 less adjustments to line items 5, 8 and 10. Motion was seconded by Tony Licursi and carried 4-0.

After review, a motion was made by Tony Licursi to approve Application for Payment No. 3 from Jim Marinelli Construction dated 7/15/15 in the amount of \$201,114.00. Motion was seconded by Brian Lerner and passed unanimously, 4-0.

A motion was made by Brian Lerner to approve payment, if not previously approved, of invoice from Connecticut Materials Testing in the amount of \$381.08. Motion was seconded by Rob Gianazza and carried 4-0.

A motion was made by Tony Licursi to approve payment of invoice from Connecticut Material Testing in the amount of \$425.00. Motion seconded by Brian Lerner and carried 4-0.

7. Public Comment: No comment

8. Next Regular Meeting – September 15, 2015: Special Meeting will be called for August 18, 2015.

9. Adjournment: A motion was made by Rob Gianazza to adjourn the meeting at 8:10 P.M. The motion was seconded by Brian Lerner and passed unanimously, 4-0.

Respectfully submitted,

Paul Checco,
Municipal Building Committee