

**The Brookfield Library
Board of Trustees Meeting
Wednesday, February 24, 2016
7:30 p.m. upstairs in The Library**

1. Call to order

The meeting was called to order at 7:35 p.m. by Chairman B. McIlvaine.

Present: Chairman B. McIlvaine, Vice Chairman J. Voris, Treasurer C. Lasser, Secretary M. Jaffe, J. Barbosa, Alternate C. Cumberton, I. Parris, Alternate C. Landelius, Library Director A. Barney, Student Liaison E. Lazorchak

Absent: Alternate N. Nellicherry

2. Public Comment: None.

3. Correspondence Received: None.

4. Additions to the Agenda: None.

5. Approval of Minutes of January 27, 2016 – Mrs. Lasser moved, seconded by Mrs. Jaffe, to approve the Minutes of the January 27, 2016 meeting as corrected. Motion carried unanimously.

Minutes of 1/27/16 Meeting approved as submitted

6. Treasurer's Report – Mrs. Lasser advised that the Wells Fargo representative will be present at the April meeting.

Investment rep to attend April meeting

7. Director's Report – Mr. Voris asked for clarification regarding Mrs. Barney's discussion of the Brookfield Education Foundation grant request for the mobile makerspace, specifically, "BEF wants a more structured program". Mrs. Barney explained that the Foundation wanted more information beyond the purchase of equipment, i.e., about the actual program with activities. Mr. Voris also asked about the TEDx program. Mrs. Cumberton replied that it is a program with two or three discussions on different topics, geared to encourage its audience to "find your passion". TED Talks and TEDx programs are available on YouTube, and facilitators are now licensed. Ms. Lazorchak noted that a recent speaker at the high school is a TEDx presenter.

BEF Grant request and TEDx program discussed

8. Old Business

New Library Committee: Mrs. Cumberton advised that the Committee will be meeting with H. Kurfehs and Paul Scalzo tomorrow to discuss Mr. Scalzo's property in the Four Corners area. Additionally, the Library Foundation signed a contract with Architect J. Carow; he will review the two Town Hall locations as well as the Gurski Homestead to determine which would be the most suitable location.

Meeting scheduled with H. Kurfehs and P. Scalzo

Architect under contract with Foundation

Mrs. Lasser indicated that First Selectman Dunn has mentioned forming a committee to look at development in the Four Corners. Mrs. Cumberton stated that she also met with G. Steiner, who provided helpful information

Other discussions re: NLC with S. Dunn, G. Steiner

regarding commercial development.

Mrs. Jaffe requested that she be added to the mailing list for information about the NLC.

M. Jaffe to be added to NLC mailing list

2016-2017 Library Budget - Mrs. Barney spoke with First Selectman Dunn, and then the entire Board of Selectmen, regarding the library's proposed budget. She provided the BOS with clarification regarding the \$50,000 request for New Library Planning. The Budget will include a two percent salary increase for staff. Board of Finance meetings begin in March and she will advise the Library Board of the specific date. Mrs. Barney encouraged Board members to attend.

Mrs. Barney has met with Board of Selectmen re: budget request

Board of Finance meeting to be scheduled.

Capital items: Accessible restroom – The patron bathroom has been demolished in preparation for construction of the handicapped accessible restroom. A new water fountain will also be installed. Mrs. Barney explained how the construction will affect the staff work area. There was discussion regarding what was approved by the Building Inspector, and obtaining the architect's "sign-off" on the plan.

Construction of handicapped accessible bathroom to be started soon

Election of Officers – Mrs. Jaffe and Mrs. Parris met, and agreed to nominate the existing set of Board officers, and they have agreed to serve another term. Mr. Barbosa moved, seconded by Mrs. Landelius, to elect the following officers for 2016:

Current slate of officers re-elected

Chairman: Betsy McIlvaine

Vice-Chairman: John Voris

Secretary: Maizie Jaffe

Treasurer: Cathy Lasser

Motion carried unanimously.

9. New Business – None.

10. Announcements – None.

Adjourn – The meeting adjourned at 7:54 p.m.

Respectfully submitted,

Dawn Cioffi

Recording Secretary