

MINUTES
Town of Brookfield
Municipal Building Committee
Regular Meeting
April 15, 2014 – 7:00 P.M.
Town Hall – Room 133

1. **Call to Order**: Meeting was called to order at 7:08 P.M. by Vice Chairman Joshua Flowers.

Present: Committee Members: Joshua Flowers, Tony Licursi and William Perrone;

Absent: Paul Checco

2. **Approval of Minutes**:

o **April 2, 2014 MBC Special Meeting**: **Correction: Minutes should read: Motion to approve the minutes of the February 11, 2014 MBC Special Meeting was made by Tony Licursi, seconded by Bill Perrone and carried 4-0. Motion to approve the minutes with this correction was made by Tony Licursi, seconded by Bill Perrone and carried 3-0.**

o **March 18, 2014 MBC Regular Meeting**: Due to lack of quorum needed to approve the minutes from this meeting, approval was tabled until next meeting.

3. **Park Revitalization Plan**: Mr. Flowers reported that at last Board of Selectmen meeting the committee's recommendation to award contract for this project to the Lank Tek Group was presented and the Selectmen tabled the decision. A special meeting of the BOS was held following Thursday and the Selectmen voted in favor to use Land Tek Group. Doyle Coffin has issued the notice to proceed to Land Tek and contracts have gone out for review by Town Counsel. We will follow up with BOS as to their signing of contracts. Hopefully at our next meeting work will have begun and a representative from Land Tek will be present.

4. **Correspondence**: No correspondence.

5. **Invoices**: A motion was made by Tony Licursi to approve invoice #1228 in the amount of \$18,089.04 from Doyle Coffin Architecture and seconded by Bill Perrone. Motion was carried unanimously 3-0.

At this time in the meeting, First Selectman William Tinsley arrived. He presented a question regarding the 101 Series of the contract as regards the listing of unit costs and his concern that contractor could come back with a price increase. Mr. Flowers explained that these costs were required in the bid package and anything in bid documents is sealed at that price. In change order, however, if we add additional item of work and price has gone up, we would be liable for increase.

Brief discussion on vacancies on the MBC followed.

6. **Public Comment**: No public comment

7. **Next Meeting**: The next meeting will be Regular Meeting May 20, 2014.

8. Adjournment: A motion was made by Bill Perrone to adjourn the meeting at 7:25 P.M. The motion was seconded by Tony Licursi and passed unanimously, 3-0.

Respectfully submitted,

Joshua Flowers
Vice Chairman
Municipal Building Committee