

MINUTES
Town of Brookfield
Municipal Building Committee
Regular Meeting
January 20, 2015 – 7:00 P.M.
Town Hall – Room 133

1. **Call to Order:** Meeting was called to order at 7:00 P.M. by Chairman Paul Checco.

Present: Committee Members: Paul Checco, Joshua Flowers, Rob Gianazza, Tony Licursi, William Perrone and Brian Lerner, alternate.

2. **Approval of Minutes:**

o **August 19, 2014 MBC Regular Meeting:** A motion was made by Rob Gianazza to approve the minutes of the August 19, 2014 meeting. Motion seconded by Josh Flowers and carried 4-0 (Bill Perrone did not vote as he was absent for this meeting).

o **September 23, 2014 MBC Special Meeting:** A motion was made by Rob Gianazza to approve the minutes of the September 23, 2014 meeting. Motion seconded by Bill Perrone and carried 3-0 (Josh Flowers and Tony Licursi did not vote as they were absent for this meeting).

o **October 21, 2014 MBC Regular Meeting:** A motion was made by Bill Perrone and seconded by Josh Flowers to approve the minutes of the October 21, 2014 meeting. Motion carried 3-0 (Paul Checco and Rob Gianazza did not vote as they were absent for this meeting).

o **November 25, 2014 MBC Special Meeting:** A motion was made by Bill Perrone to approve the minutes of the November 25, 2014 meeting. Motion seconded by Josh Flowers and carried 3-0 (Tony Licursi and Rob Gianazza did not vote as they were absent for this meeting)..

o **December 16, 2014 MBC Special Meeting:** A motion was made by Josh Flowers to approve the minutes of the December 16, 2014 meeting. Motion seconded by Bill Perrone and carried 3-0 (Paul Checco and Tony Licursi did not vote as they were absent for this meeting).

3. **Park Revitalization Plan:**

o **Cadigan Phase:** Mr Checco reported that project still has not been closed out. Rick Zini, Doyle Coffin Architecture, issued a seven day notice to LandTek and did not receive a response. Mr. Zini is away at this time and when he returns later this week he will issue another notice to LandTek. Brief discussion followed regarding money being withheld for work done that was not in compliance with contract. Chairman noted it is unclear as to why LandTek is not responding.

o **Beach Phase:** Mr. Flowers reported that Hawley has been working on project for past month. Everything has been cleared and footings were poured today. After inspection it was determined that the septic tank, grease trap tank and pump chamber need to be replaced. Mr. Flowers noted this was part of the alternate add-ons. Mr. Checco reported that he has asked Dennis DiPinto to sit with the Park and Recreations Commission to review alternates. When meeting date is set, Mr. Checco will inform members of MBC. Mr. Checco then reviewed list of alternates.

4. **Correspondence:** No correspondence

5. **Invoices:**

A motion was made by Tony Licursi to approve payment of Doyle Coffin Architecture invoice no. 2544 dated December 1, 2014 in the amount of \$9059.28. Motion was seconded by Bill Perrone and carried unanimously, 5-0.

A motion was made by Tony Licursi to approve payment of Doyle Coffin Architecture invoice no. 2573 dated January 5, 2015 in the amount of \$10,528.40. Motion was seconded by Bill Perrone and carried unanimously, 5-0.

A motion was made by Josh Flowers to approve invoice no. 4811 from DeStefano and Chamberlain in the amount of \$900.00 for special soil inspection at beach pavilion site. Motion was seconded by Rob Gianazza and passed unanimously, 5-0.

A motion was made by Rob Gianazza to approve invoice from Addressi Fencing in the amount of \$4100.00 for the fencing around basketball court pending verification by the chairman. The motion was seconded by Josh Flowers and passed unanimously 5-0.

6. Additional Business; none

7. Public Comment: No comment

8. Establishment of Meeting Calendar: Mr. Checco noted the Town Charter requires this committee to meet four times a year. In order to simplify scheduling meetings, particularly when the committee has down time, Mr. Checco proposed the MBC officially schedule four meetings a year: March, June, September and December. Special meetings would be called as projects require them. After brief discussion, motion to set a calendar of regular quarterly meetings for the Municipal Building Committee to be held on the third Tuesday of March, June, September and December with special meetings to be set as work load requires, was made by Paul Checco and seconded by Rob Gianazza. Motion carried unanimously, 5-0. A motion was made by Paul Checco to call a special meeting for Tuesday, February 17, 2015 at 7:00 pm. Motion was seconded by Josh Flowers and carried unanimously, 5-0.

9. Adjournment: A motion was made by Rob Gianazza to adjourn the meeting at 7:25 P.M. The motion was seconded by Bill Perrone and passed unanimously, 5-0.

Respectfully submitted,

Paul Checco
Municipal Building Committee